

## FREQUENTLY ASKED QUESTIONS

### ELECTRICIANS & PLUMBERS

#### ELECTRICIANS

**Q: What are the requirements for licensure?**

A: 1) Provide verification of the following:

<u>TYPE OF LICENSE</u>	<u>LICENSE TYPE CODE</u>	<u>HOURS / YEARS REQUIRED</u>
Journey Worker Electrician	EJ	5 years but not less than 10,000 hours in residential or commercial wiring.
Supervising	ES	4 years experience as a licensed journey worker electrician or equivalent.
Journey Worker Industrial	EJI	5 years but not less than 10,000 hours of industrial wiring work.
Supervising Industrial Electrician	ESI	4 years experience as a licensed journey worker industrial electrician or equivalent.
Journey Worker Specialty Electrician	EJS	5 years of specialty wiring work.
Supervising Specialty Electrician	ESS	4 years experience as a licensed journey worker specialty electrician or equivalent.
Maintenance Electrician	EM	1 year electrical maintenance wiring work or two years electrical trade schooling.

2) Pass the Board's examination.

**Effective July 1, 2013**

<u>TYPE OF LICENSE</u>	<u>LICENSE TYPE CODE</u>	<u>REQUIREMENTS</u>
Journey Worker Electrician	EJ	5 years but not less than 10,000 hours in residential or commercial wiring <b>and satisfactory completion accepted by a University of Hawaii Community College offering an appropriate program of study of 240 hours of electrical academic coursework.</b>

Supervising Electrician	ES	4 years experience as a licensed journey worker electrician or equivalent.
Journey Worker Industrial Electrician	EJI	4 years but not less than 8,000 hours <b>and satisfactory completion accepted by a University of Hawaii Community College offering an appropriate program of study of 200 hours of electrical academic coursework.</b>
Supervising Industrial Electrician	ESI	3 years experience as a licensed journey worker industrial electrician or equivalent.
Journey Worker Specialty Electrician	EJS	3 years but not less than 6,000 hours <b>and satisfactory completion accepted by a University of Hawaii Community College offering an appropriate program of study of 120 hours of electrical academic coursework.</b>
Supervising Specialty Electrician	ESS	2 years experience as a licensed journey worker specialty electrician or equivalent.
Maintenance Electrician	EM	1 year electrical maintenance wiring <b>and satisfactory completion accepted by a University of Hawaii Community College offering an appropriate program of study of 80 hours of electrical academic coursework or 2 years of schooling in the trade with not less than 1,000 hours of hands-on lab exercises.</b>

**Q: How are applications obtained?**

A: You may:

- 1) Download the application at [www.hawaii.gov/dcca/areas/pvl](http://www.hawaii.gov/dcca/areas/pvl);
- 2) Call (808) 586-3000 to request an application; or

- 3) Submit a written request to: Department of Commerce & Consumer Affairs  
Professional & Vocational Licensing Branch  
P.O. Box 3469  
Honolulu, HI 96801

**Q: What are the fees involved in obtaining and maintaining licensure?**

- A: Application Fee: \$40.00
- Examination Fee: \$95.00
- License Fee: \$225.00 if licensed between July 1 and June 30 of the 1<sup>st</sup> year of the triennium (2011, 2014, 2017);
- \$150 if licensed between July 1 and June 30 of the 2<sup>nd</sup> year of the triennium (2012, 2015, 2018);
- \$75.00 if licensed between July 1 and June 30 of the 3<sup>rd</sup> year of the triennium (2010, 2013, 2016).
- Renewal Fee: \$225.00

**Q: What electrical code is being used in the current electricians' examinations?**

- A: The 2008 National Electrical Code ("NEC").

**Q: When do licensed electricians renew their licenses?**

- A: Licensed electricians are required to renew their licenses on or before June 30 every three years: 2014, 2017, 2020 etc.

**Q: Are electricians required to meet continued competency requirements to renew their licenses?**

- A: All licensed electricians except the maintenance electricians must meet continued competency requirements to renew their license.

