

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: Wednesday, November 10, 2004

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:30 a.m.

Place: REALTORS Association of Maui, Inc.
441 Ala Makani Place
Kahului, Maui King Kalakaua Building

Present: Vern Yamanaka, Chair
Trudy Nishihara, Vice Chair
Louis Abrams, Member
Carol Ball, Member
Mitchell Imanaka, Member
Kathleen Kagawa, Member
Michele Sunahara Loudermilk, Member
John Ohama, Member
Iris Okawa, Member

Calvin Kimura, Supervising Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Shari Wong, Deputy Attorney General
Tammy Norton, Recording Secretary

Others: John Dunning, Papakoa AOA
Mike Grossi, Atlas Construction Insurance
Nikki Senter, Imanaka, Kudo & Fujimoto
Christine Holguin, Centex Homes
Michael Rosmin, Centex Homes
Dave Jorgensen
Bernice Littman, Cades Schutte

Call to Order: Chair Yamanaka called the meeting to order at 10:53 a.m., at which time quorum was established.

Chair's Report: No report presented.

Sr. Real Estate Specialist's Report: Minutes
Upon a motion by Commissioner Imanaka, seconded by Commissioner Okawa, it was voted on and unanimously carried to accept the minutes of the October 13, 2004, Education Review Committee meeting as distributed.

Continuing Education: **Administrative Issues**

CE Completions

Senior Specialist Fujimura reported that as of Monday, October 8, 2004, 6,342 licensees completed their 10 hour continuing education requirement.

She further noted that Commissioner Imanaka was the first Commission member to renew his real estate license successfully online.

CE Statistics FY 2005, 1st Quarter (7/1/04-9/30/04)

Continuing education statistics for the first quarter of fiscal year 2005 were distributed to the Commissioners for their information.

Continuing Education Core Course

Evaluations on file

Senior Specialist Fujimura reported that written evaluations of the Commissions' continuing education core course, on-line and live delivery, continue to stream in and are available for the Commissioners' review.

Education Evaluation Task Force

The next EETF meeting is scheduled for Monday, November 22, 2004, 9:30 a.m. – 2:30 p.m.

Prelicense Education: **Administrative Issues**

Prelicense Statistics FY 2005, 1st Quarter (7/1/04-9/30/04)

A report on Prelicense education and equivalency statistics for the first quarter of fiscal year 2005 was distributed to the Commissioners for their information.

Salesperson's Curriculum

RFP

It was reported that the Salesperson curriculum request for proposals deadline is November 30, 2004. No RFPs have been received to date.

Administration of
Examinations:

Promissor

It was reported that Promissor has relocated its Maui test center location to 415 Dairy Road, #D, Kahului.

SEO Kimura reported that Commissioner Nishihara will be replacing Commissioner Abrams in attendance at Promissor's Job Analysis in Nevada. SEO Kimura thanked Commissioner Nishihara for her commitment.

Commissioner Nishihara stated that a written report of the meeting will be submitted upon her return.

Licensing Examination Statistics

Examination statistics for September 2004 were distributed to the Commissioners for their information.

September 2004 School Summary Reports

A copy of the performance summary report, by school, was distributed to the Commissioners for their information. The report is derived from statistics for first time test takers.

Exam Monitoring

Evaluation forms (3)

Staff monitored the Honolulu test site on August 13, 2004. Evaluation forms were distributed to the commissioners for their information.

Educator's Forum:

Hawaii Association of REALTORS® – No discussion presented.

Hawaii Association of Real Estate Schools (HARES) – No discussion presented.

Public and Private Institutions of Higher Education – No discussion presented.

Program of Work:

Annual Report, Quarterly Bulletin, and School Files

October 2004 *Bulletin*/November 2004 *School Files*

Specialist Fujimura reported that the October 2004 *Bulletin* is now available on the Commission's website at www.hawaii.gov/hirec. Hard copies are also being mailed to licensees.

The November 2004 issue of *School Files* will be mailed out shortly.

Interactive Participation with Organizations

Articles for the Hawaii Realtor Journal 2005-2006 – Schedule

Chair Yamanaka informed the committee that a schedule for article submission for the Hawaii Realtor Journal was distributed. Should the Commissioner assigned a specific issue be unable to contribute an article or need assistance in topic selection, please notify Specialist Fujimura.

Division and Department Programs – New salesperson licensees 2004

A report on the number of new salesperson licensees for January – October 2004 was distributed to the Commissioners for their information. The total number of 1,706 new salesperson licensees reflects the number of licensees who are deemed as having completed the 10 hour continuing education requirement, pursuant to Section 16-99-89(c), Hawaii Administrative Rules. In comparison to calendar year 2002, by November 2002, there were 1,146 new salesperson licensees.

Next Meeting: Upon a motion by Commissioner Ohama, seconded by Commissioner Abrams, it was voted on and unanimously carried to recommend a poll of Commissioners to be taken to change the date of the December committee meetings from Thursday, December 9 to Wednesday, December 8, 2004 or a more appropriate date.

Thursday, December 9, 2004 (subject to change)
Upon adjournment of the Laws and Rules Review Committee Meeting, which convenes at 9:30 a.m.
Queen Liliuokalani Room
335 Merchant Street, First Floor
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Yamanaka adjourned the meeting at 11:05 a.m.

Reviewed by:

s/s Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

December 8, 2004
Date

[X] Minutes approved as is.
[] Minutes approved with changes.