

INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES

We have performed the procedures enumerated below, which were agreed to by the Hawaii Department of Commerce and Consumer Affairs (DCCA), solely to assist you with respect to the review of the franchise fee collection and payment process of Time Warner Entertainment Co., LP, (TWE) dba Kauai Cablevision (Kauai) for the period January 1, 2004 through December 31, 2006. Time Warner Entertainment Co., LP, dba Kauai Cablevision (Kauai)'s management is responsible for the company's accounting records which support the franchise fee collection and payment process. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of those parties specified in the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

For the period January 1, 2004 through December 31, 2006, the procedures performed by Merina & Company, LLP and the accompanied findings are listed below:

**Procedure 1:** Review DCCA's applicable franchise fee requirements as detailed in Decision and Order No. 291 and Administrative Rule 16-132.

**Finding 1:** We reviewed DCCA's applicable franchise fee requirements as detailed in Decision and Order No. 291 and Administrative Rule 16-132.

**Procedure 2:** Document TWE's policies and procedures for preparing annual "Revenue Statements" that TWE submits to DCCA for franchise fee purposes.

**Finding 2:** TWE's policies and procedures for preparing the annual "Revenue Statements" submitted to DCCA for franchise fee purposes were documented.

**Procedure 3:** Obtain the Revenue Statements prepared by TWE for the years 2004, 2005, and 2006. Determine if TWE's revenue calculation was made in accordance with DCCA Decision and Order No. 291 and Administrative Rule 16-132, which defines, in part, how gross revenues are to be determined for the purpose of calculating franchise fees.

**Finding 3:** We obtained the Revenue Statements prepared by TWE for the years 2004, 2005, and 2006 and determined TWE's revenue calculations were made in accordance with DCCA Decision and Order No. 291 and Administrative Rule 16-132.

The Revenue Statements for the periods January 1, 2004 through December 31, 2006 are included in this report as Attachment I.

**Procedure 4:** Determine that the revenue amounts in TWE's Revenue Statements used in the franchise fee computations agree to TWE's books of account.

**Finding 4:** The amounts used in each year's Revenue Statement for the franchise fee computation were traced to TWE's books of account and found to agree for the three years.

**Procedure 5:** Obtain or prepare a schedule of collections and remittances for each of the three elements of the franchise fee and determine the amount of over/ (under) collections from the period January 1, 2004 through December 31, 2006. Verify that the beneficiary has received the proper amount of franchise fees under the applicable D&O.

**Finding 5:** We prepared a schedule of collections and remittances for each of the three elements of the franchise fee and determined the amount of over/ (under) collections from the period January 1, 2004 through December 31, 2006 with consideration given to Decision and Order No. 332. Our procedures have disclosed no instances of PEG access organization, Hawaii Public Television, or DCCA not receiving the proper amount of franchise fees.

For the period January 1, 2004 through December 31, 2006 TWE collected different amounts of franchise fees from subscribers than it was required to pay to the designated recipients. The results of the Carry-Forward Analysis are summarized in the table below.

Kauai	Franchise Fee Element			Total
	Access Operating	HPBA	Administrative	
Accrual basis over/(under) collected balances	\$12,026	\$4,008	\$(11,574)	\$4,460

A detailed report of the "Carry-Forward Analysis" calculation is included as Attachment II.

**Procedure 6:** Inquire of TWE what their understanding is of the factors that give rise to the difference between amounts collected from subscribers and the amounts remitted to the beneficiary.

**Finding 6:** TWE Revenue Statements, which are used to compute the Franchise Fees owed to the beneficiary are prepared based on TWE's calendar year revenues and are generated from the general ledger accounting system. The amounts actually collected from subscribers for the same year are generated from TWE's billing and collection system which is separate from the general ledger. Theoretically, collections during the year should equal the payments made in the following year. However, collections and remittances are going to differ for a variety reasons. Some are:

- The Revenue Statement is calculated using revenues for the calendar year, but customers billings can span two calendar years (i.e. a billing period that covers 12/15/06 – 1/15/07). This causes a mismatch between the billing system and the general ledger accounting system, since the billing will straddle two calendar years.


