# Meeting Protocol for Testifying Before the Commission on Water Resource Management

This meeting will be held using interactive conference technology under section 92-3.7, Haw. Rev. Stat. Commission members, staff, applicants, testifiers, and the public can choose to participate in person, online via Zoom, or by telephone. The public may also view the live meeting via its live stream at: https://www.youtube.com/@dlnrcwrm/streams

## **To Provide Written Testimony**

We encourage interested persons to submit written testimony in advance, which will be distributed to Commissioners prior to the meeting and allow a timely review. Please submit written testimony via email to: <a href="mailto:iwalani.hr.kaaa@hawaii.gov">iwalani.hr.kaaa@hawaii.gov</a> or to: <a href="mailto:dlnr.cwrm@hawaii.gov">dlnr.cwrm@hawaii.gov</a>. Testimony can also be mailed to P.O. Box 621, Honolulu, Hawaii 96809. Written testimonies may be posted upon the Commission on Water Resource Management website; as a precaution, please be mindful with any personal information prior to submitting unless you intend it to be shared. Late written testimony will be retained as part of the record and distributed to Commissioners as soon as practicable, but we cannot ensure the Commission will receive it in sufficient time to review, prior to decision-making.

## **To Provide In-Person Oral Testimony**

Attend in-person at: 1151 Punchbowl St., Room 132 (Kalanimoku Building), Honolulu, Hawaii 96813

### **To Provide Testimony by Telephone**

On the day of the meeting at the start of the agenda item you wish to testify on, dial: +1 (719) 359-4580; input the meeting ID and follow the prompts. Enter \*6 to mute/unmute; \*9 to raise/lower hand.

### To Provide Video/Zoom Testimony

Send your request in a timely manner to: <u>iwalani.hr.kaaa@hawaii.gov</u> with the <u>agenda item</u> you wish to testify on. Once your request has been received, a confirmation email will be sent containing pertinent information. You may testify without signing up in advance.

You will need a computer with internet access, a video camera, and a microphone to participate. Public testimony will be taken when each agenda item is discussed. You can monitor meeting progress via the YouTube livestream. As the agenda item is set to begin, testifiers will be placed in a Zoom "Waiting Room". While waiting, remember to mute your microphone and turn off your video. Prior to your turn to speak, you will be given full access to the meeting. At that time, if you are watching the YouTube livestream, please mute it to avoid audio feedback.

We kindly ask that all oral/video testimony be limited to not more than three (3) minutes. We also ask that you identify yourself and any affiliation before speaking, but you can choose not to do so. Staff will be monitoring the online platform throughout the meeting. Mahalo nui for your patience and participation!