

Summary Report on Engagement in Additional Work Activities for TANF and SSP-MOE Individuals State of Hawaii

For the Reporting Month of March 2011

The following report has been prepared in accordance with the requirements set forth in The Claims Resolution Act of 2010, Subtitle B, Section 812 (2).

The Claims Resolution Act created a new TANF data reporting requirement for States and established two reporting periods for this new requirement. The first reporting period is for the month of March 2011. The second reporting period is from April 1st through June 30th, 2011. These new reports supplement the existing federal reporting that States provide to the Administration for Children and Families (ACF) on a quarterly basis. ACF in return, provides States with quarterly reports, including the official TANF work participation rate, which is a federal program measure of success.

It is required by federal law that States have a minimum of 90% of their two-parent, work-eligible adults and 50% of all their work-eligible adults in countable work activities in order to stay in compliance with program requirements and avoid federal financial penalties. This is known as the TANF work participation rate. The official work participation rate for Hawaii for FFY 2009 was 41.5% for the two-parent rate, and 40.3% for its all family rate. Both of these rates exceeded the national average of 28.3% for the 2-parent rate, and 29.4% for the all family rate. Hawaii was determined to have met its work participation rate for FFY 2009 based on its official work participation rate, and federally allowable caseload reduction credits.

Summary

The Claims Resolution Act of 2010 required State agencies responsible for administering the Temporary Assistance for Needy Families (TANF) program to provide additional information:

- A. With respect to each work-eligible individual in a family receiving assistance during the reporting period of March 2011, whether the individual engages in any activities directed toward attaining self-sufficiency during a month occurring in a reporting period, and if so, the specific activities:
 1. That do not qualify as a work activity under section 407(d) of the Social Security Act but that are otherwise reasonably calculated to help the family move toward self-sufficiency; or
 2. That are of a type that would be counted toward the State participation rates under section 407 of the Social Security Act but for the fact that:
 - a. The work-eligible individual did not engage in sufficient hours of the activity;
 - b. The work-eligible individual has reached the maximum time limit allowed for having participation in the activity counted toward the State's work participation rate; or
 - c. The number of work-eligible individuals engaged in such activity exceeds a limitation under such section.

Summary Report on Engagement in Additional Work Activities for TANF and SSP-MOE Individuals State of Hawaii

For the Reporting Month of March 2011

- B. Any other information that the Secretary of the U.S. Department of Health and Human Services determines appropriate with respect to the information required under item A, including if the individual has no hours of participation, the principal reason or reasons for such non-participation.

The Benefit, Employment and Support Services Division of the Department of Human Services is the designated State agency responsible for administering the TANF program for the State of Hawaii and has prepared the summary report in the layout provided through program instruction (TANF-ACF-PI-2011-03) provided by the Administration for Children and Families, Office of Family Assistance. Please refer to Attachment 1 and 2 of this report.

Analysis

The State of Hawaii complies with the TANF data collection and reporting requirements set forth in the Social Security Act, Section 411, that requires the State to collect information monthly, and report to the U.S. Department of Health and Human Services quarterly, disaggregated case record information, as defined by Section 411, on the families receiving assistance under the State's TANF program. The types of assistance that Hawaii provides, and therefore includes in its TANF data collection and reporting are:

- Federal TANF assistance – cash assistance through the State's federal TANF Block Grant funds for eligible needy families to meet their basic needs;
- Segregated State TANF assistance - cash assistance through State funds for eligible needy families, who would otherwise qualify for federal TANF funds if not for federal statutory prohibitions, to meet their basic needs; and
- Separate State Program (SSP) – Maintenance of Effort (MOE) assistance – time-limited transitional cash assistance through State funds for former TANF assistance recipients who maintain employment and meet specified eligibility requirements.

As part of the TANF data collection and reporting requirements, Hawaii includes data for all work-eligible individuals. Such data includes the additional work activities required in this report, therefore the data will have no impact or change to the measures of total work activity as already reported in the State's quarterly TANF and SSP-MOE data collection and reporting as required in Section 411. However, data such as unverified activities and principal reason or reasons for non-participation, are included in this report but are not part of the TANF data collection and reporting requirements.

