

## EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION  
www.hawaii.gov/hirec

### AGENDA

Date: Wednesday, August 13, 2003

Time: Upon adjournment of the Laws and Rules Review Committee meeting,  
which convenes at 9:00 a.m.

Place: Princess Victoria Kamamalu Building  
1010 Richards Street, Kapuaiwa Room  
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
  - b. Applications
    - 1) 2003-2004 Continuing Education Providers and Courses Ratification List
    - 2) Course – "1031 Exchanges & Other Tax Issues," Author/Owner: Abe Lee, Provider: Abe Lee Seminars, Course Category: Investment, Course Clock Hours: 3
    - 3) Core Course – "Fair Housing – Rental," Author/Owner: Abe Lee, Provider: Abe Lee Seminars, Course Category: Fair Housing, Course Clock Hours: 4
    - 4) Core Course – "Fair Housing – Sales," Author/Owner: Abe Lee, Provider: Abe Lee Seminars, Course Category: Fair Housing, Course Clock Hours: 4
    - 5) Provider – ERA School of Real Estate, a division of SRH Inc., Administrator: Scott A. Sherley
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. ARELLO Certification Program
  - f. Other Jurisdictions
  - g. Continuing Education Review Panel
  - h. Education Evaluation Task Force
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications
    - 1) Substitute Instructor – Henry Jay Hannigan, Salesperson and Broker Curriculums, Dower School of Real Estate
    - 2) Prelicense School – Seiler School of Real Estate, Ricardo D. Seiler, Principal, Broker Curriculum – Independent Study Course
  - c. Broker Curriculum and Resources
  - d. Education Equivalency
  - e. Other
  - f. Paige Vitousek Recommendation

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6. Administration of Examinations
  - a. Promissor – Migration
  - b. Uniform Section Equivalency
  - c. ARELLO Examination Certification Program
  - d. Test Development and Scenario Exam Items
  - e. Exam Monitoring
  - f. Instructor Workshop
  - g. PSI Report
7. Educator's Forum
  - a. Hawaii Association of REALTORS®
  - b. Hawaii Association of Real Estate Schools (HARES)
  - c. Public and Private Institutions of Higher Education
8. Program of Work, FY04
  - a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files – July 2003 School Files
  - d. Neighbor Island Outreach – Kauai, 9/10/03
  - e. Interactive Participation with Organizations – NAR Meeting 11/5 – 10/03
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Evaluation and Education System for CE and Prelicensing Instructors
  - j. Real Estate Specialists' Office for the Day
  - k. Real Estate Speakership Program
  - l. New Technology Program and REC Web Site
  - m. Records Management
  - n. Information Distribution System
  - o. New Salesperson and New Broker Startup Kits
  - p. Cooperative Education, Research, and Administration Program
  - q. Division and Department Programs
  - r. Staff and Commissioner Development
  - s. Real Estate Reference Library
9. Special Issues
10. ARELLO, REEA and Other Organizations
  - a. REEA – 24<sup>th</sup> REEA Annual Conference report
  - b. ARELLO – California CE Exam and Exam Fees
  - c. Tennessee REC – Post Licensing Course
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: Wednesday, September 10, 2003  
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.  
Conference Rooms A, B, and C  
State Office Building  
3060 Eiwa Street  
Lihue, Hawaii
14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2645, at least **4 working days** in advance of the meeting.