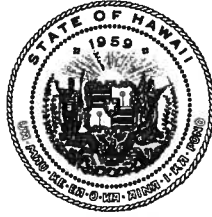


NEIL ABERCROMBIE  
GOVERNOR OF HAWAII



**STATE OF HAWAII  
DEPARTMENT OF LAND AND NATURAL RESOURCES**

HISTORIC PRESERVATION DIVISION  
KAKUHIHEWA BUILDING  
601 KAMOKILA BLVD STE 555  
KAPOLEI HI 96707

WILLIAM J. AILA, JR.  
CHAIRPERSON  
BOARD OF LAND AND NATURAL RESOURCES  
COMMISSION ON WATER RESOURCE MANAGEMENT

ESTHER KIA'AINA  
FIRST DEPUTY

WILLIAM M. TAM  
DEPUTY DIRECTOR - WATER

AQUATIC RESOURCES  
BOATING AND OCEAN RECREATION  
BUREAU OF CONVEYANCES  
COMMISSION ON WATER RESOURCE MANAGEMENT  
CONSERVATION AND COASTAL LANDS  
CONSERVATION AND RESOURCES ENFORCEMENT  
ENGINEERING  
FORESTRY AND WILDLIFE  
HISTORIC PRESERVATION  
KAHOOLAWE ISLAND RESERVE COMMISSION  
LAND  
STATE PARKS

February 28, 2014

Chairperson and Members  
Board of Land and Natural Resources  
State of Hawaii  
Honolulu, HI

Land Board Members:

**SUBJECT: REQUEST APPROVAL TO PROCEED WITH THE FINANCIAL  
AUDIT OF THE STATE HISTORIC PRESERVATION DIVISION  
(SHPD) FOR THE FISCAL YEARS ENDING JUNE 30, 2011, 2012,  
AND 2013, RESPECTIVELY**

This submittal requests the Board's approval to authorize the Chairperson to proceed with the procurement of services of a certified public account (CPA) to assist in the compilation of the SHPD's annual financial statements and to perform an of the Division.

**BACKGROUND:**

The Department of Land and Natural Resources is required to provide the National Park Service (NPS), as the administrator of the Historic Preservation Fund (HPF) and in accordance with the mandated action under the June 6, 2013, NPS Corrective Action Plan (2) (CAP), a contracted financial audit of the SHPD. The financial audit shall include the fiscal years ending June 30, 2011, 2012, and 2013, respectively.

**DISCUSSION:**

By meeting the NPS CAP (2) mandate for a financial audit, this action will assist the SHPD with the reclassification of its current designation as a High Risk grantee under the HPF grant program.

**ITEM I-1**

RECOMMENDATION:

That the Board authorizes the Chairperson to proceed with the procurement of CPA services to conduct a financial audit of the SHPD for the fiscal years ending June 30, 2011, 2012, and 2013, respectively.

Respectfully submitted,



Alan S. Downer, Ph.D.  
SHPD Administrator

APPROVAL FOR SUBMITTAL:



WILLIAM J. AILA, JR., Chairperson  
Board of Land and Natural Resources