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**DEPARTMENT OF BUDGET AND FINANCE**  
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ADMINISTRATIVE AND RESEARCH OFFICE  
BUDGET, PROGRAM PLANNING AND  
MANAGEMENT DIVISION  
FINANCIAL ADMINISTRATION DIVISION

December 20, 2001

FINANCE MEMORANDUM

MEMO NO. 01-26

TO: All Department Heads

FROM: Neal Miyahira  
Director of Finance

SUBJECT: Executive Decisions on FY 03 Supplemental Operating Budget and CIP  
Lapses

Based on discussions with the Governor, attached are worksheets reflecting final decisions for your department's FY 03 operating budget. Also attached, as applicable, are worksheets reflecting CIP lapses to be proposed to the upcoming Legislature as part of the supplemental budget submittal.

If not yet done, please prepare the appropriate FY 03 supplemental budget documentation to reflect the operating budget decisions. The budget document tables and narratives are due by December 24, 2001, using guidelines provided in Finance Memorandum No. 01-24, dated December 7, 2001. Your staff may contact the Budget and Finance analyst assigned to your department for additional information.

Your cooperation in this matter is appreciated.

Attachments

***DEPARTMENTAL ATTACHMENTS ARE AVAILABLE UPON REQUEST.***