

**EDUCATION REVIEW COMMITTEE**  
REAL ESTATE COMMISSION  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: October 13, 2010

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, First Floor  
Honolulu, Hawaii

Present: Carol Mae Ball, Chair / Broker / Maui Commissioner  
Scott A. Sherley, Vice Chair / Broker / Hawaii Island Commissioner  
Donna Apisa, Broker / Kauai Commissioner  
Frances T. Gendrano, Broker / Honolulu Commissioner  
Walter Harvey, Broker / Honolulu Commissioner  
Stanley Kuriyama, Broker / Honolulu Commissioner  
Mark Suiso, Public / Honolulu Commissioner  
Michele Sunahara Loudermilk, Public / Honolulu Commissioner

Neil K. Fujitani, Supervising Executive Officer  
Jon Ellis M. Pangilinan, Executive Officer  
Diane Choy Fujimura, Senior Real Estate Specialist  
Cynthia Yee, Senior Condominium Specialist  
Amy Endo, Real Estate Specialist  
David Grupen, Real Estate Specialist  
Cheryl Leong, Condominium Specialist  
Benedyne Stone, Condominium Specialist  
Shari Wong, Deputy Attorney General  
Karyn Takahashi, Recording Secretary

Others: Marsha Shimizu, Hawaii Association of REALTORS®  
Aron Espinueva, Hawaii Association of REALTORS®

Absent: Trudy Nishihara, Broker / Honolulu Commissioner

Call to Order: The Chair called the meeting to order at 9:55 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Commissioner Nishihara was excused from today's meeting. Prior notification of her non-attendance was received.

Real Estate  
Specialist's Report:

Announcements, Introduction, Correspondence, and Additional Distribution

The following was distributed as additional distribution:

5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues – New Salesperson Licensees – 2010

Minutes of Meeting

Upon a motion by Commissioner Loudermilk, seconded by Commissioner Suiso, it was voted on and unanimously carried to accept the minutes of the September 8, 2010, Education Review Committee meeting.

Continuing Education: Applications

**2009-2010 Continuing Education Providers and Courses Ratification List**

Upon a motion by Commissioner Kuriyama, seconded by Commissioner Loudermilk, it was voted on and unanimously carried to ratify the following registrations/certifications:

<u>Registration/Certification</u>	<u>Effective Date</u>
<b>Course(s)</b>	
"Roadmap to Success: Business Planning for Real Estate Professionals" (ARELLO Certified Course/The CE Shop, Inc.)	08/30/10
"Uncle Sam has Homes for Sale: Listing and Selling HUD Homes" (ARELLO Certified Course/The CE Shop, Inc.)	08/30/10
"Understanding Condominium Ownership" (Scott A. Sherley/ERA School of Real Estate")	08/31/10
"Financing Residential Real Estate" (Eddie Flores Real Estate Continuing Education/Proschools, Inc.)	09/03/10
"Marketing Management: Attract & Keep Customers for Life" (Nationally Certified Course/ Hawaii Assn. of Realtors)	09/13/10
"Employer-Assisted Housing" (Nationally Certified Course/Hawaii Assn. of Realtors)	09/15/10

Prelicense Education: Administrative Issues

Senior Specialist Fujimura reported that there were 48 new salesperson licensees in September 2010. As of September 30, 2010, there are 658 new salesperson licensees in 2010. The total number of 658 new salesperson licensees reflects the number of licensees who are deemed as having completed the 10 hour continuing education requirement, pursuant to section 16-99-89(c), Hawaii Administrative Rules.

Administration of Examinations:

PSI

**Licensing Examination Statistics – September 2010**

Examination statistics for September 2010 were distributed to the Commissioners for their information.

**School Pass/Fail Rates – September 2010**

School pass/fail rate statistics for September 2010 were distributed to the Commissioners for their information.

**School Summary by Test Category – September 2010**

Copies of the September 2010 test category summary reports, by school, were distributed to the Commissioners for their information.

**Test Development**

Specialist Endo reported that test development was conducted on October 5 and 6, 2010. She reported that it was very challenging and noted that the test bank needs to be built up. The group worked on improving the current questions as well as created new questions. She stated that a detailed report will be included in next month's meeting.

Educator's Forum:

**Hawaii Association of REALTORS®** – No discussion presented.

**Hawaii Association of Real Estate Schools (HARES)** – No discussion presented.

**Public and Private Institutions of Higher Education** – No discussion presented.

Program of Work:

Neighbor Island Outreach – REALTORS® Association of Maui, November 10, 2010

The next Neighbor Island Outreach and Real Estate Specialists' Office for the Day is scheduled for the island of Maui on November 10, 2010, at the REALTORS® Association of Maui office.

Instructor's Development Workshop

**Certified Distance Education Instructor Course – online IDW by The International Distance Education Certification Center**

Senior Specialist Fujimura reported that this IDW is particularly suited for instructors of online courses.

Upon a motion by Commissioner Loudermilk, seconded by Commissioner Kuriyama, it was voted on and unanimously carried to approve the Certified Distance Education Instructor Course offered by the International Distance Education Certification Center, as a Commission-approved Instructor Development Workshop.

**“Training 101” – Effective teaching methods for the adult learner, and  
“Training 201” – Course development and teaching tips for adult learners -  
online IDWs by Carmel Streater, PhD - DREI**

It was reported that the Training 101 and Training 201 are excellent online IDWs and are suitable for instructors who were unable to attend the Commission sponsored IDW.

Upon a motion by Commissioner Sherley, seconded by Commissioner Apisa, it was voted on and unanimously carried to approve “Training 101” and “Training 201” by Carmel Streater as Commission-approved Instructor Development Workshops.

Real Estate Specialists’ Office for the Day

The next Neighbor Island Outreach and Real Estate Specialists’ Office for the Day is scheduled for the island of Maui on November 10, 2010, at the REALTORS® Association of Maui office.

Budget and  
Finance Report:

No report.

Next Meeting:

Wednesday, November 10, 2010  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.  
REALTORS Association of Maui  
441 Ala Makani Place  
Kahului, HI 96732

Adjournment:

With no further business to discuss, Chair Ball adjourned the meeting at 10:07 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura  
Diane Choy Fujimura  
Senior Real Estate Specialist

October 19, 2010  
Date

[ X ] Minutes approved as is.  
[ ] Minutes approved with changes, see minutes of \_\_\_\_\_