# School Files

Hawaii Real Estate Commission

December 2009

http://www.hawaii.gov/hirec

# FINAL REMINDERS

As 2009 draws to a close, here are some final reminders to assist your education efforts.

## CORE COURSE

- 1. The live, classroom offerings of the 2009-2010 core course, Part A, may only be offered through Thursday, December 31, 2009.
- 2. Beginning, Friday, January 1, 2010, the 2009-2010 core course, Part A, will only be offered in an online format.
- 3. 2009-2010 core course, Part B, is targeted for release about June 2010. Part B may be offered in an online version or a live-classroom version through December 31, 2010.
- 4. Beginning January 1, 2011, both Part A and Part B of the 2009-2010 core course will only be offered in an online format and will be available until May 1, 2011.

## CORE COURSE EVALUATIONS

Please forward a copy of the evaluations of the core course to the Real Estate Branch after a course is taught.

## DUPLICATE CE COURSE CREDIT

- 1. The Online CE System will NOT allow duplicate CE courses to be taken by the licensee. All licensees should be told how to verify their past CE course history: Go to the Commission's website at <u>www.hawaii.gov/hirec</u>, click on "CE Online System", click on "My CE" and input the licensee's license number and the last four digits of the licensee's social security number.
- 2. CE Providers should get into the habit of creating the class roster as licensees register for each course. This will provide notification if the licensee has already received a CE course completion certificate for this course, and will not be permitted to receive CE credit for the same course.

## What's in this Issue?

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- Excess CE Credit
- CE Course Applications
- PSI Licensing Exams
- Farewell Toa
- January June 2010 Real Estate Commission Meeting Schedule



3. CE Providers offering online CE courses – include a reasonable amount of lag time so that you can monitor the course registrations and add each licensee to the class roster BEFORE they start the online course. This will prevent eager licensees from starting the online course immediately, only to find out later that they have previously received CE credit for the same course. This will also save a lot of headache for the CE Provider who will have to deal with an irate licensee.

#### **CE INSTRUCTORS**

If you wish to receive CE credit for courses you teach, please notify the Real Estate Branch in writing as to which courses you taught, the date taught, and that you wish to receive CE credit for the course(s). Sign the notice. Staff will input the information and you will receive the appropriate credit. Email staff via: <u>roster@dcca.hawaii.gov</u>

#### **PRELICENSE INSTRUCTORS:**

Please continue notifying the Real Estate Branch staff regarding problematic test questions, test centers, and test procedures. Because we are working with a new test administrator, PSI Services, there is obviously a transition period, and a settling in period that must be weathered before we see reliable statistics for testing.

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# **EXCESS CE CREDIT**

According to Hawaii Administrative Rules (HAR) section 16-99-93, <u>Excess continuing</u> education hours. "Except as permitted by sections 16-99-91 and 16-99-92, continuing education clock hours obtained in excess of ten hours cannot be carried forward to satisfy the continuing education requirements for any subsequent license renewal." (Note: HAR sections 16-99-91 and 16-99-92 refer to activating an inactive and restoring a license.)

For those licensees who take more continuing education courses than necessary to renew their real estate license on active status in the new biennium, they will have to inform the CE Provider that they are NOT taking these excess continuing education hours **for credit**. Currently, the CE Online System cannot monitor these situations. If the licensee who is taking more than the required number of CE courses for license renewal DOES NOT request that no credit be given for these courses, the courses will appear on the licensee's CE history in the CE Online System, and they will NOT be able to take these courses for actual CE credit in the <u>future</u>.



# **CE COURSE APPLICATIONS**

A new question number eight on the Continuing Education Elective Course Application reads, "Section 16-99-87, Hawaii Administrative Rules, defines 'continuing education' as '. . . elective courses that involve areas designed to improve a licensee's competency or professional standards and practice, and which courses are determined by the commission to exceed minimum entry level competency in the subject matter of the course, including consumer



protection in real estate transactions.' 'Beyond professional entry' means 'the course objectives involve learning outcomes which help the licensee develop more than minimal entry level competency in the subject matter of the course . . . .' Explain why this course is 'beyond professional entry.'"

Topics included in the prelicense curricula may be topics of continuing education courses. When creating and developing a continuing education course, keep in mind how the course content rises above entry level material. Rather than just explaining basics, applying basics to case studies or real life scenarios will give the licensee a deeper understanding of any basic principles.

