

EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION
www.hawaii.gov/hirec

AGENDA

Date: Wednesday, October 8, 2003

Time: Upon adjournment of the Laws and Rules Review Committee meeting,
which convenes at 9:00 a.m.

Place: HRH Victoria Kamamalu Building
Kapuaiwa Room
1010 Richards Street, 2nd Floor
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
 - a. Announcements, Introduction, Correspondence, and Additional Distribution
 - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
 - a. Administrative Issues
 - b. Applications
 - 1) Provider – Hogan School of Real Estate, Inc., Esther Hogan – Administrator
 - 2) Core Course – “Agency, Discover and Disclosure – Practicing Above the Law,”
Author/Owner: James R. Hogan ,and Curtis Hall, Provider: Hogan School of Real Estate, Inc., Course Categories: Agency and Disclosure, Course Clock Hours: 4
 - 3) Core Course – “Protect Your Real Estate License,” Author/Owner: Philip H. Wilia,
Provider: Dower School of Real Estate, Course Category: Chapter 467,
HRS/Chapter 99, HAR, Course Clock Hours: 4
 - 4) Course – “Land Use and Permit Requirements – Residential Applications, City and County of Honolulu,” Author/Owner: Philip H. Wilia, Provider: Dower School of Real Estate, Course Category: Other, Course Clock Hours: 3
 - c. Continuing Education Core Course
 - d. Elective Courses
 - e. ARELLO Certification Program
 - f. Other Jurisdictions
 - g. Continuing Education Review Panel
 - h. Education Evaluation Task Force – Report of first meeting of 9/18/03
 - i. Request for Equivalency to Continuing Education Elective – Licensee: Carlton K. L. Chang,
Course: “Advanced Like Kind Real Estate Exchanges in Hawaii”
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
 - a. Administrative Issues
 - b. Applications – Instructor – David Catanzaro, Dower School of Real Estate School,
Principal: Elizabeth Dower
 - c. Broker Curriculum and Resources
 - d. Education Equivalency
 - e. Other

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6. Administration of Examinations
 - a. Promissor
 - b. Uniform Section Equivalency
 - c. ARELLO Examination Certification Program
 - d. Test Development and Scenario Exam Items
 - e. Exam Monitoring
 - f. Instructor Workshop

7. Educator's Forum
 - a. Hawaii Association of REALTORS®
 - b. Hawaii Association of Real Estate Schools (HARES)
 - c. Public and Private Institutions of Higher Education

8. Program of Work, FY04
 - a. Advice, Education, and Referral
 - b. Meetings and Symposium
 - c. Annual Report, Quarterly Bulletin, and School Files
 - d. Neighbor Island Outreach
 - e. Interactive Participation with Organizations
 - f. Real Estate Seminars
 - g. Legislative Participation, Research and Report
 - h. Instructor's Development Workshop
 - i. Evaluation and Education System for CE and Prelicensing Instructors
 - j. Real Estate Specialists' Office for the Day
 - k. Real Estate Speakership Program
 - l. New Technology Program and REC Web Site
 - m. Records Management
 - n. Information Distribution System
 - o. New Salesperson and New Broker Startup Kits
 - p. Cooperative Education, Research, and Administration Program
 - q. Division and Department Programs
 - r. Staff and Commissioner Development
 - s. Real Estate Reference Library

9. Special Issues

10. ARELLO, REEA and Other Organizations

11. Open Forum

12. Budget and Finance Report

13. Next Meeting: Wednesday, November 12, 2003
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.
Kapuaiwa Room
HRH Princess Victoria Kamamalu Building
1010 Richards Street, 2nd Floor
Honolulu, Hawaii

14. Adjournment
Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2645, at least **4 working days** in advance of the meeting.