

**HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION  
NOTICE OF MEETING  
SPECIAL BOARD OF DIRECTORS MEETING  
July 3, 2006  
9:00 a.m.  
677 Queen Street, Suite 300, Queen Street Board Room  
Honolulu, Hawaii 96813**

**AGENDA**

- I. CALL TO ORDER/ROLL CALL**
- II. SELECTION OF CHAIRPERSON, PRO TEM**
- III. ELECTION OF BOARD OFFICERS**

- A. Chairperson
- B. Vice-Chair
- C. Secretary

- IV. SELECTION AND HIRING OF EXECUTIVE DIRECTOR  
AND EXECUTIVE ASSISTANT**

Executive session, if necessary, pursuant to §92-5(a)(2), Hawaii Revised Statutes, to consider the hiring of an officer or employee.

- A. Executive Director
- B. Executive Assistant

- V. DISCUSSION AND DECISION MAKING**

- A. Adopt By-Laws for the Hawaii Housing Finance and Development Corporation
- B. Delegation of Duties to the Executive Director of the Hawaii Housing Finance and Development Corporation
  - 1. Authorize litigation or other service of process for collection accounts, where all reasonable efforts to collect have failed; and
  - 2. As permitted by all applicable laws, approve all contracts, including change orders, and report monthly to the Board on any contracts and change orders approved by the Executive Director over \$100,000.

- VI. FOR INFORMATION**

- A. Discussion of goals for the Hawaii Housing Finance and Development Corporation.

- VII. ADJOURNMENT**

If any person requires special needs (i.e. large print, taped materials, sign language interpreter, etc.), please call the Secretary to the Board at (808) 587-0647 by close of business two days prior to meeting date.