

**EDUCATION REVIEW COMMITTEE**  
**REAL ESTATE COMMISSION**  
Professional and Vocational Licensing Division  
Department of Commerce and Consumer Affairs  
State of Hawaii  
[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: September 12, 2012

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:30 a.m.

Place: Hawaii Innovation Center at Hilo  
117 Keawe Street  
Hilo, Hawaii 96720

Present: Walter Harvey, Chair / Broker / Honolulu Commissioner  
Aileen Wada, Vice Chair / Broker / Honolulu Commissioner  
Rowena B. Cobb, Broker / Kauai Commissioner  
Frances T. Gendrano, Broker / Honolulu Commissioner  
Bruce Faulkner, Broker / Maui Island Commissioner  
Nikki T. Senter, Public / Honolulu Commissioner  
Scott A. Sherley, Broker / Hawaii Island Commissioner  
Scott Arakaki, Public/Honolulu Commissioner  
  
Neil Fujitani, Supervising Executive Officer  
Diane Choy Fujimura, Senior Real Estate Specialist  
Cynthia Yee, Senior Condominium Specialist  
Shari Wong, Deputy Attorney General  
Lesley Matsumoto, Recording Secretary

Absent: Stanley Kuriyama, Broker/Honolulu Commissioner

Others: Jackie Parkinson, Hawaii Island REALTORS®  
Mealoha Kraus, Hawaii Island REALTORS®  
Rollie Litteral, Hawaii Island REALTORS®  
Annette Aiona, Aiona Island Realty, LLC

Call to Order: The Chair called the meeting to order at 10:12 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with section 92-5(a)(4), HRS.  
  
Commissioner Kuriyama was excused from the meeting. Prior notification of his non-attendance was received.

Real Estate Specialist's Report: Additional Distribution  
The following was distributed as additional distribution:

6. Administration of Examinations
  - f. Examination Contract

Minutes of Previous Meeting

Upon a motion by Commissioner Cobb, seconded by Commissioner Gendrano, it was voted on and unanimously carried to accept the minutes of the August 8, 2012, Education Review Committee meeting.

Continuing Education: Applications

**New Salespersons Licensed in 2012**

A report of new salespersons licensed in 2012 was distributed to the Commissioners for their information.

**2011-2012 Continuing Education Providers and Courses Ratification List**

Upon a motion by Commissioner Gendrano, seconded by Commissioner Sherley, it was voted on and unanimously carried to ratify the following:

<u>Registration/Certification</u>	<u>Effective Date</u>
"Investment Property Practice and Management V4.0" (ARELLO/Dearborn Publishing Inc.)	August 29, 2012

**Course – "Are You My Agent?"; Author/Owner: Curtis Hall; Provider: Hawaii Island REALTORS® fka Hawaii Island Board of REALTORS®; Course Categories: Real Estate Law, Risk Management; Clock Hours: 3**

Ms. Jackie Parkinson, Executive Officer, Hawaii Island REALTOR®, was present to speak on behalf of the course author. Ms. Parkinson stated that the course addresses the on-going conflict between dual and single agents. The course discusses the potential problems of dual agents.

Upon a motion by Commissioner Gendrano, seconded by Commissioner Faulkner, it was voted on and unanimously carried to approve the course "Are You My Agent?" as a three hour continuing education elective course, under the course categories of Real Estate Law, Risk Management.

**Course – "Avoiding REALTOR® Road Kill: Disclosure Issues"; Author/Owner: Curtis Hall; Provider: Hawaii Island REALTORS® fka Hawaii Island Board of REALTORS®; Course Categories: Real Estate Law, Risk Management; Clock Hours: 3**

Ms. Jackie Parkinson was present. Ms. Parkinson stated that this course will educate real estate licensees on specific disclosure issues.

Upon a motion by Commissioner Faulkner, seconded by Commissioner Sherley, it was voted on and unanimously carried to approve the course "Avoiding REALTOR® Road Kill: Disclosure Issues" as a three hour continuing education elective course, under the course categories of Real Estate Law, Risk Management.

**Course – “The Functional Side of the Code of Ethics for the Everyday Real Estate Practitioner;” Author/Owner: Curtis Hall; Provider: Hawaii Island REALTORS® fka Hawaii Island Board of REALTORS®; Course Categories: Contracts, Risk Management; Clock Hours: 3**

Ms. Jackie Parkinson was present. Senior Real Estate Specialist Fujimura asked Ms. Parkinson if this course satisfies the quadrennial code of ethics requirement with NAR? Ms. Parkinson stated the course appears to meet the requirement.

