

**HAWAII HOUSING FINANCE AND DEVELOPMENT CORPORATION
NOTICE OF MEETING
REGULAR BOARD OF DIRECTORS MEETING**

May 12, 2011
9:00 a.m.
677 Queen Street, Suite 300, Queen Street Board Room
Honolulu, Hawaii 96813

AGENDA

I. CALL TO ORDER/ROLL CALL

II. APPROVAL OF MINUTES

- A. Regular Meeting – April 14, 2011

III. DISCUSSION AND/OR DECISION MAKING

- A. Approve Certification of KPT Towers I, LLC for Purposes of Exemption From Conveyance Tax for Kuhio Park Terrace - Towers A and B, TMK No.: (1) 1-3-039: 001 Parcels 1-F (Tower A) and 1-D (Tower B), Pursuant to Section 247-3(17), Hawaii Revised Statutes
- B. Approve Certification of Banyan Housing, L.P. for Purposes of Exemption From Conveyance Tax for Banyan Street Manor, TMK No.: (1) 1-7-031: 029, Pursuant to Section 247-3(17), Hawaii Revised Statutes.
- C. Approve Certification of Ewa Homes II, L.P. for Purposes of Exemption From Conveyance Tax for Ewa Villages – Phase Two, TMK No.: (1) 9-1-017: 076 and 077, Units 5 and 6, Pursuant to Section 247-3(17), Hawaii Revised Statutes
- D. Approve an Extension to the Rental Housing Trust Fund Letter of Intent for the E Komo Mai Apartments Project Located in Hilo, Hawaii, TMK No.: (3) 2-4-025: 001
- E. Approve: (1) a Substantial Amendment to the State of Hawaii’s Consolidated Plan for Program Years 2010 through 2014; and (2) the Annual Action Plan for Program Year 2011

IV. REPORT OF THE EXECUTIVE DIRECTOR

- A. Activities Related to Housing Development
- B. Activities Related to Housing Finance
- C. Activities Related to Fiscal Management
- D. Activities Related to Asset Management
- E. Activities Related to Planning and Community Relations
- F. Activities Related to DBEDT and Internal HHFDC Management
- G. Activities Related to HHFDC Personnel Management and Staffing
- H. Activities Related to Legislature
- I. Monthly Report on the HHFDC Program Resources (Exhibit A)
 - 1. Major Programs

2. HHFDC Combined Financial Statement
- J. Monthly Report on Contracts and Change Orders Over \$25,000 (Exhibit B)
- K. Monthly Report on housing-related House and Senate bills (Exhibit C)
- L. Monthly Status Reports (Exhibit D)
 1. Development Branch
 2. Finance Branch
 3. Asset/Property Management

V. ADJOURNMENT

If any person requires special needs (i.e., large print, taped materials, sign language interpreter, etc.), please call the Secretary to the Board at (808) 587-0647 by close of business, two days prior to meeting date.