

## EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION  
www.hawaii.gov/hirec

### AGENDA

Date: Thursday, December 11, 2003

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.

Place: King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1st Floor  
Honolulu, Hawaii

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
  - b. Applications
    - 1) Course – "Title Insurance and Title Report Red Flags," Author/Owner: Suzette Nasser, Provider: Kona Board of REALTORS, Course Category: Property Ownership and Development, Clock Hours: 3
    - 2) Course – "Buyer Representation in Real Estate," Author/Owner: Dearborn Real Estate Education, Provider: Kona Board of REALTORS, Course Categories: Contracts, Risk Management, and Agency, Clock Hours: 3
    - 3) Course – "Introduction to Commercial Real Estate Sales," Author/Owner: Dearborn Real Estate Education, Provider: Kona Board of REALTORS, Course Categories: Contracts and Investment, Clock Hours: 3
    - 4) Course – "Property Management and Managing Risk," Author/Owner: Dearborn Real Estate Education, Provider: Kona Board of REALTORS, Course Categories: Property Management and Risk Management, Clock Hours: 3
    - 5) Core Course – "Ethics and Real Estate," Author/Owner: Dearborn Real Estate Education, Provider: Kona Board of REALTORS, Course Category: Ethics, Clock Hours: 4
    - 6) Core Course: "Current Real Estate Laws, Rules and Other Updates 2003-2004," Author/Owner: Gretchen Duplanty/Duplanty School of Real Estate, Provider: Duplanty School of Real Estate, Course Categories: Real Estate Law, Finance, Risk Management, Technology and the Licensee and Other, Clock Hours: 4
    - 7) Provider – Lorman Business Center, Inc. dba Lorman Education Services, Kari J. Campbell, Administrator
  - c. Continuing Education Core Course – Meeting with Sandy Japely and Linda Nadeau of ProSchools, Inc., Wednesday, December 3 and Thursday, December 4, 2003
  - d. Elective Courses
  - e. ARELLO Certification Program
  - f. Other Jurisdictions
  - g. Continuing Education Review Panel
  - h. Education Evaluation Task Force
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications – Prelicense School – The Hawaii Academy of Real Estate, LLC, Janice K. Lind, Principal, Salespersons and Brokers Curricula
  - c. Broker Curriculum and Resources – Update

EDUCATION REVIEW COMMITTEE AGENDA  
Page 2

- d. Education Equivalency
  - e. Other
6. Administration of Examinations
- a. Promissor
  - b. Uniform Section Equivalency
  - c. ARELLO Examination Certification Program
  - d. Test Development and Scenario Exam Items
  - e. Exam Monitoring
  - f. Instructor Workshop
7. Educator's Forum
- a. Hawaii Association of REALTORS®
  - b. Hawaii Association of Real Estate Schools (HARES)
  - c. Public and Private Institutions of Higher Education
8. Program of Work, FY04
- a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files – November 2003 Bulletin
  - d. Neighbor Island Outreach – January 6, 2004, REALTORS Association of Maui
  - e. Interactive Participation with Organizations – Report and Evaluation, “Putting It All Together – Outreach 2003”, sponsored by the Hawaii Association of REALTORS, October 21, 2003
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Evaluation and Education System for CE and Prelicensing Instructors
  - j. Real Estate Specialists' Office for the Day – January 6, 2004, REALTORS Association of Maui
  - k. Real Estate Speakership Program
  - l. New Technology Program and REC Web Site
  - m. Records Management
  - n. Information Distribution System
  - o. New Salesperson and New Broker Startup Kits
  - p. Cooperative Education, Research, and Administration Program
  - q. Division and Department Programs
  - r. Staff and Commissioner Development
  - s. Real Estate Reference Library
9. Special Issues
- a. HAR Legislative Bill on Landlord Education Requesting \$30,000 of the Real Estate Education Fund
  - b. HREREC Recommendation to REC on Curriculum
10. ARELLO, REEA and Other Organizations
11. Open Forum
12. Budget and Finance Report – Real Estate Education Fund Report
13. Next Meeting: **Tuesday, January 6, 2004**  
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:00 a.m.  
**REALTORS Association of Maui**  
**441 Ala Makani Place**  
**Kahului, Maui**
14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.