



STATE OF HAWAII
INSURANCE DIVISION
DEPARTMENT OF COMMERCE & CONSUMER AFFAIRS
P. O. BOX 3614
HONOLULU, HAWAII 96811-3614
335 MERCHANT ST., 2ND FLOOR
HONOLULU, HAWAII 96813

INSTRUCTIONS FOR RISK PURCHASING GROUP FILING

The following documents must be completed and/or submitted before consideration can be made to transact business in the State of Hawaii by the purchasing group. Subject to the information and response given, further documentation and/or forms may be necessary to complete the filing process.

- 1) Please complete the NAIC application form, "Purchasing Group – Notice and Registration".
- 2) Please have your State Insurance Regulator in which your Purchasing Group is domiciled issue a certified copy of current authorization to operate. (Please send us the original document or a photocopy certified by the State Insurance Regulator).
- 3) Please complete Form PGPA 7/90, "Power of Attorney to Accept Service of Process and Legal Documents", which designates the Insurance Commissioner of the State of Hawaii the power to accept service of process or legal documents.
- 4) A Board of Directors Resolution adopting the above Power of Attorney must also be submitted.