

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Wednesday, September 10, 2003

Time: Upon adjournment of the Laws and Rules Review Committee meeting,
which convenes at 9:00 a.m.

Place: State Office Building
Conference Rooms A, B, and C
3060 Eiwa Street, 2nd Floor
Lihue, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - b. Applications
 - 1) 2003-2004 Continuing Education Providers and Courses Ratification List
 - 2) Course – “Disposition Strategies and Current Tax Laws,” Author/Owner: Eugene Trowbridge, Provider: Hawaii CCIM Chapter, Course Categories: Investment, Property Ownership and Development, Other, Course Clock Hours: 3
 - 3) Course – “Group Ownership of Commercial and Investment Real Estate,” Author/Owner: Eugene Trowbridge, Provider: Hawaii CCIM Chapter, Course Categories: Investment, Real Estate Law, Property Ownership and Development, Other, Course Clock Hours: 3
 - 4) Core Course – “Fair Housing, Disclosure & Agency Laws,” Author/Owner: Eddie Flores, Jr., Provider: Eddie Flores Real Estate Continuing Education, Course Categories: Fair Housing, Agency and Disclosure, Course Clock Hours: 4
 - 5) Course – “How to Invest in Real Estate,” Author/Owner: Eddie Flores Jr., Provider: Eddie Flores Real Estate Continuing Education, Course Category: Investment, Course Clock Hours: 3
 - 6) Course – “1031 Exchange & Other Tax Issues,” Author/Owner: Abe Lee, Provider: Abe Lee Seminars, Course Category: Investment, Course Clock Hours: 3
 - c. Continuing Education Core Course - Update
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Education Evaluation Task Force - Update

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5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications
 - 1) 2003-2004 Prelicensing Education Providers and Courses Ratification List
 - 2) Guest Lecturer – John R. Connelley, Subject Matter: Agency, Contracts, Code of Ethics, Property Management, Landlord Tenant Code, Appraisals, Foreclosures, Coldwell Banker Real Estate School, Barbara Dew – Principal
 - 3) Substitute Instructor – J. Robert Lightbourn, Hawaii Institute of Real Estate, John Stapleton – Principal
 - 4) Instructor – William J. Vanmanen, Premier Realty 2000, Susan Yoshioka – Principal
 - c. Broker Curriculum and Resources – Update from RE3 LLC, Real Estate Services
 - d. Education Equivalency
 - e. Other
6. Administration of Examinations
 - a. Promissor
 - 1) Test site monitoring reports
 - 2) New test format report
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop
7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education
8. Program of Work, FY04
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2645, at least **4 working days** in advance of the meeting.

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9. Special Issues – Dearborn Real Estate Education
10. ARELLO, REEA and Other Organizations
 - a. ARELLO
 - b. REEA
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: Wednesday, October 8, 2003
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.
Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, 2nd Floor
Honolulu, Hawaii
14. Adjournment

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