

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Thursday, May 8, 2003

Time: 11:00 a.m.

Place: Kona Board of REALTORS®
75-240 Nani Kailua Drive, Suite 157
Kailua-Kona, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meetings
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues – CE statistics 3rd Quarter 2003
 - b. Applications – Course – “Property Management & Landlord/Tenant,” Author/Owner: Hawaii Association of REALTORS®, Provider: Hawaii Association of REALTORS®, Course Category: Property Management, Clock Hours: 3
 - c. Continuing Education Core Course – Letter of solicitation and RFP sent out
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions – District of Columbia Board of Real Estate, “DC Board Cracks Down on Delinquent Schools”
 - g. Continuing Education Review Panel
 - h. Subcommittee to Evaluate Continuing Education – Comments regarding CE (8)
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues – Prelicense statistics 3rd Quarter 2003
 - b. Applications
 - 1) Instructor – C. Mark Ambard, Salesperson and Broker Curriculums
 - 2) Prelicense School – Abe Lee Seminars, Principal – Abe Lee, Salesperson and Broker Curriculums
 - 3) Prelicense School – Fahrni School of Real Estate, Principal – Helen Fahrni, Broker Curriculum
 - c. Broker Curriculum and Resources – Letter of solicitation and RFP sent out 4/28/03
 - d. Education Equivalency
 - e. Other Jurisdictions – District of Columbia Board of Real Estate, “DC Board Cracks Down on Delinquent Schools”
6. Administration of Examinations
 - a. Promissor – Letter from Tyler K. Azeka
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop

EDUCATION REVIEW COMMITTEE AGENDA

Page 2

7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education

8. Program of Work, FY03
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files - May 2003 issue of Bulletin distributed mid-May
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations – Hawaii REALTOR® Journal articles
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library
 - t. FY04

9. Special Issues

10. ARELLO, REEA and Other Organizations
 - a. ARELLO
 - b. Texas REC – TRECAdvisor

11. Open Forum

12. Budget and Finance Report – February 28, 2003 Report

13. Next Meeting: **Tuesday**, June 10, 2003
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.
Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, Second Floor
Honolulu, Hawaii

14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2645, at least **4 working days** in advance of the meeting.