

TWENTY-SIXTH LEGISLATURE
STATE OF HAWAII
2012 REGULAR SESSION

**Annual Report
on the
Development and Expansion of Telework Initiatives**



CABLE TELEVISION DIVISION
DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
STATE OF HAWAII

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Annual Report on the Development and Expansion of Telework Initiatives

This report is filed pursuant to section 440G-11.5(b), Hawaii Revised Statutes, which requires the director of the Department of Commerce and Consumer Affairs (DCCA) to submit an annual report to the Legislature “on the department’s efforts to use broadband and its products and services to develop and expand telework initiatives, including telework participation levels and trends of both private and public sector employees in Hawaii.”

1. DCCA Telework Initiatives

DCCA has not yet adopted a departmental policy covering telework activities. At the present time, each division is independently assessing how and to what extent telework alternatives may be employed in the best interests of the division, the department and the State, given the specific functions of the division. This includes an assessment of what work of the division may be suitable for teleworking, as well as how maintain supervision of the activities of the employees and to allow for fair participation in such a program.

Until the department may establish telework program guidelines, employees are only being allowed to work off-site on a limited basis and based upon special circumstances. In those cases where employees are in a position work off-site, the primary activities have been accessing and responding to e-mail and reviewing and revising documents. These tasks have been accomplished using primarily the current CATV provider’s broadband network.

On the other hand, many of DCCA’s divisions regularly utilize existing wireless broadband networks to perform their functions. Examples of this would be division attorneys, examiners, analysts and investigators using wireless broadband devices to connect with the department to review documents and upload/download files while conducting examination and investigations off-site.

2. Broadband Assistance Advisory Council

DCCA has convened the Broadband Assistance Advisory Council (BAAC) as required under Act 199, Session Laws of Hawaii 2010. Pursuant to Act 199, as amended by Act 151, Session Laws of Hawaii 2011, the BAAC is to advise the director on, among other things, “policy and funding priorities to promote and encourage use of telework alternatives for public and private employees” and other states’ best practices involving telework promotion and policies.

The initial meeting of the BAAC was held on September 9, 2011. A subsequent meeting was held on October 28, 2011, at which several working groups were formed to address distinct subject matter areas. DCCA has assisted these work groups in scheduling meetings in December to organize and to develop plans to address their assigned areas. DCCA has called a third BAAC meeting for the year on December 15, 2011, the agenda of which includes the Council’s duties related to telework promotion and policies.