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EMPLOYEES' RETIREMENT SYSTEM
HAWAII PUBLIC EMPLOYEES HEALTH FUND
OFFICE OF THE PUBLIC DEFENDER
PUBLIC UTILITIES COMMISSION

ADMINISTRATIVE AND RESEARCH OFFICE
BUDGET, PROGRAM PLANNING AND
MANAGEMENT DIVISION
FINANCIAL ADMINISTRATION DIVISION

September 13, 2002

FINANCE MEMORANDUM

MEMO NO. 02-14

TO: All Department Heads

FROM: Stanley Shiraki
Director of Finance

SUBJECT: Report on Non-General Fund Information

In accordance with Section 37-47, HRS, the Department of Budget and Finance is compiling a report on all non-general fund accounts for submittal to the 2003 Legislature.

Please complete the attached form (Form 37-47) concerning non-general funds. Make copies of the form and use additional sheets if necessary. The form can also be provided in Excel format.

Your response should be submitted by November 27, 2002 to the following address:

Mr. Neal Miyahira, Administrator
Budget, Program Planning and Management Division
Department of Budget and Finance
250 S. Hotel Street, Room 301
Honolulu, Hawaii 96813

Please submit **three paper copies and one electronic copy** (PDF, Microsoft Word or Excel formats) of all completed forms.

Please have your staff contact Mr. Neal Miyahira, Administrator of the Budget, Program Planning and Management Division, at 586-1530 if there are any questions. Thank you for your cooperation with this request.

Attachment

Report on Non-General Fund Information
for Submittal to the 2003 Legislature

Department: _____

Date: _____

Prepared by: _____

Phone: _____

Name of Fund: _____

Legal Authority: _____

Fund Type (MOF): _____

Approp. Acct. No. _____

Intended Purpose:

Current Program Activities:

Financial Data		
	FY 2002	FY 2003
Beginning Cash Balance		
Beginning Encumbrances		
Revenues		
Expenditures		
Transfers (List Each Transfer by JV# and Date)		
Net Total Transfers		
Amount Derived from Bond Proceeds		
Ending Cash Balance		
Amount Required for Bond Covenants as of 7/1/02		
Amount held in Certificates of Deposit, Escrow Accounts, or Other Investments as of 7/1/02.		