STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
P.O. BOX 150
HONOLULU, HAWAII 96810-0150

February 26, 2001

FINANCE MEMORANDUM   MEMO NO. 01-04

TO: All Department Heads

FROM: Neal Miyahira
           Director of Finance

SUBJECT: Prioritization of FB 2002-03 Executive Operating Budget Requests

To ensure that available resources will be sufficient to support anticipated future expenditures, we must reassess our proposed FB 2002-03 operating budget requests.

Using the attached format, please prepare **a single consolidated priority list** of all proposed general fund **add-ons** included in the Executive Biennium Budget for FB 2002-03. Include any general fund requests that were subsequently submitted as message items to the Legislature.

This information should be prepared in Excel format and should be delivered or e-mailed to the analyst assigned to your department, with a hard copy to follow, on or before March 9, 2001. If there are any questions regarding this matter, please contact my office.

Your cooperation is appreciated.

Attachment

Prioritized Listing of FB 02-03 General Fund Requests
(Including Message Items)

Department of:

Priority	Prog ID/Org	Item Description	FY 02		FY 03	
			Posn	Amt	Posn	Amt
		TOTAL:				