

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
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AGENDA

Date: Wednesday, February 12, 2003

Time: 10:00 a.m.

Place: Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meetings
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues –
 - 1) CE, Prelicense Education and Equivalency Statistics, FY03
 - 2) Roster Program: Excel v. Access
 - b. Applications
 - 1) 2003-2004 Continuing Education Providers and Courses Ratification List
 - 2) Course – “Mortgages, FNMA, FICO, ETC.”, Author/Owner: Abe Lee, Provider: Abe Lee Seminars, Course Category: Finance, Clock Hours: 3
 - 3) Course – “NAR Code of Ethics Made Easy”, Author/Owner: Honolulu Board of REALTORS®, Provider: Honolulu Board of REALTORS®, Course Category: Dispute Resolution and Risk Management, Clock Hours: 3
 - c. Continuing Education Core Course
 - 1) Montana 2003 Core Course Topics
 - 2) Proposed new format for core course – topics with CE credits
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Privatizing Continuing Education of Real Estate Brokers and Salespersons in Hawaii, Legislative Reference Bureau, 1997
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues – CE, Prelicense Education and Equivalency Statistics, FY03
 - b. Applications – Prelicense Guest Lecturer – Catherine M. Fujisaki, Prelicense School: Dower School of Real Estate, Elizabeth Dower, Principal
 - c. Broker Curriculum and Resources
 - d. Education Equivalency
 - e. Other Jurisdictions

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6. Administration of Examinations
 - a. Promissor – Association of Test Publishers Conference, February 24-26, 2003
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring – Promissor test site monitoring report– January 11, 2003
 - f. Instructor Workshop
 - g. Licensing Examination Statistics FY03

7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education

8. Program of Work, FY03
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files
 - d. Neighbor Island Outreach – Hawaii (May 2003)
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day – report January 10, 2003
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library

9. Special Issues

10. ARELLO, REEA and Other Organizations

11. Open Forum

12. Budget and Finance Report – November 30, 2002

13. Next Meeting: Wednesday, March 12, 2003
10:00 a.m.
Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

14. Adjournment