Upon a motion by Commissioner Gendrano, seconded by Commissioner Faulkner, it was voted on and unanimously carried to approve “The Functional Side of the Code of Ethics for the Everyday Real Estate Practitioner” as a three hour continuing education elective course, under the course categories of Contracts, Risk Management.

**Provider – PSRE LLC dba Performance School of Real Estate Finance;  
Administrator – Kellie Flanagan**

Upon a motion by Commissioner Cobb, seconded by Commissioner Wada, it was voted on and unanimously carried to approve PSRE LLC dba Performance School of Real Estate Finance; Administrator – Kellie Flanagan as a real estate continuing education provider.

**Course – “Broker Awareness, Part 2: Broker Practice and Risk Management”; Author/Owner: Hawaii Association of REALTORS®; Provider: Hawaii Association of REALTORS®; Course Category: Broker Management; Clock Hours: 6**

Upon a motion by Commissioner Cobb, seconded by Commissioner Gendrano, it was voted on and unanimously carried to approve the course “Broker Awareness, Part 2: Broker Practice and Risk Management” as a six hour continuing education elective course, under the course category of Broker Management.

**Course – “Americans with Disabilities Act – Questions & Answers Updated”; Author/Owner: Scott A. Sherley; Provider: Real Class Inc.; Course Categories: Property Management, Property Ownership and Development, Risk Management, Broker Management; Clock Hours: 3**

Commissioner Sherley recused himself from discussion and decision making. Mr. Sherley reported that this course discusses the updates to the Americans with Disabilities Act.

Upon a motion by Commissioner Cobb, seconded by Commissioner Wada, it was voted on and unanimously carried to approve the course “Americans with Disabilities Act – Questions and Answers Updated” as a three hour continuing education elective course, under the course categories of Property Management, Property Ownership and Development, Risk Management, Broker Management.

#### Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicense schools were distributed to the Commissioners for their information:

- Abe Lee Seminars (9)
- Seiler School of Real Estate (6)

Administration of  
Examinations:

PSI

**Licensing Examination Statistics – August 2012**

Examination statistics for August 2012 were distributed to the Commissioners for their information.

**School Pass/Fail Rates – August 2012**

School pass/fail rate statistics for August 2012 were distributed to the Commissioners for their information.

**School Summary by Test Category – August 2012**

Copies of the August 2012 test category summary reports, by school, were distributed to the Commissioners for their information.

**Examination Contract**

Upon a motion by Commissioner Sherley, seconded by Commissioner Gendrano, it was voted on and unanimously carried to delegate to the SEO to amend PSI's Maui test site contract for one Friday and one Saturday a month.

Educator's Forum:

Hawaii Association of REALTORS® – No discussion presented.

Public and Private Institutions of Higher Education – No discussion presented.

Program of Work:

**Real Estate Seminars – "When Geek Meets Greek: Online Ethics in a Social Media Age", Nobu Hata, e-PRO, SFR**

A flyer of "When Geek Meets Greek: Online Ethics in a Social Media Age", Nobu-Hata, e-PRO, SFR was distributed for informational purposes.

**Ad Hoc Committee on Education (ACE) – Report of August 28, 2012 meeting**

Upon a motion by Commissioner Wada, seconded by Commissioner Cobb, it was voted on and unanimously carried to adopt the following ACE recommendations:

1. Language in HAR §16-99-104(d)(1) to be used in HAR §16-99-58 in rules amendment;
2. HSFs may be used as teaching tools by prelicense instructors but will not be specifically tested in salesperson's and broker's Hawaii real estate licensing exams; and
3. Review, update, expansion of salesperson's and broker's prelicense curricula to continue, with procurement for same to be targeted for FY 2014.

Budget and Finance  
Report:

Upon a motion by Commissioner Sherley, seconded by Commissioner Faulkner, it was voted on and unanimously carried to accept the Real Estate Education Fund Financial Report for the period ending June 30, 2012.

Next Meeting:           Wednesday, October 10, 2012  
                              Upon adjournment of the Condominium Review Committee Meeting, which is upon  
                              adjournment of the Laws and Rules Review Committee meeting, which convenes at  
                              9:00 a.m.  
                              King Kalakaua Building  
                              Queen Liliuokalani Conference Room  
                              335 Merchant Street, 1<sup>st</sup> Floor  
                              Honolulu, Hawaii 96813

Adjournment:           With no further business to discuss, Chair Harvey adjourned the meeting at  
                              10:50 a.m.

Reviewed and approved by:

          /s/ Diane Choy Fujimura            
Diane Choy Fujimura  
Senior Real Estate Specialist

          September 27, 2012            
Date

[ X ]           Minutes approved as is.  
[   ]           Minutes approved with changes, see minutes of \_\_\_\_\_  
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