**Q: What is required of electricians to show proof of completing the continued competency requirement?**

- A: The licensee shall submit (1) a copy of a certificate from a Hawaii Community College evidencing attendance at an update course of the "NEC" or (2) a copy of a score report from Thomson Prometric verifying successful passage of the continued competency exam. *Note: For the 2014 renewal, the course or exam shall reflect updates to the 2011 National Electrical Code.*

Prometric  
354 Uluniu, Suite 308  
Kailua, HI 96734  
Phone: 261-8182

Honolulu Community College  
Phone: 847-9886

Maui Community College  
Phone: 984-3401

Kauai Community College  
Phone: 245-8209

Hawaii Community College  
Phone: 933-2305

**Q: Does the Board accept any other National Electrical Code update course at another institute other than at any of the State's Community Colleges?**

A: Currently, the University of Hawaii Community College system has deemed only one other update course equivalent to their own; The Hawaii Electricians Training Fund. Further inquiries regarding equivalency of courses should be directed to the Honolulu Community College.

**Q: If an electrician (other than a maintenance electrician) is newly licensed between 6/30/13 – 6/30/14 is that electrician licensee required to meet the continued competency requirement to renew the licensee's license?**

A: No, electricians licensed within one year of the renewal date are not required to submit proof of meeting the continued competency requirements.

## **PLUMBERS**

**Q: What are the requirements for licensure?**

A:

<b><u>TYPE OF LICENSE</u></b>	<b><u>LICENSE TYPE CODE</u></b>	<b><u>HOURS / YEARS REQUIRED</u></b>
Journey Worker Plumber.	PJ	5 years but not less than 10,000 hours of plumbing work in compliance with the Uniform Plumbing Code (UPC).
Master Plumber	PM	2 years experience as a licensed journey worker plumber or equivalent.

**Q: How are applications obtained?**

A: You may:

- 1) Download the application at [www.hawaii.gov/dcca/areas/pvl](http://www.hawaii.gov/dcca/areas/pvl);

- 2) Call (808) 586-3000 to request an application; or
- 3) Submit a written request to: Department of Commerce & Consumer Affairs  
Professional & Vocational Licensing Branch  
P.O. Box 3469  
Honolulu, HI 96801

**Q: What are the fees involved in obtaining and maintaining licensure?**

- A: Application Fee: \$40.00
- Examination Fee: \$90.00
- License Fee: \$225.00 if licensed between July 1 and June 30 of the 1<sup>st</sup> year of the triennium (2012, 2015, 2018);  
\$150.00 if licensed between July 1 and June 30 of the 2<sup>nd</sup> year of the triennium (2013, 2016, 2019);  
\$75.00 if licensed between July 1 and June 30 of the 3<sup>rd</sup> year of the triennium (2011, 2014, 2017).
- Renewal Fee: \$225.00

**Q: What plumbing code is being used in the current plumbers' examinations?**

- A: The 2006 Uniformed Plumbing Code ("UPC").

**Q: When do licensed plumbers renew their licenses?**

- A: Licensed plumbers are required to renew their licenses on or before June 30 every three years: 2012, 2015, 2018 etc.

**Q: Are plumbers required to meet continued competency requirements to renew their licenses?**

- A: Prior to the June 30, 2009 renewal of the license, and prior to every license renewal thereafter, all licensed plumbers must meet continued competency requirements to renew their license.

**Q: What is required of plumbers to show proof of completing the continued competency requirement?**

- A: The licensee shall submit (1) a copy of a certificate from a University of Hawaii Community College evidencing attendance at an update course of the "UPC" or (2) a copy of a score report from Thomson Prometric verifying successful passage of the continued competency exam on the updates to the 2006 "UPC".

**Q: If a plumber is newly licensed between June 30, 2011 and June 30, 2012 is that plumber licensee required to meet the continued competency requirement to renew the licensee's license?**

A: No. Plumbers licensed within one year of the renewal date are not required to submit proof of meeting the continued competency requirements.

### **ELECTRICIANS & PLUMBERS**

**Q: If an electrician or plumber licensee fails to restore a license w/in one year of the renewal date, will that licensee be made to reapply and retake the licensing examination?**

A: Yes. To avoid having to reapply and retake the examination, it is highly recommended that you restore your license within one year of the date of forfeiture.

**Q: What agency has jurisdiction over permitting requirements and electrical or plumbing codes?**

A: The various County Building Departments. (Honolulu, Hawaii, Maui, Kauai)

**Q: Does Hawaii have reciprocal agreements with other states?**

A: No. All applicants must meet the same licensing and examination requirements.

**Q: Can a licensed electrician or plumber offer to perform or enter into a contract to perform electrical or plumbing work?**

A: No. An electrical or plumbing contractor's license is required. There is only one exception when a licensed electrician or plumber may offer to perform or enter into a contract to perform electrical or plumbing work and that is if the project for which the aggregate contract price for labor, materials, taxes, and all other items is not more than \$1,000 and it does not require an electrical or plumbing permit.