

Minimum Qualification Specifications  
for the Class:**FOSTER GRANDPARENT PROGRAM SPECIALIST****Experience and Training Requirement:**

Applicants must possess one of the following items:

1. Six (6) years of progressively responsible administrative, professional, or analytical work experience which provided knowledge, skills, and abilities comparable to those acquired while completing a college or university curriculum leading to a baccalaureate degree. Two (2) of the six (6) years of professional experience must have provided applicants with a knowledge of human and social problems and behavior and techniques of dealing effectively with people in groups and/or individually;
2. Graduation from an accredited four (4) year college or university with a bachelor's degree and two (2) years of progressively responsible professional experience which provided applicants with a knowledge of human and social problems and behavior and techniques of dealing effectively with people in groups and/or individually; or
3. Graduation from an accredited college or university with a master's degree in social work, human behavior or a social science which specialized in the problems and characteristics of the aged.

**Quality of Experience:**

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that they have the ability to perform the duties of the position for which they are being considered.

**Selective Certification:**

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

**Tests:**

Applicants may be required to qualify on an appropriate examination.

**Physical and Medical Requirements:**

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

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This is an amendment to the minimum qualification specifications for the class FOSTER GRANDPARENT PROGRAM SPECIALIST which were approved on August 19, 1970.

DATE APPROVED: Dec 2, 2024

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for BRENNA H. HASHIMOTO, Director  
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