

REPORT TO THE TWENTY-FOURTH LEGISLATURE
STATE OF HAWAII
2007

IN COMPLIANCE WITH ACT 160, SECTION 8(16), SLH 2006, REGARDING THE
ESTABLISHMENT OF POSITIONS PURSUANT TO EXPLICIT STATUTORY
AUTHORIZATION

PREPARED BY:

DEPARTMENT OF COMMERCE AND CONSUMER AFFAIRS
STATE OF HAWAII
APRIL 2007

The Insurance Division, Department of Commerce and Consumer Affairs, has established two insurance grant clerk positions for the Loss Mitigation Grant Program pursuant to explicit statutory authorization. The following information is provided in accordance with Act 160, section 8(16), SLH 2006, which amends Act 178, section 167, SLH 2005:

1. Authority used to establish the positions:

Sections 431:22-102 and 431:22-103, HRS

2. Date the positions were established:

April 13, 2007

3. Projected date the positions will be filled:

May 1, 2007

4. Amounts projected to be expended in FY 2006-2007:

\$10,000

5. Source of funds used to pay for the positions:

Loss Mitigation Grant Fund

6. Functions to be performed by the positions:

The two insurance grant clerks will be assigned clerical duties related to the Loss Mitigation Grant Program including processing grant applications, making database entries, answering phone inquiries from the public, drafting memoranda, maintaining records, and performing various administrative tasks.