

Minimum Qualification Specifications
for the Classes:

OCCUPATIONAL SAFETY AND HEALTH COMPLIANCE OFFICER I, II, III, IV
(OSH COMPLIANCE OFFICER I, II, III, IV)

Experience Requirements

Except for the substitutions provided for in this specification, applicants must have had experience of the kind and quality described below, and in the amounts indicated in the following table:

Class Title	General Experience (years)	Specialized Experience (years)	Total Experience (years)
OSH Compliance Officer I	1	0	1
OSH Compliance Officer II	1	1	2
OSH Compliance Officer III	1	2	3
OSH Compliance Officer IV	1	3	4

General Experience: Work experience in an occupational safety and/or occupational health program which included industrial accident investigation, work site inspection for safety hazards, and suggesting means for correcting safety hazards and preparing reports. This work must demonstrate that the applicant possesses knowledge of occupational safety and/or occupational health principles and practices, safety inspectional and industrial accident investigational procedures, common occupational safety and/or occupational health hazards and measures which can be taken to correct them and also demonstrate possession of ability to work well with others, recognize occupational safety and/or occupational health hazards and to prepare written reports.

Specialized Experience: Work experience which involved the implementation of occupational safety and health laws, codes, rules, regulations, and standards. Such work must have involved conducting inspections of work sites and/or environment to insure that occupational safety and health laws, codes, rules, regulations and standards are complied with; identifying hazards and suggesting and/or taking necessary corrective actions; and conducting occupational accident investigations. This work must demonstrate that the applicant possesses, in addition to the knowledge and abilities listed above, knowledge of the Occupational Safety and Health Act and its codes and

standards, the use of measuring and sample collection devices used in the enforcement of those codes and standards and the ability to enforce those codes and standards and prepare detailed narrative reports.

Non-Qualifying Experience

Work as a foreman or supervisor who is primarily concerned with the assignment and completion of work and incidentally assigned responsibility for the safety of subordinates; or has incidental assignments to serve on safety committees; or work experience in fields of safety and/or health other than occupational safety and/or health, e.g., traffic safety, nursing, etc., will not be considered qualifying for General or Specialized Experience.

Substitutions Allowed

Substitution of Education for Experience:

- a. Successful completion of a two-year curriculum in Occupational Safety and Health at an accredited community college or other accredited institution which provided the applicant with knowledge of industrial safety and/or industrial health principles and practices may be substituted for the General Experience Requirement.
- b. Successful completion of 12 credit hours of course work in occupational safety and health, which provided the applicant with knowledge of industrial safety and/or industrial health principles and practices, from an accredited college or university in a program leading to a baccalaureate degree may be substituted for the General Experience Requirement.

Substitution of Specialized Experience for General Experience: Excess Specialized Experience of the type and quality described above may be substituted for the required General Experience on a year-for-year basis.

Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that they have the ability to perform the duties of the position for which they are being considered.

Selective Certification

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established, and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the specific training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests

Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specification for the classes OCCUPATIONAL SAFETY AND HEALTH COMPLIANCE OFFICER I, II, III, IV approved on October 28, 1985.

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