

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.state.hi.us/hirec

AGENDA

Date: Wednesday, May 8, 2002

Time: 10:00 a.m.

Place: Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meetings
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues – Maui Board of REALTORS®, Inc, Kona Board of REALTORS®, and Honolulu Board of REALTORS® written request to waive IDW requirement for Oliver Frasca
 - b. Applications
 - 1) Provider – How2educate LLC, Administrator – Kathy Howe
 - 2) Course – “Ethics: The Realtor® Way,” Author/Owner: Kathy Howe, Provider: How2educate (pending), Course Category: Other - Ethics, Course Clock Hours: 3
 - 3) Course – “Finance,” Author/Owner: Hawaii Association of REALTORS®, Provider: Hawaii Association of REALTORS®, Course Category: Finance, Course Clock Hours: 6 (for 3 hours of CE credit)
 - 4) Course – “Risk Reduction: Baker’s Dozen”, Author/Owner: Oliver E. Frasca, Esq., Provider: Honolulu Board of REALTORS®, Course Category: Risk Management, Course Clock Hours: 3
 - c. Continuing Education Core Course
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications – Instructor – Donald G. Baxter – Substitute Instructor Salesperson and Broker Curriculum
 - c. Broker Curriculum and Resources
 - d. Education Equivalency
 - e. Other Jurisdictions
6. Administration of Examinations
 - a. CAT*ASI
 - 1) Director's Letter
 - 2) Exam Statistics
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring – Kauai
 - f. Instructor Workshop

7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Chapter of Real Estate Educators Association
 - c. Hawaii Association of Real Estate Schools (HARES)
 - d. Public and Private Institutions of Higher Education
8. Program of Work, FY02
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library
 - t. Program of Work, FY03 – Request for Comments and Recommendations
9. Special Issues
10. ARELLO, REEA and Other Organizations
 - a) Idaho REC – CE Changes, 12 to 20 hours
 - b) Report
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: **Friday, June 14, 2002**
10:30 a.m.
Conference Rooms A, B & C
State Office Building
3060 Eiwa Street, Second Floor
Lihue, Hawaii
14. Adjournment