

EDUCATION REVIEW COMMITTEE
REAL ESTATE COMMISSION
Professional and Vocational Licensing Division
Department of Commerce and Consumer Affairs
State of Hawaii
www.hawaii.gov/hirec

MINUTES OF MEETING

The agenda for this meeting was filed with the Lieutenant Governor's Office as required by Section 92-7(b), Hawaii Revised Statutes.

Date: September 10, 2008

Time: Upon adjournment of the Condominium Review Committee meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convened at 9:30 a.m.

Place: Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Present: Carol Mae Ball, Chair / Broker / Maui Commissioner
Frances T. Gendrano, Vice Chair / Broker / Honolulu Commissioner
Louis Abrams, Broker / Kauai Commissioner
Annette Aiona, Broker / Hawaii Island Commissioner
William S. Chee, Broker / Honolulu Commissioner
Stanley Kuriyama, Broker / Honolulu Commissioner
Trudy Nishihara, Broker / Honolulu Commissioner
Mark Suiso, Public / Honolulu Commissioner
Michele Sunahara Loudermilk, Public / Honolulu Commissioner

Neil K. Fujitani, Supervising Executive Officer
Diane Choy Fujimura, Senior Real Estate Specialist
Amy Endo, Real Estate Specialist
David J. Grupen, Real Estate Specialist
Cynthia Yee, Senior Condominium Specialist
Cheryl Leong, Condominium Specialist
Benedyne Stone, Condominium Specialist
Shari Wong, Deputy Attorney General
Karyn Takahashi, Recording Secretary

Others: Marsha Shimizu, Hawaii Association of REALTORS®

Call to Order: The Chair called the meeting to order at 10:20 a.m., at which time quorum was established.

Chair's Report: The Chair stated the Committee may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS.

Real Estate
Specialist's Report:

Additional Distribution

The following was distributed as additional distribution:

8. Program of Work, FY09
 - s. Education Evaluation Task Force

Minutes of Meeting

Upon a motion by Commissioner Kuriyama, seconded by Commissioner Suiso, it was voted on and unanimously carried to accept the minutes of the August 13, 2008, Education Review Committee meeting as distributed.

Continuing Education: Administrative Issues

New Salesperson Licensees - 2008

Senior Specialist Fujimura reported that 70 salesperson licenses were issued in August and as of August 31, 2008, there are 933 new salesperson licensees in 2008. The total number of 933 new salesperson licensees reflects the number of licensees who are deemed as having completed the 10 hour continuing education requirement, pursuant to Section 16-99-89(c), Hawaii Administrative Rules. It was noted that this is a 50% decrease from 2006.

Online Continuing Education System – press release

A copy of the August 28, 2008, press release announcing the new online continuing education system was distributed to the Commissioners for their information.

Specialist Gruppen reported that the system has been well received and the continuing education providers find it useful.

Continuing Education Core Course

Senior Specialist Fujimura reported that as of September 8, 2008, 6,252 licensees completed the classroom version of the core course part A and 5,151 licensees completed the classroom version of the core course part B. She added that 496 licensees completed the internet version of the core course part A and 296 licensees completed the internet version of the core course part B.

Senior Specialist Fujimura reported that 4,019 licensees have completed their 10-hour continuing education requirement.

Prelicense Education: Evaluation and Education Program

Copies of evaluations of the independent study course from the following prelicense school was distributed to the Commissioners for their information:

1. Abe Lee Seminars; Independent Study On-Line (3)

Administration of
Examinations:

Pearson VUE

Licensing Examination Statistics – July 2008

Examination statistics for July 2008 were distributed to the Commissioners for their information.

School Pass/Fail Rates – July 2008

School pass/fail rate statistics for July 2008 were distributed to the Commissioners for their information.

School Summary Reports – July 2008

Copies of the July 2008 performance summary reports, by school, were distributed to the Commissioners for their information. The report is derived from statistics for first time test takers.

Test Development

Test development has been scheduled for September 29 – 30, 2008 and Industry Day has been scheduled for October 1, 2008. Both to be held at the Hilton Hawaiian Village.

Educator's Forum:

Hawaii Association of REALTORS® – No discussion presented.

Hawaii Association of Real Estate Schools (HARES) – No discussion presented.

Public and Private Institutions of Higher Education – No discussion presented.

