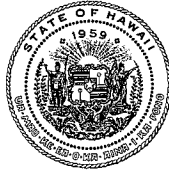


LINDA LINGLE
GOVERNOR



GEORGINA K. KAWAMURA
DIRECTOR

ROBERT N. E. PIPER
DEPUTY DIRECTOR

EMPLOYEES' RETIREMENT SYSTEM
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
OFFICE OF THE PUBLIC DEFENDER
PUBLIC UTILITIES COMMISSION

STATE OF HAWAII
DEPARTMENT OF BUDGET AND FINANCE
P.O. BOX 150
HONOLULU, HAWAII 96810-0150

ADMINISTRATIVE AND RESEARCH OFFICE
BUDGET, PROGRAM PLANNING AND
MANAGEMENT DIVISION
FINANCIAL ADMINISTRATION DIVISION

January 25, 2008

FINANCE MEMORANDUM

MEMO NO. 08-02

TO: All Department Heads

FROM: Georgina K. Kawamura
Director of Finance

SUBJECT: Request for Federal Funding

Attached is a letter from Congresswoman Mazie K. Hirono announcing the opportunity to request federal funding for projects that benefit her Congressional district for federal fiscal year 2009 (October 1, 2008 – September 30, 2009).

Departments are encouraged to apply for these additional federal funds, subject to the general guidelines established for federal fund requests in:

1. Finance Memorandum No. 06-07 (*Fiscal Biennium 2007-09 Executive Budget Request and the Program and Financial Plan for the Period 2007-2013*), dated August 3, 2006; and
2. Finance Memorandum No. 07-07 (*Supplemental Budget Policies and Guidelines for Fiscal Biennium 2007-09*), dated September 14, 2007.

In general, federal fund requests are allowed if they will not require additional general fund or general obligation bond appropriations from the State of Hawaii.

Please submit your requests on the attached form, with your departmental priorities, to the Department of Budget and Finance no later than February 15, 2008. Questions may be referred to the analyst assigned to your department.

Attachments

MAZIE K. HIRONO
2ND DISTRICT, HAWAII

COMMITTEE ON TRANSPORTATION
AND INFRASTRUCTURE
SUBCOMMITTEE ON WATER RESOURCES AND
ENVIRONMENT
SUBCOMMITTEE ON AVIATION
SUBCOMMITTEE ON HIGHWAYS AND TRANSIT

COMMITTEE ON EDUCATION AND LABOR
SUBCOMMITTEE ON HIGHER EDUCATION, LIFELONG
LEARNING, AND COMPETITIVENESS
SUBCOMMITTEE ON EARLY CHILDHOOD, ELEMENTARY
AND SECONDARY EDUCATION

HOUSE DEMOCRACY ASSISTANCE
COMMISSION

WHIP AT LARGE



Congress of the United States
House of Representatives
Washington, DC 20515

January 17, 2008

1229 LONGWORTH HOUSE OFFICE BUILDING
WASHINGTON, DC 20515
PHONE: (202) 225-4906
FAX: (202) 225-4987

DISTRICT OFFICE
5104 PRINCE KUHIO FEDERAL BUILDING
HONOLULU, HI 96850
PHONE: (808) 541-1986
FAX: (808) 538-0233

NEIGHBOR ISLAND TOLL FREE NUMBERS
BIG ISLAND (808) 935-3756
KAUAI / NI'HAU (808) 245-1951
MAUI (808) 242-1818
LANA'I (808) 565-7199
MOLOKA'I (808) 552-0160

Email: Mazie.Hirono@mail.house.gov
Website: www.house.gov/Hirono

BEF 12398
S: 1/29/08
The Honorable Linda Lingle
Governor, State of Hawaii
Executive Chambers
State Capitol
Honolulu, HI 96813

Dear Governor Lingle,

Congress will soon begin work on funding for fiscal year 2009 (October 1, 2008 – September 30, 2009). Each member of Congress is given the opportunity to request funding for projects that benefit his or her Congressional district.

As you may know, overall funding for members' requests (popularly known as earmarks) has been substantially reduced under the new leadership in Congress. We may also face limits on the number of projects we can request. That said, 64 of my requests for FY2008 were ultimately funded, amounting to more than \$133 million.

The House Appropriations Committee has not yet issued guidelines for submitting requests (expected to be extensive); however, it is expected that all member requests will be due in early March. In order to allow enough time for reviewing and preparing my requests to the various appropriations subcommittees, I will need to have **all requests received in my office no later than February 22, 2008.**

Because mail to the Capitol complex must undergo extensive screening, which delays delivery, all requests should be sent to the attention of my legislative director, Anne Stewart, via email (anne.stewart@mail.house.gov) or fax (202-225-4987). Please submit a cover letter listing your project funding requests by priority and fill out the enclosed form for each project. Please let Anne know if you would like a copy of the form by email.

Please don't hesitate to contact me or have your staff contact Anne with any questions. I look forward to continuing to work with you in the coming year to serve our mutual constituents.