Common pitfalls, mistakes, and red flags to watch for, would be ingredients to move an entry level course to "beyond professional entry."

If a continuing education course is ARELLO certified, or a Nationally Certified course, a continuing education provider may submit the course along with documentation showing that the course is an ARELLO or Nationally Certified course, and that the provider has permission to offer the course. If the continuing education provider is an ARELLO certified provider, submit the course on the Nationally or ARELLO Certified Continuing Education Course application along with the appropriate application fee. If the continuing education provider is not an ARELLO certified provider, submit the Continuing Education Elective Course application with the appropriate fee(s).

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## **PSI LICENSING EXAMS**

In June 2009, the Commission contracted with PSI Services to be its new test administrator. After more than 20 years with the same test administrator (albeit with different names), the Commission faced the daunting task of creating a new data bank of test questions from scratch for both the salesperson and broker examinations

During this period of transition, between July 1, – October 31, 2009, the pass-fail rates for both the salesperson and broker licensing exams fell quite dramatically. Where the salesperson average pass-fail rate remained steady throughout the years at about 60% pass and 40% fail, and the broker average pass-fail rate hovered around 40% pass and 60% fail, the average pass-fail rates under PSI fell to about 21% pass and 79% fail for salespersons, and 16% pass and 84% fail for brokers.

The Real Estate Branch received numerous inquiries, comments, and complaints from both test candidates and prelicense school instructors regarding the quality of test questions.

In mid-December 2009, PSI held a second item writing session. A significant number of new questions will be added to both exams. Problematic questions with statistical results indicating that there were concerns with these questions were pulled from the question bank rotation. Once this was accomplished, the pass-fail results for both salespersons and brokers have improved dramatically. The salesperson pass-fail rate for November 1, – December 10, 2009, is about 45% pass and 55% fail. The broker pass-fail rate is about 53% pass and 47% fail.

Test monitoring will continue as well as test-site monitoring. Please continue to report to the Real Estate Branch any concerns regarding both the test and test sites.

## FAREWELL TOA!!

The Real Estate Branch (REB) lost a valuable and important family member this month. Toalua Lavatai, REB's education clerk, moved "north, to Alaska" to be with her family, who have settled in Anchorage.

Toa's knowledge and expertise, her willingness to help confused prelicense instructors, continuing education providers, and their administrative staff, will be sorely missed.

We all wish her a safe and happy life in that cold place with its long nights, huge mosquitoes, visiting moose, and other wildlife adventures around every corner. Toa has promised to send photos of her ice fishing experiences.

ALOHA, TOA! You are one of a kind and will never be replaced.





Left – Toalua and Neil Fujitani, SEO Bottom – Toalua and Calvin Kimura, Former SEO



Front Row – Jon Gasper, Imelda Roberson, Glecy Seminuk, Tammy Norton Back Row – Jon Ellis Pangilinan, Benedyne Stone, Louise Tadaki, David Grupen, Karyn Takahashi, Toalua Lavatai, Cheryl Leong, Diane Choy Fujimura, Ryan Yamashiro, Cynthia Yee, Amy Endo

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### JANUARY – JUNE 2010 REAL ESTATE COMMISSION MEETING SCHEDULE

Laws & Rules Review Committee – 9:00 a.m. Condominium Review Committee – Upon adjournment of the Laws & Rules Review Committee Meeting Education Review Committee – Upon adjournment of the Education Review Committee Meeting, which is upon the adjournment of the Laws & Rules Review Committee Meeting, which convenes at 9:00 a.m.	Real Estate Commission 9:00 a.m.
Wednesday, January 13, 2010	Thursday, January 28, 2010
Wednesday, February 10, 2010	Friday, February 26, 2010
Wednesday, March 10, 2010	Thursday, March 25, 2010
Wednesday, April 7, 2010	Thursday, April 22, 2010
Wednesday, May 5, 2010	Friday, May 28, 2010
Wednesday, June 9, 2010	Thursday, June 24, 2010

All meetings will be held in the Queen Liliuokalani Conference Room of the King Kalakaua Building, 335 Merchant Street, First Floor.

Meeting dates, locations and times are subject to change without notice. Please visit the Commission's website at <u>www.hawaii.gov/hirec</u> or call the Real Estate Commission Office at (808) 586-2643 to confirm the dates, times and locations of the meetings. This material can be made available to individuals with special needs. Please contact the Executive Officer at (808) 586-2643 to submit your request.