

**CONDOMINIUM REVIEW COMMITTEE MEETING**  
REAL ESTATE COMMISSION  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

AGENDA

Date: **Wednesday, September 10, 2003**

Time: Upon adjournment of the Education Review Committee meeting which follows the Laws and Rules Review Committee meeting scheduled to convene at 9:30 a.m.

Place: Kauai State Office Building  
3060 Eiwa Street, Second Floor  
Conference Rooms A, B and C  
**Lihue, Kauai**

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Condominium Specialist's Report
  - a. Introductions, Announcements, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meetings
4. Condominium Governance and Management
  - a. Mediation & Arbitration
  - b. AOA Registrations - 2003-2005 Biennium
  - c. Education Advisory Group
  - d. Condominium Seminars and Symposium
  - e. Education Calendar
  - f. Start-up Kit for New AOAs
  - g. Case Law Review
  - h. *Ledger Quarterly*, Community Association Institute
    - 1) "Capital Replacement Fund: When To Use It?" (Spring 2003)
    - 2) "Common Questions: New Position Papers Provide Answers for CPAs" (Winter 2003)
    - 3) "The IRS Information Letter: A New Alternative to Private Letter Rulings" (Winter 2003)
5. CPR Registration and Developer's Public Reports
  - a. Condominium Projects and Developer's Public Reports
    - 1) August 2003
    - 2) Project Statistics
    - 3) CPR Project
    - 4) Department of Planning – Kauai County
  - b. CPR Workshops and Meetings
  - c. Consultants
  - d. Case Law

6. Program of Work, FY04
  - a. Recodification of Chapter 514A and Recodification Attorney Report
  - b. Advice, Education, and Referral – Highlights from August 2003 Inquiries
  - c. Hawaii Condominium Bulletin
  - d. CHO Registrations
  - e. Rulemaking, Chapter 107
  - f. Meetings
  - g. Government and Legislative Participation Report
  - h. Legislative Acts and Resolutions
  - i. Interactive Participation with Organizations
  - j. Neighbor Island Outreach
  - k. Rulemaking, Chapter 53, Fees
  - l. Condominium Specialists Office for the Day
  - m. Condominium Speakership Program
  - n. New Technology Program and REC Webpage
  - o. Records Management
  - p. Cooperative Education, Research, and Administrative Program
  - q. Division and Department Programs
  - r. Staff and Commissioners Development
  - s. Condominium Reference Library
7. Condominium Organizations Forum
  - a. Community Associations Institute Hawaii Chapter
  - b. Hawaii Council of Association of Apartment Owners
  - c. Hawaii Independent Condominium and Cooperative Owners
  - d. Condominium Council of Maui
  - e. Hawaii Association of REALTORS® / Institute of Real Estate Management Hawaii Chapter / Oahu ARM Committee
  - f. Hawaii State Bar Association / Real Property & Financial Services
  - g. Land Use Research Foundation
  - h. Others
8. Open Forum
9. Budget and Finance Report
10. Next Meeting:                    Wednesday, October 8, 2003  
   Kapuaiwa Room  
   HRH Princess Victoria Kamamalu Building  
   1010 Richards Street, Second Floor  
   Honolulu, Hawaii
11. Adjournment

This meeting is funded in part by the Condominium Education Fund. Individuals who require special needs accommodations are invited to call Cynthia Yee, Senior Condominium Specialist, at 586-2644, at least 4 **working days** in advance of the meeting.