Narrative

Below, we describe the most common activities engaged by work-eligible individuals contained in the attached reports and the reasons that they are not countable toward the State participation rates under Section 407 of the Social Security Act. Attachment 1 reports on individuals receiving assistance from federal TANF funds or segregated State TANF funds. Attachment 2 reports on individuals receiving time-limited transitional cash assistance in a Separate State Program (SSP).

**Summary Report on Engagement in Additional Work Activities for TANF and SSP-MOE Individuals
State of Hawaii**

For the Reporting Month of March 2011

Attachment 1

In March 2011, 4,984 individuals were required to participate in work activities. Two-parent families are required to participate an average of 35 hours a week, single-parent families with a child under the age of six must participate an average of 20 hours a week and all other families must participate an average of 30 hours per week. Of the 4,984 families, 2,716 individuals (54.5%) met their required work activities for the month. 2,268 individuals (45.5%) did not meet the participation requirements for one of the following reasons:

1. Insufficient Hours to Meet Work Requirements (Data Element 10): 930 individuals (41%) were engaged in work activities but did not report enough hours to meet the average of hours per week required to count. Unless these individuals demonstrated “good cause,” such as illness, as a reason for failure to meet work requirements, these families would be subject to a financial sanction. The types of activities in which these individuals were engaged without enough hours include;
 - 322 individuals were engaged in employment;
 - 258 in job search/job readiness;
 - 207 in work experience or community service; and
 - 143 were attending a variety of programs of education to improve skills.
2. Countable Work Activities Beyond the Statutory Limit (Data Element 11): 89 individuals were engaged in activities which a State may permit but are not countable to meet federal participation requirements were:
 - A. Post Secondary Education – 6 individuals that were solely engaged in a college or university curriculum, and who had exhausted their lifetime limitation of 12 months of having vocational educational training count towards meeting their TANF countable work activity; and
 - B. Treatment – 83 individuals that were solely engaged in treatment services to address medical, psychological and/or substance/alcohol addiction that limit their ability to engage and comply with other TANF countable work activities and who had exhausted their limitation of more than 4 consecutive weeks or 12 total weeks in a 12 month period of having such treatment services count as a TANF countable work activity—job search and job readiness assistance.
3. Unverified Countable Activities (Data Element 12): 39 clients reported work activities that were not verified by the reporting deadline.
4. Participation in Non-Countable Activities that Moves Toward Self-Sufficiency (Data Element 13): 58 individuals were in assigned non-countable activities . This includes 32 individuals that were still in the process of being assessed for placement in a TANF countable work activity, or re-assessed because individuals were unsatisfactorily progressing or encountered crisis situations.
5. No Activities and Principal Reason for Non-Participation (Data Element 14): 1,443 individuals had no hours of participation reported for the following reasons:
 - 209 were in the first month on assistance with no work yet assigned, or the work assignment had not begun;

**Summary Report on Engagement in Additional Work Activities for TANF and SSP-MOE Individuals
State of Hawaii**

For the Reporting Month of March 2011

- 1,007 individuals were not yet engaged by the contractor in work activities because they were either the second parent in a compliant 2-parent household, or they were a temporarily disabled recipient awaiting selection into the work program;
- 99 individuals were determined exempt or granted good cause;
- 126 were in the process of being sanctioned for failure to participate; and
- 2 had no participation for other reasons.

Attachment 2

516 individuals receiving an employment subsidy under a Separate State Program were required to meet work requirements. Of these 401 met their requirements; 115 did not. Of these all 115 failed to meet their average hourly requirement in an unsubsidized employment situation (Data element 10).

