

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Monday, April 7, 2003

Time: 10:00 a.m.

Place: Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b.** Minutes of Meetings
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - b. Applications
 - c. Continuing Education Core Course
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Subcommittee to Evaluate Continuing Education
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications
 - c.** Broker Curriculum and Resources – Draft RFP for revision of broker's curriculum
 - d. Education Equivalency
 - e. Other Jurisdictions
 - f.** Vitousek School of Real Estate and M. Russell Goode, Jr.
6. Administration of Examinations
 - a.** Promissor – Workshops and Meetings, March 13 to 17, 2003 – staff reports
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop
 - g.** PSI Report

EDUCATION REVIEW COMMITTEE AGENDA

Page 2

7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education

8. Program of Work, FY03
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files - April 2003 issue of School Files to be completed by mid-April
 - d. Neighbor Island Outreach – Kailua-Kona, Thursday, May 8, 2003
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site – Statistics, hirec Top 50 July 2002 – January 2003
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library
 - t. FY04

9. Special Issues

10. ARELLO, REEA and Other Organizations
 - a. ARELLO
 - b. REEA
 - 1) Development of Simulation Exercises for Real Estate Practitioners
 - 2) Going to online instruction: Confessions of a computer novice

11. Open Forum

12. Budget and Finance Report

13. Next Meeting: **Thursday**, May 8, 2003
11:00 a.m.
Kona Board of REALTORS®
75-240 Nani Kailua Drive, Suite 157
Kailua-Kona, Hawaii

14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2645, at least **4 working days** in advance of the meeting.