Depending on when customers are actually billed and amounts are collected:

- Collections recorded in the billing system for the current fiscal period would reflect amounts that are actually applicable to the next fiscal period (i.e. \$2 of franchise fees billed for the period 12/15/06 – 1/15/07 were collected on 12/31/06; therefore \$1 of the franchise fees collected were for the 2007 fiscal period, but recorded in the billing system for the 2006 fiscal period), or

- Amounts applicable to the current fiscal period may not be collected and recorded until the next fiscal period (i.e. \$2 of franchise fees billed for the period 12/15/06 – 1/15/07 were collected at 1/1/07; therefore \$0 of the franchise fees were actually collected and recorded in the billing system for the 2006 fiscal period).
- Bad debts are booked to an expense account in the general ledger accounting system and are netted against revenues for the Franchise fee calculation. However, amounts reported as billed to subscribers are based on the billing system, which is not reduced for bad debts. The disconnect between the two systems potentially creates another reconciling item between the amounts billed and collected from subscribers and amounts remitted to the beneficiary. For the purpose of this report, Attachment II, amounts reported as billed to subscribers were reduced for bad debts based on actual amounts reported on the general ledger.
- TWE uses a billing system to charge subscribers and adjustments are frequently made to subscriber billings for a wide variety of reasons, such as service charges, upgrades, downgrades, stops, starts, etc. This creates a constant stream of prorates and adjustments which in turn affects franchise fee charges and revenue recognition. Also, these adjustments may not always make their way to the general ledger accounting systems, as these two systems are not integrated. Per TWE, a continual effort is being made to reduce the reconciling differences between the two systems, especially as new products and services are being added.

We were not engaged to, nor did we, conduct an audit, the objective of which would be the expression of an opinion, on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of Department of Commerce and Consumer Affairs and Time Warner Entertainment Co., LP, dba Kauai Cablevision (Kauai) and is not intended to be and should not be used by anyone other than those specified parties.

  
Merina & Company, LLP  
Certified Public Accountants and Consultants  
West Linn, Oregon  
December 12, 2007

**Time Warner Entertainment Co., LP, dba  
Hawaiian Cablevision (Kauai)  
Revenue Statements**

**For the Year Ending December 31, 2004**

	<u>PEG</u>	<u>Hawaii Public Broadcasting Authority</u>	<u>Administrative</u>
Total Revenues	\$ 11,182,453	\$ 11,182,453	
Basic Revenues			8,582,058
Revenues subject to Access Operating Fee Rate	11,182,453 3%	11,182,453 1%	8,582,058 1%
Access Operating Fee Due	<u>\$ 335,474</u>	<u>\$ 111,825</u>	<u>\$ 85,821</u>

**For the Year Ending December 31, 2005**

	<u>PEG</u>	<u>Hawaii Public Broadcasting Authority</u>	<u>Administrative</u>
Total Revenues	\$ 12,333,789	\$ 12,333,789	
Basic Revenues			7,703,690
Revenues subject to Access Operating Fee Rate	12,333,789 3%	12,333,789 1%	7,703,690 1%
Access Operating Fee Due	<u>\$ 370,014</u>	<u>\$ 123,338</u>	<u>\$ 77,037</u>

**For the Year Ending December 31, 2006**

	<u>PEG</u>	<u>Hawaii Public Broadcasting Authority</u>	<u>Administrative</u>
Total Revenues	\$ 14,091,113	\$ 14,091,113	
Basic Revenues			- **
Revenues subject to Access Operating Fee Rate	14,091,113 3%	14,091,113 1%	- 1%
Access Operating Fee Due	<u>\$ 422,733</u>	<u>\$ 140,911</u>	<u>\$ - **</u>

\*\* DCCA suspended collection on November 6, 2005

**Time Warner Entertainment Co., LP, dba  
Kauai Cablevision (Kauai)  
Carry-Forward Analysis  
As of December 31, 2006**

	<u>Access Operating</u>	<u>HPBA</u>	<u>Administrative</u>	<u>Total</u>
Reported Numbers for the period July 2002 through December 31, 2003	\$ (1,365) **	\$ (216) **	\$ (23,027) **	\$ (24,608)
D&O 332	<u>1,365</u>	<u>216</u>	<u>23,027</u>	<u>24,608</u>
Total January 1, 2004 after D&O 332	-	-	-	-
Billed to subscribers 2004	344,211	114,736	71,992	530,939
Amounts remitted in 2005, based on 2004 revenues	(335,474)	(111,825)	(85,821)	(533,120)
Billed to subscribers 2005	377,576	125,859	79,292	582,727
Amounts remitted in 2006, based on 2005 revenues	(370,014)	(123,338)	(77,037)	(570,389)
Billed to subscribers 2006	418,460	139,487	- ***	557,947
Amounts remitted in 2007, based on 2006 revenues	<u>(422,733)</u>	<u>(140,911)</u>	<u>- ***</u>	<u>(563,644)</u>
Total accrual basis over/(under) collected balances	<u>\$ 12,026</u>	<u>\$ 4,008</u>	<u>\$ (11,574)</u>	<u>\$ 4,460</u>

\*\* Accrual for Access Operating, HPBA, and Administrative is already accounted for (ie. Amounts collected in 2003, remitted in 2004)

\*\*\* DCCA suspended collection on November 6, 2005