

## EDUCATION REVIEW COMMITTEE

REAL ESTATE COMMISSION  
www.hawaii.gov/hirec

### AGENDA

Date: Wednesday, February 13, 2008

Time: Upon adjournment of the Laws and Rules Review Committee meeting,  
that convenes at 9:00 a.m.

Place: King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

The Board may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Meeting – Minutes of December 12, 2007
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
  - b. Applications
    - 1) 2007 – 2008 Continuing Education Providers and Courses Ratification List
    - 2) Course – “Buying Foreclosure Properties;” Author/Owner: Ralph Foulger; Provider: Ralph Foulger’s School of Real Estate; Course Categories: Investment and Property Ownership and Development; Clock Hours: 3
    - 3) Course – “The Escrow Process;” Author/Owner: Ralph Foulger; Provider: Ralph Foulger’s School of Real Estate; Course Categories: Contracts, Finance, and Broker Management; Clock Hours: 3
    - 4) Course – “Selling High Performance Homes;” Author/Owner: Energy & Environmental Building Association (EEBA); Provider: Energy & Environmental Building Association (EEBA) (pending application); Course Categories: Risk Management, Technology and the Licensee, and Other – Building Science – Houses That Work; Clock Hours: 3
    - 5) Provider – Energy & Environmental Building Association (EEBA); Administrator: Nancy Bakeman
    - 6) Course – “Environmental Hazards and Structural Deficiencies in a Home and Issues with Older Homes;” Author/Owner/Provider: All Islands Real Estate School; Course Categories: Property Ownership and Development and Risk Management; Clock Hours: 3
    - 7) Course – “Interval Ownership;” Author/Owner: Laura Merrifield; Provider: Dower School of Real Estate; Course Categories: Property Ownership and Development and Other – 2<sup>nd</sup> Home Ownership; Clock Hours: 3
  - c. Continuing Education Core Course – See EETF report in 8.s.
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel

5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues – Written request from Ron Fleet regarding holding joint prelicense courses for salespersons and brokers
  - b. Applications – 2007 – 2008 Prelicensing Education Schools and Instructors Ratification List
  - c. Broker Curriculum and Resources
  - d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education Program
    - 1) Abe Lee Seminars; Independent Study On-Line (18)
    - 2) Seiler School of Real Estate; Independent Study On-Line (1)
    - 3) Vitousek Real Estate School (1)
  - f. Education Equivalency
  - g. Other
6. Administration of Examinations
  - a. Promissor
    - 1) Licensing Examination Statistics – November 2007, December 2007
    - 2) School Pass/Fail Rates – November 2007, December 2007
    - 3) School Summary Reports – November 2007, December 2007
  - b. Uniform Section Equivalency
  - c. ARELLO Examination Certification Program
  - d. Test Development
  - e. Exam Monitoring
  - f. Instructor Workshop
7. Educator's Forum
  - a. Hawaii Association of REALTORS®
  - b. Hawaii Association of Real Estate Schools (HARES)
  - c. Public and Private Institutions of Higher Education
8. Program of Work, FY08
  - a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files
  - d. Neighbor Island Outreach – Maui, May 7, 2008, REALTORS® Association of Maui
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development Workshop – Hawaii Association of REALTORS® and Hawaii Real Estate Commission, TBA
  - i. Real Estate Specialists' Office for the Day
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research, and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Education Evaluation Task Force – Report of January 11, 2008 Meeting

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9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Open Forum
12. Budget and Finance Report
13. Next Meeting: Wednesday, March 12, 2008  
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14. Adjournment