

**CONDOMINIUM REVIEW COMMITTEE MEETING**  
REAL ESTATE COMMISSION  
[www.state.hi.us/hirec](http://www.state.hi.us/hirec)

AGENDA

Date: **Wednesday; February 13, 2002**

Time: 11:00 a.m.

Place: Kapuaiwa Room  
HRH Princess Victoria Kamamalu Building  
1010 Richards Street, Second Floor  
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Condominium Specialist's Report
  - a. Introductions, Announcements, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meetings
4. Condominium Governance and Management
  - a. Mediation & Arbitration – Quarterly Reports
  - b. AOA Registrations – 2001–2003 Biennium Registration, January 2002
  - c. CMA Registrations
  - d. Condominium Seminars and Symposium - *Duties, Responsibilities and Liabilities of Community Association Boards of Directors*, CAI-Hawaii Seminar, January 19, 2002 - Evaluation
  - e. Case Law Review Program
    - 1) “Fiduciary Duty” excerpts from *Duties, Responsibilities, and Liabilities of Community Association Boards of Directors*, CAI-Hawaii Seminar, January 19, 2002
    - 2) “Community Association lawreporter 2001 Index” (December 2000 *Community Association Law Reporter*)
    - 3) “Distribution of Court Pleadings to Unit Owners Prior to Elections Which Relate to Board Candidate Is Not Slander” (December 2001 *Community Association Law Reporter*)
  - f. Start-up Kit for New AOAs and CMAs
  - g. Education Calendar
  - h. *Ledger Quarterly* Fall 2001, Vol. 13 No. 2
    - 1) “Reserve Studies: AICPA Reserve Rules and the CIRA GUIDE”
    - 2) “Reserve Studies: IRS Audits and Revenue Rulings”
    - 3) “Reserve Studies: Tips for Success”
5. CPR Registration, Developer's Public Reports, and Limited-Equity Housing Cooperatives
  - a. Condominium Projects and Developer's Public Reports
    - 1) January 2002
    - 2) Planning Director Initiated Amendment to Chapter 23 (Subdivision Code) of the Hawaii County Code, Relating to Condominium Property Regimes, January 16, 2002
  - b. CPR Workshops and Meetings
  - c. Limited Equity Housing Cooperatives

6. Program of Work, FY02
  - a. Recodification of Chapter 514A and Recodification Attorney Report
  - b. Advice, Education, and Referral
  - c. Hawaii Condominium Bulletin – Survey Results
  - d. CHO Registrations
  - e. Rulemaking, Chapter 107
  - f. Meetings
  - g. Government and Legislative Participation Report
  - h. Legislative Acts and Resolutions
  - i. Interactive Participation with Organizations
  - j. Neighbor Island Outreach
  - k. Rulemaking, Chapter 53, Fees
  - l. Condominium Specialists Office for the Day
  - m. Condominium Speakership Program
  - n. New Technology Program and REC Webpage
  - o. Records Management
  - p. Cooperative Education, Research, and Administrative Program
  - q. Division and Department Programs
  - r. Staff and Commissioners Development
  - s. Condominium Reference Library
7. Condominium Organizations Forum
  - a. Community Associations Institute Hawaii Chapter
  - b. Hawaii Council of Association of Apartment Owners
  - c. Hawaii Independent Condominium and Cooperative Owners
  - d. Hawaii State Bar Association / Real Property & Financial Services
  - e. Land Use Research Foundation
  - f. Condominium Council of Maui
  - g. Hawaii Association of Realtors / Institute of Real Estate Management Hawaii Chapter / Oahu ARM Committee
  - h. Others
8. Open Forum
9. Budget and Finance Report
10. Next Meeting: Wednesday; March 13, 2002  
11:00 a.m.  
Kapuaiwa Room  
HRH Princess Victoria Kamamalu Building  
1010 Richards Street, Second Floor  
Honolulu, Hawaii
11. Adjournment

This meeting is funded in part by the Condominium Education Fund. Individuals who require special needs accommodations are invited to call Cynthia Yee, Senior Condominium Specialist, at 586-2644, at least 4 **working days** in advance of the meeting.