

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: August 13, 2008

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:30 a.m.

Place: Lihue Public Library
Conference Room
4344 Hardy Street
Lihue, Kauai

Present: Carol Mae Ball, Chair / Broker / Maui Commissioner
Frances T. Gendrano, Vice Chair / Broker / Honolulu Commissioner
Louis Abrams, Broker / Kauai Commissioner
William S. Chee, Broker / Honolulu Commissioner
Stanley Kuriyama, Broker / Honolulu Commissioner
Trudy Nishihara, Broker / Honolulu Commissioner
Mark Suiso, Public / Honolulu Commissioner
Michele Sunahara Loudermilk, Public / Honolulu Commissioner

Neil K. Fujitani, Supervising Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Cheryl Leong, Condominium Specialist
Shari Wong, Deputy Attorney General
Karyn Takahashi, Recording Secretary

Others: Karen Ono, Kauai Board of REALTORS®
Walt Berhalter, All Islands Real Estate School
Phil Fudge, Kauai Board of REALTORS®
Marsha Shimizu, Hawaii Association of REALTORS®
Dimples Kano

Absent: Annette Aiona, Broker / Hawaii Island Commissioner

Call to Order: The Chair called the meeting to order at 10:16 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS.

Commissioner Aiona was excused from today's meeting. Prior notice of her non-attendance was received.

Real Estate Minutes of July 9, 2008
Specialist's Report:

Upon a motion by Commissioner Kuriyama, seconded by Commissioner Suiso, it was voted on and unanimously carried to accept the minutes of the July 9, 2008, Education Review Committee meeting as distributed.

Continuing Education: Administrative Issues

New Salesperson Licensees - 2008

A report on the number of new salesperson licensees for 2008 was distributed to the Commissioners for their information. Senior Specialist Fujimura reported that 85 salesperson licenses were issued in July and as of July 31, 2008, there are 863 new salesperson licensees in 2008. The total number of 863 new salesperson licensees reflects the number of licensees who are deemed as having completed the 10 hour continuing education requirement, pursuant to Section 16-99-89(c), Hawaii Administrative Rules.

Commissioner Kuriyama inquired if the drastic reduction of licensees will affect the budget. SEO Fujitani responded that it may, but we will have to wait and see until after the renewal period.

Continuing Education, Prelicense Education and Equivalency Statistics – 3rd and 4th Quarters FY08

Continuing education statistics for the third and fourth quarters of fiscal year 2008 were distributed to the Commissioners for their information.

Applications

Continuing Education Provider – McKissock, LP, Administrator – Matthew McKissock

Upon a motion by Commissioner Nishihara, seconded by Commissioner Kuriyama it was voted on and unanimously carried to approve McKissock, LP as a continuing education provider.

At this time, Senior Specialist Fujimura reported that as of August 12, 2008, 5,443 licensees have completed Part A of the Commission's 2008-2009 Core Course. Part B has been completed by 3,112 licensees.

Prelicense Education: Administrative Issues

Continuing Education, Prelicense Education and Equivalency Statistics – 3rd and 4th Quarters FY08

Prelicense education and equivalency statistics for the third and fourth quarters of fiscal year 2008 were distributed to the Commissioners for their information.

Applications

Prelicense Independent Study Course – Coldwell Banker Pacific Properties Real Estate School; Tracy Bradley, Principal; Salesperson Curriculum (ProSchools, Inc.)

Upon a motion by Commissioner Chee, seconded by Commissioner Abrams, it was voted on and unanimously carried to approve Coldwell Banker Pacific Properties Real Estate School to offer the salesperson prelicense independent study course.

Prelicense Independent Study Course Instructor – John R. Connelley, Coldwell Banker Pacific Properties Real Estate School; Salesperson Curriculum

Upon a motion by Commissioner Chee, seconded by Commissioner Nishihara, it was voted on and unanimously carried to approve John R. Connelley as a prelicense independent study course instructor for the salesperson curriculum.

