

BENJAM'N J. CAYETANO GOVERNOR January 21, 2000

EXECUTIVE MEMORANDUM

MEMO NO. 00-01

TO: All Department Heads and Agency Heads

SUBJECT: 2000 U.S. Savings Bond Campaign

I am please to announce that Mr. Mike McCartney, Director of Human Resources Development (HRD), has agreed to serve as the chairman of the annual U.S. Savings Bond Campaign for state government. This year's campaign runs from March 28 through May 20. The campaign theme for 2000 is "Saving For the Future Can Be Tough."

There are many reasons to save with U.S. Savings Bonds and there is no easier, safer or more convenient way to save or invest for the future; e.g., education, retirement and home. But, most importantly, bonds are affordable.

In order to run a successful statewide campaign, there is much coordination to be done. I ask that you appoint a member of your management team to represent your agency in this year's campaign. Please fax (587-1106) or forward the representative's name, address, phone and fax number to Director McCartney by close of business, Friday, January 28, 2000.

All state employees should have the opportunity to participate in this program. To accomplish this, I am counting on your support and the active participation of your agency.

BENJAMIN J. CAYETANO