

PART II	DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT	2.982
	STATE OF HAWAII	2.983
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Minimum Qualification Specifications  
for the Classes:

PUBLIC HEALTH EDUCATOR III, IV, and V

**Basic Education/Experience Requirements**

Graduation from an accredited four (4) year college or university with a bachelor’s degree.

Excess work experience as described under the Specialized Experience, below, or any other responsible administrative, professional or analytical work experience that provided knowledge, skills and abilities comparable to those acquired in four (4) years of successful study while completing a college or university curriculum leading to a baccalaureate degree may be substituted on a year-for-year basis. To be acceptable, the experience must have been of such scope, level and quality as to assure the possession of comparable knowledge, skills and abilities.

The education or experience background must also demonstrate the ability to write clear and comprehensive reports and other documents; read and interpret complex written material; and solve complex problems logically and systematically.

**Experience Requirements**

Applicants must have progressively responsible experience of the kind and quality described in the statements below and in the amounts shown in the following table, or any equivalent combination of training and experience:

Class Title	Specialized Experience (Years)	Supervisory Experience (Years)	Total Experience (Years)
Public Health Educator III	2	0	2
Public Health Educator IV	3	0	3
Public Health Educator V	4	*	4

Specialized Experience: Professional experience in community health education which involved educating the public in the prevention of disease and other unhealthy conditions or working as a consultant to other professionally trained individuals such as physicians, nurses, social workers and teachers.

\*For the Public Health Educator V level, applicants must possess supervisory aptitude. Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involve some supervisory responsibilities or aspects of supervision, e.g., by serving as a group or team leader; or in similar work in which opportunities for demonstrating supervisory capabilities exist; or by the completion of training courses in supervision accompanied by application of supervisory skills in work assignments; and/or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

### **Substitutions Allowed**

1. A master's degree in public health from an accredited college or university may be substituted for two (2) years of the Specialized Experience.
2. A doctoral degree in public health or a closely related field from an accredited college or university may be substituted for three (3) years of the required experience.

### **Quality of Experience**

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

### **Selective Certification**

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

### **Tests**

Applicants may be required to qualify on an appropriate examination.


**Physical and Medical Requirements**

Applicants must be able to perform the essential duties and responsibilities of the position effectively and safely, with or without reasonable accommodation.

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This is an amendment to the minimum qualification specification for the classes PUBLIC HEALTH EDUCATOR III, IV and V, which were approved on February 16, 2012.

DATE APPROVED: 11-23-2018

  
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for RYKER WADA, Director  
Department of Human Resources Development