**REPORT ON ENGAGEMENT IN ADDITIONAL WORK ACTIVITIES
TANF PROGRAM**

Report Month: March 2011

Run Date: 5/13/11

**DATA ELEMENT 8 PARTICIPATED IN COUNTABLE ACTIVITY
HOURS AND MET WORK PARTICIPATION RATE**

0 = No, did not meet work participation rate	2268	
1 = Yes, met work participation rate	2716	4984

**DATA ELEMENT 9 PARTICIPATED IN COUNTABLE WORK
ACTIVITIES BUT STATE CHOSE NOT TO REPORT HOURS**

0 = No (if all hours reported)

1 = Yes (if any hours not reported)

All cases were coded as '0' because all countable/non-countable hours are reported

**DATA ELEMENT 10 INSUFFICIENT HOURS TO MEET WORK
REQUIREMENTS FOR COUNTING TOWARDS WPR (IC)**

IC - Unsubsidized Employment	296	
IC - Subsidized Private Employment	18	
IC - Subsidized Public	8	
IC - Work Experience	161	
IC - On-The-Job Training	1	
IC - Job Search	258	
IC - Community Service Program	46	
IC - Vocational Education	83	
IC - Job Skills Training	34	
IC - Education Directly Related to Employment	22	
IC - Satisfactory School Attendance at Sec School	3	
IC - Providing Child Care for CSP Participant	0	930

**DATA ELEMENT 11 COUNTABLE WORK ACTIVITIES BEYOND
STATUTORY LIMIT (BL)**

BL - Job Search	83	
BL - Vocational Education	6	89

DATA ELEMENT 12 UNVERIFIED COUNTABLE ACTIVITIES (NV)

NV - Unsubsidized Employment	5	
IC - Subsidized Private Employment	0	
IC - Subsidized Public	0	
IC - Work Experience	12	
IC - On-The-Job Training	0	
IC - Job Search	10	
IC - Community Service Program	1	
IC - Vocational Education	4	
IC - Job Skills Training	3	
IC - Education Directly Related to Employment	3	
IC - Satisfactory School Attendance at Sec School	1	
IC - Providing Child Care for CSP Participant	0	39

**REPORT ON ENGAGEMENT IN ADDITIONAL WORK ACTIVITIES
TANF PROGRAM**

Report Month: March 2011

Run Date: 5/13/11

**DATA ELEMENT 13 PARTICIPATION IN NON-COUNTABLE
ACTIVITIES THAT MOVES TOWARD SELF-SUFFICIENCY (NC)**

NC - High School	0	
NC - Adult Education	0	
NC - Post Secondary Ed	11	
NC - Treatment	15	
NC - Family Life Skills	0	
NC - Accessing Work Support	0	
NC - In Assessment	32	
NC - Other	0	58
Other - Reason	n/a	

**DATA ELEMENT 14 NO ACTIVITIES AND PRINCIPAL REASON FOR
NON-PARTICIPATION (NA)**

NA 01 - Family's first month on assistance and no work activity assigned	10	
NA 02 - Individual assigned to work activity that has not yet begun	199	
NA 03 - State/Local agency (or its contractor) has failed to engage individual	1007	
NA 04 - Individual relocating fr one local jurisdiction within State to another	1	
NA 05 - Work activities reports received too late for inclusion in report to HHS	0	
NA 06 - Family disregarded from participation rate (i.e. single custodial parent w/ CH < 12 mos; subject to sanction, or Tribal work program)	0	
NA 07 - State exempt, single custodial parent w/ CH < 12 mos, not disregarded due to 12-month limitation	1	
NA 08 - Individual in process of being sanctioned (including fair hearing process) or is subject to sanction for refusing to work, not disregarded	126	
NA 09 - State exempt, single custodial parent w/ CH < 6 yrs and child care not available	0	
NA 10 - State exempt due to illness or disability of the WEI (including, but not limited to, in process of applying SSI/SSDI)	66	
NA 11 - State exempt due to illness or disability of child or other family mem	3	
NA 12 - State exempt under a domestic violence waiver	0	
NA 13 - Good cause exemption	30	
NA 14 - Other State exemption	0	
NA 99 - Other	0	1443
Other - Reasons		

