

BOARD OF EXAMINERS IN OPTOMETRY
Professional & Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii

MINUTES OF MEETING

Date: Monday, January 30, 2012

Time: 8:30 a.m.

Place: King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Members Present: Kevin K. Lui, O.D., Chair
Reid Saito, O.D. Vice Chair
Gayle Chang, Public Member
Timothy Moon, O.D.
Geoffrey Reynolds, O.D.
Joy Shimabuku, Public Member

Staff Present: Sandra Matsushima, Executive Officer ("EO")
Elmira K.L. Tsang, Deputy Attorney General ("DAG")
Jennifer Fong, Secretary

Guests: None.

Agenda: The agenda for this meeting was filed with the Office of the Lieutenant Governor, as required by section 92-7(b), Hawaii Revised Statutes ("HRS").

Call to Order: There being a quorum present, the Chair called the meeting to order at 8:30 a.m.

Chair's Report: **Announcements**

None.

Additions/Additional Distribution

Upon a motion by Ms. Shimabuku, seconded by Dr. Reynolds, it was voted on and unanimously carried to add the following items to the agenda:

Additions

6. Applications

- b. Applications
 - 3) Jana Souza

Approval of the Previous Minutes – December 19, 2011

Upon a motion by Ms. Shimabuku, seconded by Dr. Reynolds, it was voted on and unanimously carried to approve the minutes of the December 19, 2011 meeting as circulated.

Executive Officer's Report:

The EO reminded the Board that those who have parking permits must follow the parking guidelines in the parking memo which they received with their permit and map of the parking lot locations. Board members may only park in those specific locations and only during a scheduled Board meeting. If a member parks in an unauthorized area or uses the pass when we do not have a meeting and receives a parking ticket, they will be responsible for that ticket.

The EO reminded the Board that they should direct all inquiries and questions regarding board matters or issues to the EO.

Executive Session:

At 8:38 a.m., upon a motion by Ms. Shimabuku, seconded by the Vice Chair, it was voted on and unanimously carried to move into executive session pursuant to §92-5(a)(4), HRS, "To consult with the Board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities;".

At 8:50 a.m., upon a motion by Ms. Shimabuku, seconded by Dr. Reynolds, it was voted on and unanimously carried to move out of executive session.

Correspondence:

Request from Randall Sakamoto, O.D. for Trade Name Approval

The Board reviewed the request from Dr. Sakamoto for approval of the following trade name: Vision Source™ Ala Moana.

Upon a motion by Ms. Shimabuku, seconded by Dr. Reynolds, it was voted on and unanimously carried to approve the trade name mentioned above.

Request from Jade regarding Optometry Students

The Board reviewed and discussed the two questions in Jade's request. Upon a motion by Ms. Shimabuku, seconded by Ms. Chang, it was voted on and unanimously carried to respond to Jade's questions as follows:

1. Could an Optometry student that Graduates on May 17, 2012 start applying for her OD license now (Feb 2012)?

Board's Response: Among the documents required for license application, is a diploma or certificate of graduation from an optometry school, college or university. Because this graduation document is not available at this time, it would not be appropriate to apply for a license until one is obtained in conjunction with the other required items.

2. Could she work under OD license here while/if her application is pending before she receives OD license number?

The Board noted that the letter only asks if the unlicensed optometrist can "work". This term is broad and hampers the Board's ability to give meaningful feedback. They directed the EO to ask for the specific work duties of the unlicensed optometrist and how the licensed optometrist will be supervising the unlicensed optometrist's activities.

Continuing Education: **Continuing Education Course Report**

None.

Applications: **Ratification List**

None.

Applications

Executive Session:

At 9:21 a.m., upon a motion by Ms. Chang, seconded by the Vice Chair, it was voted on and unanimously carried to move into executive session pursuant to §92-5(a)(1) and (4), HRS, "To consider and evaluate personal information relating to individuals applying for professional or vocational licenses cited in section 26-9 or both; and "To consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities;".

At 9:27 a.m., upon a motion by the Vice Chair, seconded by Dr. Reynolds, it was voted on and unanimously carried to move out of executive session.

Request from Elizabeth McLemore, O.D. for Extension of Continuing Education Deadline

After some discussion, upon a motion by Ms. Chang, seconded by Dr. Moon, it was voted on and unanimously carried to approve Dr. McLemore's request for an extension until January 31, 2012, as she planned to attend the Hawaii Ocular Disease Symposium in January. The certificates of attendance must be submitted no later than February 8, 2012. If accepted/approved, these courses cannot be

used towards the next biennium renewal on December 31, 2013.

Request from Leslie Kliethermes, O.D. for Extension of Continuing Education
Deadline

After some discussion, upon a motion by the Chair, seconded by Dr. Moon, it was voted on and unanimously carried to approve Dr. Kliethermes' request for an extension. The certificates of attendance must be submitted no later than June 30, 2012. If accepted/approved, these courses cannot be used towards the next biennium renewal on December 31, 2013.

Executive Session:

At 9:37 a.m., upon a motion by Ms. Chang, seconded by the Vice Chair, it was voted on and unanimously carried to move into executive session pursuant to §92-5(a)(1) and (4), HRS, "To consider and evaluate personal information relating to individuals applying for professional or vocational licenses cited in section 26-9 or both; and "To consult with the board's attorney on questions and issues pertaining to the board's powers, duties, privileges, immunities, and liabilities;".

At 9:40 a.m., upon a motion by Ms. Chang, seconded by Dr. Moon, it was voted on and unanimously carried to move out of executive session.

Jana Souza

After some discussion, upon a motion by Dr. Reynolds, seconded by the Vice Chair, it was voted on and unanimously carried to approve Dr. Souza's Verification of Preceptorship Hours towards obtaining her TPA certification.

Next Meeting:

Monday, March 5, 2012
8:30 a.m.
King Kalakaua Conference Room
King Kalakaua Building
335 Merchant Street, 1st Floor
Honolulu, Hawaii 96813

Ms. Chang stated that she will not be able to attend the March 5th meeting.

//
//

Adjournment: With no further business to discuss, the Chair adjourned the meeting at 9:41 a.m.

Taken by:

/s/ Jennifer Fong

Jennifer Fong
Secretary

Reviewed by:

/s/ Sandra Matsushima

Sandra Matsushima
Executive Officer

SMM:jaf

2/9/12

[] Minutes approved as is.

[] Minutes approved with changes; see minutes of _____.