

Exhibit B (Act 172-12)

**SAMPLE LETTER FOR AN APPROVING AGENCY FILING AN ACT 172 (12)
ENVIRONMENTAL IMPACT STATEMENT PREPARATION NOTICE DETERMINATION
FOR AN APPLICANT ACTION (NO ENVIRONMENTAL ASSESSMENT REQUIRED)**

Approving Agency Name (on agency letterhead)
[Street Address]
[City, ST ZIP Code]
Date

Director
Office of Environmental Quality Control
Department of Health, State of Hawaii
235 S. Beretania Street, Room 702
Honolulu, Hawai'i 96813

Dear Director:

Under the provisions of Act 172 (12), the [Approving agency name] has determined at the outset that an environmental impact statement is required for (ACTION NAME) being proposed by (APPLICANT NAME) situated at (TMK Number), in the (DISTRICT NAME) on the island of (ISLAND NAME). A completed Bulletin Publication Form and a summary of the proposed action is enclosed (with a copy of the same sent via electronic mail to oeqc@doh.hawaii.gov).

Pursuant to the requirements of Section 11-200-3, Hawaii Administrative Rules, and Section 11-200-15, Hawaii Administrative Rules, we request that you public notice of this statutory determination in the next available periodic bulletin (Environmental Notice) for the public to submit comments to the [Applicant] with copies to the approving agency during a thirty-day public comment period.

If there are any questions, please contact _____ at _____.

Sincerely,

APPROVING AGENCY official

Copy: Applicant

Enclosures: (1) Completed OEQC Publication form
(2) Summary description of action in electronic format

(rev. July 2012)