

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: December 7, 2011

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:00 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Present: Scott A. Sherley, Chair / Broker / Hawaii Island Commissioner
Rowena B. Cobb, Vice Chair / Broker / Kauai Commissioner
Carol Mae Ball, Broker / Maui Commissioner
Frances T. Gendrano, Broker / Honolulu Commissioner
Walter Harvey, Broker / Honolulu Commissioner
Nikki T. Senter, Public / Honolulu Commissioner
Michele Sunahara Loudermilk, Public / Honolulu Commissioner
Aileen Wada, Broker / Honolulu Commissioner

Neil K. Fujitani, Supervising Executive Officer
Miles Ino, Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Amy Endo, Real Estate Specialist
David J. Grupen, Real Estate Specialist
Cheryl Leong, Condominium Specialist
Benedyne Stone, Condominium Specialist
Shari Wong, Deputy Attorney General
Tammy Norton, Secretary
Amy Fujioka, Recording Secretary

Absent: Stanley Kuriyama, Broker/Honolulu Commissioner

Call to Order: The Chair called the meeting to order at 9:29 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.

Commissioner Kuriyama was excused from the meeting. Prior notification of his non-attendance was received.

Real Estate
Specialist's Report:

Additional Distribution

The following was distributed as additional distribution:

4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - c. Continuing Education Core Course
6. Administration of Examinations
 - a. PSI
 - 1) Licensing Examination Statistics - November 2011
 - 2) School Pass/Fail Rates – November 2011
 - 3) School Summary by Test Category – November 2011

Minutes of Previous Meeting

Upon a motion by Commissioner Cobb, seconded by Commissioner Loudermilk, it was voted on and unanimously carried to accept the minutes of the November 9, 2011, Education Review Committee meeting.

Continuing Education: Applications

2011-2012 Continuing Education Providers and Courses Ratification List

Upon a motion by Commissioner Gendrano, seconded by Commissioner Loudermilk, it was voted on and unanimously carried to ratify the following:

<u>Registration/Certification</u>	<u>Effective Date</u>
"Online Risk Management" (ARELLO Certified Course/The CE Shop)	11/15/11
"Guiding the Buyer in the Distressed Property Market" (National Course/Hawaii Association of REALTORS)	11/17/11

Continuing Education Core Course

Upon a motion by Commissioner Wada, seconded by Commissioner Gendrano, it was voted on and unanimously carried to approve the members of the Ad Hoc Committee. The initial members are:

Scott Sherley, Chair
Aleta Klein
Jackie Parkinson
Donna Apisa
John Connelley
Patti Hokama

Prelicense Education: Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicense schools were distributed to the Commissioners for their information:

- Abe Lee Seminars (7)
- Seiler School of Real Estate (5)

Administration of
Examinations:

PSI

Licensing Examination Statistics – November 2011

Examination statistics for November 2011 were distributed to the Commissioners for their information.

School Pass/Fail Rates – November 2011

School pass/fail rate statistics for November 2011 were distributed to the Commissioners for their information.

School Summary by Test Category – November 2011

Copies of the November 2011 test category summary reports, by school, were distributed to the Commissioners for their information.

Test Development

The report of the PSI Test Development Committee Meetings held on October 24-25, 2011, was distributed to the Commissioners for their information.

The report of the PSI Hawaii Real Estate Educator's Forum held on October 25, 2011, was distributed to the Commissioners for their information.

Educator's Forum:

Hawaii Association of REALTORS® – No discussion presented.

Public and Private Institutions of Higher Education – No discussion presented.

Program of Work:

Neighbor Island Outreach

The next Neighbor Island Outreach is scheduled to be held in Maui on January 11, 2012 at the REALTORS'® Association of Maui, Inc. offices.

Instructor's Development Workshop

The report of the Instructor's Development Workshop held on November 1-2, 2011, was distributed to the Commissioners for their information.

Real Estate Specialists' Office for the Day

The next Real Estate Specialists' office for the Day is scheduled to be held in Maui on January 11, 2012 at the REALTORS'® Association of Maui, Inc. offices.

Budget and Finance
Report:

Real Estate Education Fund

Upon a motion by Commissioner Harvey, seconded by Commissioner Loudermilk, it was voted on and unanimously carried to accept the Real Estate Education Fund report for the month ending September 30, 2011.

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Next Meeting: Wednesday, January 11, 2012
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.
REALTORS'® ASSOCIATION OF MAUI, INC.
441 Ala Makani Place
Kahului, Hawaii 96732

Adjournment: With no further business to discuss, Chair Sherley adjourned the meeting at 9:34 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

12/14/11
Date

[X] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____

DCF:asf