

**CONDOMINIUM REVIEW COMMITTEE MEETING**  
REAL ESTATE COMMISSION  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

AGENDA

Date: Wednesday, October 8, 2008

Time: Upon adjournment of the Laws and Rules Review Committee meeting  
scheduled to convene at 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

The Commission may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Commission's attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Condominium Specialist's Report
  - a. Introductions, Announcements, Correspondence, and Additional Distribution
  - b. Minutes of Previous Meetings
4. Condominium Governance and Management
  - a. Mediation & Arbitration
  - b. AOA Registrations
  - c. Ad Hoc Committee on Condominium Education and Research
  - d. Condominium Seminars and Symposium – “Top Traits of Boards & Managers”, CAI Hawaii  
September 25, 2008 – Evaluation
  - e. Education Calendar
  - f. Start-up Kit for New AOAs
  - g. Case Law Review –
  - h. Condominium Related Articles
    - 1) “Understanding Costs, Hazards of Electronic Document Discovery” *Community Association Management Insider* September 2008
    - 2) *Hawaii Community Associations* August 2008
      - a) “When Are You Not Covered By Your D&O Policy?”
      - b) “Little Known Statutes”
    - 3) “Recommend Flood Insurance to Every Client” – *Wai Halana Hawaii Flood News*,  
Department of Land and Natural Resources Engineering Division October 2007
    - 4) “Dues Blues” - *Governing* September 2008
  - i. CDR Pilot Program
5. CPR Registration and Developer's Public Reports
  - a. Condominium Projects and Developer's Public Reports
    - 1) September 2008
    - 2) Project Statistics
    - 3) CPR Project – Revisions to Developer's Public Report for a Condominium Form –  
Spatial Units
    - 4) Owner-Occupant

- b. CPR Workshops and Meetings
  - c. Consultants
  - d. Case Law
6. Program of Work, FY09
- a. Condominium Laws and Education
  - b. Advice, Education, and Referral
  - c. Hawaii Condominium Bulletin
  - d. CMA Registrations
  - e. Rulemaking, Chapter 107
  - f. Meetings
  - g. Government and Legislative Participation & Report
  - h. Legislative Acts and Resolutions – Proposed Legislation – One Education Fund - Condominium Education Trust Fund
  - i. Interactive Participation with Organizations
  - j. Neighbor Island Outreach – Hilo, Hawaii
  - k. Consumer Education
  - l. Rulemaking, Chapter 53, Fees
  - m. Condominium Specialist Office for the Day
  - n. Condominium Speakership Program
  - o. Technology Program and Website
  - p. Records Management
  - q. Cooperative Education, Research, and Administrative Program
  - r. Division and Department Programs
  - s. Staff and Commissioners Development
  - t. Condominium Reference Library
7. Condominium Organizations Forum
- a. Community Associations Institute Hawaii Chapter
  - b. Hawaii Council of Association of Apartment Owners
  - c. Hawaii Independent Condominium and Cooperative Owners
  - d. Condominium Council of Maui
  - e. Hawaii Association of REALTORS®
  - f. Institute of Real Estate Management Hawaii Chapter / Oahu ARM Committee
  - g. Hawaii State Bar Association / Real Property & Financial Services
  - h. Land Use Research Foundation
  - i. Others
8. Open Forum
9. Budget and Finance Report
10. Next Meeting: Wednesday, November 12, 2008  
 Upon adjournment of the Laws and Rules Review Committee meeting scheduled to convene at 9:00 am  
 Location to be determined  
 Hilo, Hawaii
11. Adjournment

This meeting is funded in part by the Condominium Education Fund. Individuals who require special needs accommodations are invited to call Cynthia Yee, Senior Condominium Specialist, at 586-2643, at least 4 **working days** in advance of the meeting.