Prelicense Instructor – Walt Berhalter, All Islands Real Estate School; Carol Egan, Principal; Salesperson and Broker Curricula

Mr. Berhalter was present at the meeting.

Upon a motion by Commissioner Abrams, seconded by Commissioner Nishihara, it was voted on and unanimously carried to approve Walt Berhalter as a prelicense instructor for the salesperson and broker curricula.

Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicense school was distributed to the Commissioners for their information:

1. Abe Lee Seminars; Independent Study On-Line (5)
2. Seiler School of Real Estate, Independent Study On-Line (9)
3. Vitousek Real Estate School, Independent Study (1)

Administration of
Examinations:

Pearson VUE

Licensing Examination Statistics – June 2008

Examination statistics for June 2008 were distributed to the Commissioners for their information.

School Pass/Fail Rates – June 2008

School pass/fail rate statistics for June 2008 were distributed to the Commissioners for their information.

School Summary Reports – June 2008

Copies of the June 2008 performance summary reports, by school, were distributed to the Commissioners for their information. The report is derived from statistics for first time test takers.

Educator's Forum: **Hawaii Association of REALTORS®** – No discussion presented.

Hawaii Association of Real Estate Schools (HARES) – No discussion presented.

Public and Private Institutions of Higher Education – No discussion presented.

Program of Work: Interactive Participation with Organizations

Report, Honolulu Board of REALTORS®, Brokers' Forum, July 17, 2008, Hawaii Convention Center, Honolulu

SEO Fujitani submitted a written report on the Honolulu Board of REALTORS® Brokers' Forum which he attended on July 17, 2008. The report was distributed for informational purposes.

Instructor's Development Workshop

Instructor's Development Workshop proposal, "Instructor Development Workshop 2008," Beth Holiday

In a correspondence from Ms. Holiday, she stated that the REALTOR® Association of Maui (RAM) asked their membership to contact them if they had an interest in teaching. RAM received 36 responses; however, only 5 of the 36 individuals had teaching experience. As a result, this IDW was created.

The commissioners had various concerns about the content and delivery of the IDW.

Upon a motion by Commissioner Chee, seconded by Commissioner Kuriyama, it was voted on and unanimously carried to defer decision making on this matter with the following comments and recommendations:

1. Re-organize the course materials and identify whether the materials are for the instructor, or for class review, as well as which of the written materials are instructions for the instructor.
2. Submit a bibliography regarding the course content so the source of the information is disclosed.
3. Games and interactive activities are mentioned in the lecture; however, playing the game may be more effective than describing the process.
4. To complete the description of possible room arrangements, include the "chevron" arrangement, which may be an effective option, space permitting.

5. Confrontational methods may be inappropriate in the classroom and to ask the class if they feel the same way that the troublesome participant feels may invite more controversy. The Committee feels that this method of dealing with a difficult participant is not in keeping with the positive movement of the course materials and does not provide a good example to novice instructors.
6. The text describes the use of a handbook as a necessity in any course. Is there a student workbook or handbook for participants?
7. Include an evaluation form for participants to complete and submit.
8. The section on student delivery at the end of the class was a strong part of the course. Provide detail as to the criteria or the method utilized to handle this section.

Education Evaluation Task Force

The next EETF meeting is scheduled for Friday, September 5, 2008, Honolulu Board of REALTORS, which will be the last meeting for 2008. The task force is planning to determine the topics for the 2009 – 2010 core course.

ARELLO, REEA
And Other
Organizations:

REEA

Report, Real Estate Educators Association Annual Conference, June 21-25, 2008, Bonita Springs, FL

Chair Ball and Commissioner Aiona submitted written reports on the Real Estate Educators Association Annual Conference. The reports were distributed for informational purposes.

Chair Ball added that this was the third and best REEA conference she has attended.

Open Forum: None.

Budget and Finance Report: No report presented.

Next Meeting: Wednesday, September 10, 2008
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee Meeting, that convenes at 9:00 a.m.
Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Ball adjourned the meeting at 10:48 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura
Diane Choy Fujimura
Senior Real Estate Specialist

August 27, 2008
Date

[] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____