

Major Line Producers can amend their licenses electronically via [www.NIPR.com](http://www.NIPR.com). No fee required.



**HAWAII  
INSURANCE  
DIVISION**

<input type="checkbox"/> Adding <input type="checkbox"/> Removing <b>Class(es) of Insurance from a Hawaii Insurance License</b>
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Name as it appears on the Hawaii license certificate	
HI License No.	HI Entity ID

AH = A & H	CA = Casualty	DC = Credit Disability	LC = Credit Life	LI = Life	PL = Personal Lines
PR = Property	SU = Surety	TB = Travel Baggage	TD = Travel Disability	TI = Title	VA = Variable Annuities

	Add	Remove		Add	Remove		Add	Remove
AH <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>	LI <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>	TB	<input type="checkbox"/>	<input type="checkbox"/>
CA <sup>1,2,3</sup>	<input type="checkbox"/>	<input type="checkbox"/>	PL <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>	TD	<input type="checkbox"/>	<input type="checkbox"/>
DC	<input type="checkbox"/>	<input type="checkbox"/>	PR <sup>1,2,3</sup>	<input type="checkbox"/>	<input type="checkbox"/>	TI <sup>1</sup>	<input type="checkbox"/>	<input type="checkbox"/>
LC	<input type="checkbox"/>	<input type="checkbox"/>	SU <sup>1,2,4</sup>	<input type="checkbox"/>	<input type="checkbox"/>	VA <sup>5</sup>	<input type="checkbox"/>	<input type="checkbox"/>
Other _____							<input type="checkbox"/>	<input type="checkbox"/>
Other _____							<input type="checkbox"/>	<input type="checkbox"/>
Other _____							<input type="checkbox"/>	<input type="checkbox"/>

Signature of Licensee <sup>1</sup>	Print Name of Signer
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<sup>1</sup>Resident Producers and Nonresident Producers who reside in a nonreciprocal state: Attach the passing score report of the Hawaii Insurance Licensing Exam. Or, for active licensees reactivating a class within two years of inactivation, attach copies of CE completion certificates (if applicable).

<sup>2</sup>Marine and Vehicle are automatically added to P&C nonresident and resident licenses. Surety is automatically added to P&C resident licenses where licensee has successfully passed the Hawaii Insurance Licensing Exams for casualty and property.

<sup>3</sup>When adding Property and Casualty to a Personal Lines license, the class of Personal Lines will automatically be removed.

<sup>4</sup>Nonresident Producers adding Surety must attach copy of home state's statutes showing proof that Surety is included in P&C.

<sup>5</sup>Adding Variable Annuities: Attach copy of CRD report that lists Hawaii as a current registration.

<sup>6</sup>For individual licensee, the individual must sign. For agency, the Designated Representative named on the license must sign.

**IMPORTANT NOTES:**

- The changes indicated above will be effective upon receipt in the Hawaii Insurance Division.
- Surplus Lines Brokers can only add P&C classes of insurance that are authorized on the Producer license

Hawaii Insurance Division, 335 Merchant Street - Room 213, Honolulu, Hawaii 96813		
Website: <a href="http://insurance.hawaii.gov">http://insurance.hawaii.gov</a>	FOR MORE INFO	phone: 808-586-2788
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