Program of Work:

Annual Report, Quarterly Bulletin, and School Files

Bulletin Printing Proposals

Senior Specialist Fujimura reported that a solicitation for quotes for the printing of the real estate *Bulletin* was sent out via the Hawaii Electronic Procurement System (HePS). Eight quotations were received. The quotations were from:

- Pioneer Ventures Inc. dba Fisher Printing
- Westwood Development Group Hawaii
- Trade Publishing Co., Ltd.
- Hagadone Printing Company Inc.
- FCA-Hawaii
- Beso Beso Inc LLC
- Double H Printed Products LLC
- Valenti Print Group

As it appeared that Pioneer Ventures Inc. dba Fisher Printing submitted the lowest quotation, Commissioner Chee moved to accept the Pioneer Ventures Inc. dba Fisher Printing quotation. Commissioner Loudermilk seconded the motion. The motion was voted on and unanimously carried.

Real Estate Seminars

Hawaii Association of REALTORS® proposal

As part of their contract with the Commission, the Hawaii Association of REALTORS® (HAR) submitted a proposal to present a three hour "Risk Management" course, with the presenter being Marcie Roggow. HAR proposes to present five sessions as follows:

October 20, 2008	Kauai
October 21, 2008	Oahu
October 22, 2008	East Hawaii
October 23, 2008	West Hawaii
October 24, 2008	Maui

Ms. Marsha Shimizu, HAR, reported that during the planning of the seminar, the Federal Reserve Bank of San Francisco contacted HAR and expressed interest in participating in the seminar by providing a two hour presentation covering various programs for first-time home buyers. They have offered to provide boxed lunches for all attendees and would do their presentation for two hours after the Risk Management course. The Federal Reserve Bank has presented these sessions in Oregon and Washington. This will be a joint effort with no additional cost to the HAR or the Commission.

Upon a motion by Commissioner Loudermilk, seconded by Commissioner Chee, it was voted on and unanimously carried to approve the Hawaii Association of REALTORS® proposal to provide a real estate seminar of five sessions, covering the Neighbor Islands, with Ms. Roggow as the instructor of the three-hour "Risk Management" course.

Instructor's Development Workshop

"Making Magic with Microsoft PowerPoint 2007," Instructor Doug Devitre, 8/21/08 - Report

Senior Specialist Fujimura and Specialist Endo submitted a written report on the "Making Magic with Microsoft PowerPoint 2007" instructor development workshop held on August 21, 2008. The report was distributed for informational purposes.

It was reported that this presentation will be repeated at HAR's Pacific Rim conference on September 18, 2008.

Neighbor Island Outreach/Real Estate Specialists' Office for the Day

The next neighbor island outreach will be held in Hilo on November 12, 2008, tentatively scheduled to be held at the University of Hawaii – Hilo, Campus Center conference room.

Education Evaluation Task Force (EETF)

At the September 5, 2008, EETF meeting, the task force discussed topics for the 2009 – 2010 Core Course. There were four suggested topics:

- Risk management
- Principal Brokers/BICs policies and procedures manual
- Fiduciary duty and ethics
- Personal transactions and private sales by real estate licensees

Commissioner Loudermilk moved to accept the following EETF recommendations:

1. Part A of the 2009 - 2010 core course to focus on a legislative update, targeting SLH 2008, Act 137, Act 228, and the unlicensed practice of law issue. These subjects are considered timely issues, and updates will be available by the time Part A is developed.
2. Part B of the 2009 – 2010 core course to focus on the topic of personal transactions/private sales. The sub-topics may include:
 - Property management
 - Sales to family members
 - PB responsibilities
 - Hold-harmless agreements
 - Cannot take off the real estate license hat
 - Advertising
 - No exception in laws/rules for personal transactions
 - Address in policies and procedures manual
 - No commissions?
 - PB claims they know nothing of these transactions
3. Part A of the core course be taken in the odd-numbered year of the biennium.
4. Effective 1/1 of the even-numbered year of the biennium, part A of the core course be offered only online. Both part A and part B will be offered through May of the odd-numbered year of the next biennium.
5. County updates and other information may be left to the discretion of the local boards for dissemination.

Commissioner Nishihara seconded the motion. The motion was voted on and unanimously carried.

Open Forum: None.

Budget and Finance Report: Budget and Finance Report

Upon a motion by Commissioner Abrams, seconded by Commissioner Nishihara, it was voted on and unanimously carried to accept the Real Estate Education Fund report for period ending June 30, 2008.

Next Meeting: Wednesday, October 8, 2008
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee Meeting, that convenes at 9:00 a.m.
Queen Liliuokalani Conference Room
King Kalakaua Building
335 Merchant Street, First Floor
Honolulu, Hawaii

Adjournment: With no further business to discuss, Chair Ball adjourned the meeting at 10:42 a.m.

Reviewed and approved by:

/s/ Diane Choy Fujimura

Diane Choy Fujimura
Senior Real Estate Specialist

September 19, 2008
Date

[x] Minutes approved as is.
[] Minutes approved with changes, see minutes of _____