**REPORT ON ENGAGEMENT IN ADDITIONAL WORK ACTIVITIES
TANF SSP-MOE PROGRAM
Report Month: SSP-MOE March 2011**

Run Date: 5/13/11

**DATA ELEMENT 8 PARTICIPATED IN COUNTABLE ACTIVITY
HOURS AND MET WORK PARTICIPATION RATE**

0 = No, did not meet work participation rate	115	
1 = Yes, met work participation rate	401	516

**DATA ELEMENT 9 PARTICIPATED IN COUNTABLE WORK
ACTIVITIES BUT STATE CHOSE NOT TO REPORT HOURS**

0 = No (If all hours reported)

1 = Yes (If any hours not reported)

All cases were coded as '0' because all countable/non-countable hours are reported

**DATA ELEMENT 10 INSUFFICIENT HOURS TO MEET WORK
REQUIREMENTS FOR COUNTING TOWARDS WPR (IC)**

IC - Unsubsidized Employment	115	
IC - Subsidized Private Employment	0	
IC - Subsidized Public	0	
IC - Work Experience	0	
IC - On-The-Job Training	0	
IC - Job Search	0	
IC - Community Service Program	0	
IC - Vocational Education	0	
IC - Job Skills Training	0	
IC - Education Directly Related to Employment	0	
IC - Satisfactory School Attendance at Sec School	0	
IC - Providing Child Care for CSP Participant	0	115

**DATA ELEMENT 11 COUNTABLE WORK ACTIVITIES BEYOND
STATUTORY LIMIT (BL)**

BL - Job Search	0	
BL - Vocational Education	0	0

DATA ELEMENT 12 UNVERIFIED COUNTABLE ACTIVITIES (NV)

NV - Unsubsidized Employment	0	
IC - Subsidized Private Employment	0	
IC - Subsidized Public	0	
IC - Work Experience	0	
IC - On-The-Job Training	0	
IC - Job Search	0	
IC - Community Service Program	0	
IC - Vocational Education	0	
IC - Job Skills Training	0	
IC - Education Directly Related to Employment	0	
IC - Satisfactory School Attendance at Sec School	0	
IC - Providing Child Care for CSP Participant	0	0

**REPORT ON ENGAGEMENT IN ADDITIONAL WORK ACTIVITIES
TANF SSP-MOE PROGRAM**

Report Month: SSP-MOE March 2011

Run Date: 5/13/11

**DATA ELEMENT 13 PARTICIPATION IN NON-COUNTABLE
ACTIVITIES THAT MOVES TOWARD SELF-SUFFICIENCY (NC)**

NC - High School	0	
NC - Adult Education	0	
NC - Post Secondary Ed	0	
NC - Treatment	0	
NC - Family Life Skills	0	
NC - Accessing Work Support	0	
NC - In Assessment	0	
NC - Other	0	0
Other - Reason	n/a	

**DATA ELEMENT 14 NO ACTIVITIES AND PRINCIPAL REASON
FOR NON-PARTICIPATION (NA)**

NA 01 - Family's first month on assistance and no work activity assigned	0	
NA 02 - Individual assigned to work activity that has not yet begun	0	
NA 03 - State/Local agency (or its contractor) has failed to engage individual	0	
NA 04 - Individual relocating fr one local jurisdiction within State to another	0	
NA 05 - Work activities reports received too late for inclusion in report to HHS	0	
NA 06 - Family disregarded from participation rate (i.e. single custodial parent w/ CH < 12 mos; subject to sanction, or Tribal work program)	0	
NA 07 - State exempt, single custodial parent w/ CH < 12 mos, not disregarded due to 12-month limitation	0	
NA 08 - Individual in process of being sanctioned (including fair hearing process) or is subject to sanction for refusing to work, not disregarded	0	
NA 09 - State exempt, single custodial parent w/ CH < 6 yrs and child care not available	0	
NA 10 - State exempt due to illness or disability of the WEI (including, but not limited to, in process of applying SSI/SSDI)	0	
NA 11 - State exempt due to illness or disability of child or other family mem	0	
NA 12 - State exempt under a domestic violence waiver	0	
NA 13 - Good cause exemption	0	
NA 14 - Other State exemption	0	
NA 99 - Other	0	0
Other - Reasons		