Sincerely,

Mazie K. Hirono
Member of Congress

BEF

COORDINATE with: _____

Final reply for Gov. sig. Follow up

Direct reply (cc/bc: Gov.) Submit copy of response

Appropriate action Keep enclosure(s)

____ FYI/file _____ Return enclosure(s)

____ Comment/Recommendation

MS Other _____

Due _____ **FEB - 1 2008**
Please refer to: 08:0122212

Congresswoman Mazie K. Hirono FY2009 Appropriation Request Form

All appropriations requests must be submitted by February 22, 2008
via fax (202-225-4987) or email (anne.stewart@mail.house.gov)

*Boxes will expand as you type so feel free to include any relevant information
unless a word limit is noted.*

Date:	
ID:	

Section One: Contact Information

Company/ Organization:					
Address:					
City:		State:		Zip:	
Point of Contact (POC):				Is POC a lobbyist?	
Lobbyist Organization/ Firm (If applicable):					
Phone:		Fax:			
Email:					

Federal Agency Point of Contact (if any):					
Office:		Phone:			
Additional Agency Point of Contact:					
Office:		Phone:			

Section Two: Project Information

Project Name:	
Project Partners (if any):	
Project Description: (150 words or less)	Project submissions to the Appropriations Committee are space limited. Please adhere to the word limit.
Project Justification and Anticipated Benefits: (150 words or less)	Project submissions to the Appropriations Committee are space limited. Please adhere to the word limit.
Other description or justification info: (no limit)	

Section Three: Funding Information

Entity to receive funds			
Address of entity receiving funds			
Total project cost:			
Requested amount:			
Breakdown of Request, include what funding will be used for:			
Other Funding:			
FY2008 Share:	%	Local Share:	%
Proposed Funding Agency:			
Budget Account:			
Is this Program/Project authorized? (Yes or No):		If yes, cite law:	
Are Other Members of Congress submitting this request?		If yes, who?	

Section Four: Federal Funding History

Has this project/program received federal funds in the past five years?
(Yes or No) _____

If yes, please fill out the following table as far as applicable:

Fiscal Year	Funding Amount	Federal Agency	Additional Information

Section Five: Requested Bill and/or Report Language

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Section Six: Miscellaneous Information

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FY2009 Appropriation Request Form

THIS IS A FICTIONAL REQUEST FOR SAMPLE PURPOSES ONLY

Date:	LEAVE BLANK
ID:	LEAVE BLANK

Section One: Contact Information

Company/ Organization:	Hilo People for Change		
Address:	1234 Waiakea Street		
City:	Hilo	State:	HI
		Zip:	96720
Point of Contact (POC):	Emily Yamada	Is POC a lobbyist?	No
Lobbyist Organization / Firm (If applicable):	N/A		
Phone:	(808) 959-1234	Fax:	(808) 959-1236
Email:	Emily.Yamada@hawaii.rr.com		

Federal Agency Point of Contact (if any):	Evangeline Smith		
Office:	Office of Justice Programs	Phone:	(202) 307-5555
Additional Agency Point of Contact:			
Office:		Phone:	

Section Two: Project Information

Project Name:	Transition Hale
Project Partners (if any):	
Project Description: (150 words or less)	Transition Hale is a group home to help former foster kids and runaways transition to life on their own. Transition Hale will teach a variety of life skills to assist with the transition including financial literacy and budgeting. Assistance will also be provided in job placement and finding permanent housing. Counseling services will also be available. A former private residence has been acquired for this purpose with enough space for eight people. Before people can take up residence, the home must be brought up to code for a group home. The requested funds would be for the completion of these renovations.
Project Justification: (150 words or less)	Foster kids and runaways often do not have the opportunity to learn basic life skills and do not have the support system which allows us to transition from living with our families to living independently. Children in the foster system age out at 18, with only a basic high school education and no money, vocational skills, or hope of higher education.

	Runaways face more dire circumstances at an even earlier age. Youths who have the opportunity to live in transition housing earn twice as many college degrees and will earn twice as much in income over their lifetime. Transition Hale will provide the necessary support for youths age 18 to 23, to help them become successful members of society. There are only three facilities on all eight Hawaiian islands and 200 youths in need of assistance at any given time. Transition Hale will help to meet this demand.
Other description or justification info: (no limit)	Attached are complete descriptions of the support services to be provided by Transition Hale as well as statistics on the beneficial effects of transition housing. In addition, articles that appeared in the local and national papers on the issue are attached.

Section Three: Funding Information

Entity to receive funds	Hilo People for Change		
Address of entity receiving funds	1234 Waiakea Street, Hilo, HI 96720		
Total project cost:	\$300,000		
Requested amount:	\$75,000		
Breakdown of Request, include what funding will be used for:	\$25,000 (reinforce and repair foundation and walls) \$25,000 (refitting kitchen) \$25,000 (refitting bathrooms)		
Other Funding:	\$75,000 (The Hurley Foundation) \$75,000 (County of Hawaii) \$40,000 (OJP grant) \$25,000 (Ekone) \$10,000 (Funai Furniture Store, donated furniture)		
FY2008 Share:	25 % (The FY '07 share describes the percentage that this year's request represents versus the total funds ultimately needed to complete the project. The \$75,000 request is 25% of the total \$300,000 budget)	Local Share:	62% (Local share represents the percentage of the non-Federal contribution toward the cost of the project. This project has \$185,000 in non-federal funds, 62% of the total \$300,000 budget.)
Proposed Funding Agency:	Family and Youth Services Bureau		
Budget Account:	Transitional Youth Program		
Is this Program/Project authorized? (Yes or No):	No	If yes, cite law:	

Are Other Members of Congress submitting this request?	No	If yes, who?	
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Section Four: Federal Funding History

Has this project/program received federal funds in the past five years?

(Yes or No) _Yes_____

If yes, please fill out the following table as far as applicable:

Fiscal Year	Funding Amount	Federal Agency	Additional Information
2006	\$25,000	Department of Justice-OJP	

Section Five: Requested Bill and/or Report Language

None.

Section Six: Miscellaneous Information