

## EDUCATION REVIEW COMMITTEE

### REAL ESTATE COMMISSION

www.hawaii.gov/hirec

### AGENDA

Date: Wednesday, May 9, 2007

Time: Upon adjournment of the Laws and Rules Review Committee meeting, that convenes at 9:00 a.m.

Place: Queen Liliuokalani Conference Room  
King Kalakaua Building  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

The Board may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Meeting - Minutes of April 11, 2007
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
  - b. Applications
    - 1) Provider – Character Training Inc. dba Global Ethics University, Mark S. Putnam, Administrator
    - 2) Course – “Ethical Conduct in Real Estate – Hawaii”; Author/Owner: Mark S. Putnam; Provider: Character Training Inc. dba Global Ethics University (Pending approval); Course Category: Other – Ethics; Clock Hours: 4 (Credit Hours: 3)
    - 3) Course – “Qualifier Plus, Module 1 - Introductory”; Author/Owner: Rollie J. Litteral; Provider: Kona Board of REALTORS®; Course Topics: Finance, Technology and the Licensee; Clock Hours: 3
    - 4) Course – “Qualifier Plus, Module II – Comprehensive & Module III – Introduction to Commercial Investment”; Author/Owner: Rollie J. Litteral; Provider: Kona Board of REALTORS®; Course Topics: Finance, Technology and the Licensee; Clock Hours: 3
  - c. Continuing Education Core Course
    - 1) Digital Learning Centers, LLC
    - 2) Pacific Real Estate Institute
    - 3) Hawaii Association of REALTORS®
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications – School – Carol Ball School of Real Estate; Carol Ball, Principal; Salesperson and Broker Curricula
  - c. Broker Curriculum and Resources
  - d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education Program
    - 1) Abe Lee Seminars; Salesperson Independent Study On-Line (8)
    - 2) Vitousek Real Estate School (1)

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- f. Education Equivalency
  - g. Other
6. Administration of Examinations
- a. Promissor
    - 1) Licensing Examination Statistics – March 2007
    - 2) School Summary Reports – March 2007
  - b. Uniform Section Equivalency
  - c. ARELLO Examination Certification Program
  - d. Test Development
  - e. Exam Monitoring
  - f. Instructor Workshop
7. Educator's Forum
- a. Hawaii Association of REALTORS®
  - b. Hawaii Association of Real Estate Schools (HARES)
  - c. Public and Private Institutions of Higher Education
8. Program of Work, FY07
- a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files
  - d. Neighbor Island Outreach – Kauai, June 15, 2007
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop
  - i. Real Estate Specialists' Office for the Day – Kauai, June 15, 2007
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research, and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Education Evaluation Task Force – Next meeting: Monday, June 4, 2007, Subject to completion of first draft of the 2007-2008 Commission Core Course, Part A
  - t. Program of Work, FY08
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: Friday, June 15, 2007  
Upon adjournment of the Laws and Rules Review Committee Meeting,  
that convenes at 9:00 a.m.  
Conference Rooms A, B, C  
3060 Eiwa Street  
Lihue, HI 96766
14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.