

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.state.hi.us/hirec

AGENDA

Date: Wednesday, November 13, 2002

Time: 10:00 a.m.

Place: Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meetings
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues – Renewals/CE requirements/2002 Salespersons Statistics
 - b. Applications – 2003-2004 Continuing Education Providers and Courses Ratification List
 - c. Continuing Education Core Course
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Request on Core Course – Brian Thomas
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - 1) Seiler School of Real Estate – Independent Study Course Evaluation Forms (4)
 - 2) Vitousek School of Real Estate – Independent Study Course Evaluation Form (1)
 - b. Applications
 - 1) 2003-2004 Prelicensing Education Schools and Instructors Ratification List
 - 2) Prelicense School – Hudson Real Estate School, Principal – Jon Hudson, effective date January 1, 2003
 - c. Broker Curriculum and Resources
 - d. Education Equivalency
 - e. Other Jurisdictions
6. Administration of Examinations
 - a. Promissor – National Job Analysis Process
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - 1) Program Highlights
 - 2) RFP Recommendations
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop

EDUCATION REVIEW COMMITTEE AGENDA

Page 2

7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Chapter of Real Estate Educators Association
 - c. Hawaii Association of Real Estate Schools (HARES)
 - d. Public and Private Institutions of Higher Education

8. Program of Work, FY03
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files
 - 1) October 2002 issue of Bulletin distributed
 - 2) November 2002 issue of School Files distributed
 - 3) Bids for Bulletin Publication/Mailing – Summary
 - d. Neighbor Island Outreach – Friday, January 10, 2003, Kahului, Maui and Hawaii Island
 - e. Interactive Participation with Organizations – Report “Indoor Air Hawaii 2002” Conference
 - f. Real Estate Seminars – Extension of Hawaii Association of REALTORS® contract
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop – Report “Technology for Teachers Workshop”
 - i. Evaluation and Education System for CE and Prelicensing Instructors – Request for Commissioners’ Written Evaluations of Courses Attended
 - j. Real Estate Specialists’ Office for the Day - Schedule
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library

9. Special Issues – Recommendations on Education – Kathy Howe

10. ARELLO, REEA and Other Organizations

11. Open Forum

12. Budget and Finance Report

13. Next Meeting: Thursday, December 12, 2002
10:00 a.m.
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

14. Adjournment