

## EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION  
www.hawaii.gov/hirec

### AGENDA

Date: Wednesday, September 14, 2005

Time: Upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.

Place: Kaua'i Planning Commission  
Meeting Room #2, Mo'ikeha Building  
4444 Rice Street  
Lihue, Kauai, HI 96766

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b.** Minutes of Meeting
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
  - b. Applications
    - 1)** Course – “Hawaii Lands, Historical Review;” Author/Owner: Suzette Nassar; Provider: Kauai Board of REALTORS; Course Category: Property Ownership and Development; Clock Hours: 3
    - 2)** Course – “Fair Housing;” Author/Owner/Provider: Charles Barnes School of Real Estate; Course Category: Fair Housing; Clock Hours: 3
    - 3)** Provider – Career WebSchool (a d.b.a. of Thomson Learning Inc.), Lucia Coghlan, Administrator
  - c. Continuing Education Core Course – Completed and available for offering 9/1/05
  - d. Elective Courses
  - e. ARELLO Certification Program
  - f.** Other Jurisdictions – Maine Real Estate News
  - g. Continuing Education Review Panel
  - h. Education Evaluation Task Force
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues - Evaluations – Independent Study
    - 1)** Seiler School of Real Estate (6)
    - 2)** Abe Lee Seminars (5)
    - 3)** Vitousek Real Estate School (2)
  - b.** Applications – Instructor – Carol M. Egan, All Islands Real Estate School, Salesperson and Broker curricula
  - c. Broker Curriculum and Resources
  - d. Salesperson's Curriculum
  - e. Education Equivalency
  - f. Other

6. Administration of Examinations
  - a. Promissor
    - 1) Licensing Examination Statistics
    - 2) July 2005 School Summary Reports
    - 3) Press Release – LaserGrade
    - 4) Broker Passing Statistics 1/1/05 through 5/31/05
  - b. Uniform Section Equivalency
  - c. ARELLO Examination Certification Program
  - d. Test Development
  - e. Exam Monitoring
  - f. Instructor Workshop
7. Educator's Forum
  - a. Hawaii Association of REALTORS®
  - b. Hawaii Association of Real Estate Schools (HARES)
  - c. Public and Private Institutions of Higher Education
8. Program of Work, FY06
  - a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files – September 2005 *Bulletin*
  - d. Neighbor Island Outreach
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Evaluation and Education System for CE and Prelicensing Instructors
  - j. Real Estate Specialists' Office for the Day – September 15, 2005 – Lihue, Kauai
  - k. Real Estate Speakership Program
  - l. New Technology Program and REC Web Site
  - m. Records Management
  - n. Information Distribution System
  - o. New Salesperson and New Broker Startup Kits
  - p. Cooperative Education, Research, and Administration Program
  - q. Division and Department Programs
  - r. Staff and Commissioner Development
  - s. Real Estate Reference Library
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: Wednesday, October 12, 2005  
Upon adjournment of the Laws and Rules Review Committee Meeting,  
which convenes at 9:00 a.m.  
King Kalakaua Building  
Queen Lili'uokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813
14. Adjournment