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ADMINISTRATIVE AND RESEARCH OFFICE
BUDGET, PROGRAM PLANNING AND
MANAGEMENT DIVISION
FINANCIAL ADMINISTRATION DIVISION

September 14, 2001

FINANCE MEMORANDUM

MEMO NO. 01-17

TO: All Department Heads

FROM: Neal Miyahira
Director of Finance

SUBJECT: December Performance Budgeting Sessions

This past July, 11 agencies participated in individualized training workshops conducted by Mr. Mark Friedman of *The Fiscal Policy Studies Institute*, who focused on helping agencies implement and/or continue in their specific performance budgeting efforts.

The Hawaii Performance Partnerships Board (HPPB) has again arranged for Mr. Friedman to be in Hawaii for two weeks, from November 26 through December 7, 2001. Private agencies and the County of Hawaii have already booked Mr. Friedman for Performance Budgeting sessions through Monday, December 3, 2001. From December 4 - 7 (Tuesday through Friday), Mr. Friedman will be available to meet with State agencies that did not have the opportunity to meet with him in July and, time allowing, with agencies wishing to meet with him again to discuss their progress and future directions.

To maximize the number of agencies to meet with Mr. Friedman, it is planned that sessions will be generally for an hour and a half each, or four sessions per day. If your agency is interested in meeting with Mr. Friedman, please call this department's Budget, Program Planning and Management Division at 586-1530 by September 25, 2001. Departments that have not had the opportunity to have individual sessions with Mr. Friedman are especially encouraged to meet with him. The cost and means of payment will be determined later, but departments should be aware that they may be expected to pay for their time with Mr. Friedman.

Your attention and interest in this matter are appreciated.

c: Mr. Sam Callejo
Ms. Lynn Fallin