



EXECUTIVE CHAMBERS
HONOLULU

BENJAMIN J. CAYETANO
GOVERNOR

March 17, 2000

EXECUTIVE MEMORANDUM

MEMO NO. 00-02

TO: All Department Heads

SUBJECT: Energy Conservation

World oil prices have been steadily increasing since July 1999, resulting in higher fuel and energy costs. At the same time, it is also expected that these rising oil costs will cause increases in other non-energy pricing decisions involving manufacturing and shipping. The price of construction materials; office, educational, medical and other operating supplies, may increase as the result of higher petroleum-based manufacturing and shipping costs.

As such, regardless of means of funding, all departments and programs of the State are directed to diligently monitor ongoing and planned expenditures for all such materials, goods and services to ensure that adequate funding for program operations will be available through the fiscal year.

Departmental and program managers should also be especially mindful of efforts to conserve electricity and fuel consumption.

Your cooperation is appreciated.

BENJAMIN J. CAYETANO