

**BOARD OF EXAMINERS IN OPTOMETRY**  
Professional & Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii

**MINUTES OF MEETING**

Date: Monday, December 19, 2011

Time: 8:30 a.m.

Place: King Kalakaua Conference Room/Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Members Present: Kevin K. Lui, O.D., Chair  
Reid Saito, O.D. Vice Chair  
Gayle Chang, Public Member  
Timothy Moon, O.D.  
Geoffrey Reynolds, O.D.  
Joy Shimabuku, Public Member

Staff Present: Sandra Matsushima, Executive Officer ("EO")  
Elmira K.L. Tsang, Deputy Attorney General ("DAG")

Guests: None.

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by section 92-7(b), Hawaii Revised Statutes ("HRS").

Call to Order: There being a quorum present, the Chair called the meeting to order at 8:40 a.m.

Chair's Report: **Announcements**

The Chair reported that he attended an orientation meeting on December 6<sup>th</sup> for Board Chairs. Topics covered included the Sunshine Law, Ethics and support from outside agencies such as the Regulated Industries Complaints Office ("RICO").

**Additions/Additional Distribution**

Upon a motion by Ms. Chang, seconded by the Vice Chair, it was voted on and unanimously carried to add the following item to the agenda as an addition:

**Additions**

6. Applications

b. Applications

- Renewal Application – Duane Rowe

**Approval of the Previous Minutes – November 14, 2011**

Upon a motion by Dr. Saito, seconded by Ms. Chang, it was voted on and unanimously carried to approve the minutes of the November 14, 2011 meeting as circulated.

Executive Officer's Report:

None.

Correspondence:

None.

Continuing Education: **Continuing Education Course Report**

Dr. Moon moved to approve the following continuing education ("CE") courses:

<u>Index #</u>	<u>Program Title/Sponsor</u>	<u>CE</u>	<u>TPA Hours</u>
12-001	SECO International 2012 Annual Congress SECO International	167	140
12-002	The 2012 Hawaii Ocular Disease Symposium Hawaii Optometric Association	12	12
12-003	2012 Island Eyes Conference Pacific University College of Optometry	27	22

Ms. Chang seconded the motion, it was voted on and unanimously carried.

Applications:

**Ratification List**

Upon a motion by Ms. Chang, seconded by Ms. Shimabuku, it was voted on and unanimously carried to ratify the following:

APPROVED OPTOMETRIST

- SOUZA, JANA M (OD 750)

At 8:50 a.m., the Chair called for a recess to allow the Board to move to the Queen Liliuokalani Conference

Room due to the closure of the King Kalakaua Conference Room for maintenance.  
At 8:53 a.m., the Chair announced that the Board was reconvening its scheduled meeting.

### **Applications**

Executive Session: At 8:54 a.m., upon a motion by Ms. Chang, seconded by the Vice Chair, it was voted on and unanimously carried to move into executive session pursuant to §92-5(a)(1) and (4), HRS, "To consider and evaluate personal information relating to individuals applying for professional or vocational licenses cited in section 26-9 or both; and "To consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities;".

At 9:10 a.m., upon a motion by Ms. Shimabuku, seconded by Dr. Moon, it was voted on and unanimously carried to move out of executive session.

#### Renewal Application – Duane Rowe

The EO stated that Dr. Rowe submitted his 100-hour TPA certification course certificate to satisfy his CE requirement for license renewal. Dr. Rowe currently is not therapeutically certified.

The Chair noted that §16-92-38 (a), Hawaii Administrative Rules, states that licensees who are not therapeutically certified shall obtain thirty-two hours during the biennium in approved programs of continuing education for re-licensure.

After review and discussion, upon a motion by the Vice Chair, seconded by Ms. Shimabuku, it was voted on and unanimously carried to accept the 100-hour TPA certification course in lieu of the CE requirement of 32 hours of CE for his DPA license renewal for this biennium.

The Board also directed the EO to inform Dr. Rowe that for the upcoming biennium commencing January 1, 2012, he will be required to obtain thirty-two hours of approved CE hours for DPA renewal or thirty-six hours of approved TPA CE hours for renewal, whichever is applicable.

The Board reviewed CE certificates submitted by licensees for license renewal.

Next Meeting: Monday, January 30, 2012  
8:30 a.m.  
King Kalakaua Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, Hawaii 96813

Adjournment:               With no further business to discuss, the Chair adjourned the meeting at 10:20 a.m.

Taken by:

/s/ Sandra Matsushima

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Sandra Matsushima  
Executive Officer

SMM:jaf

1/9/12

[  ] Minutes approved as is.

[  ] Minutes approved with changes; see minutes of \_\_\_\_\_.