

State of Hawaii
DEPARTMENT OF LAND AND NATURAL RESOURCES
Division of Forestry and Wildlife
Honolulu, Hawaii 96813

November 13, 2015

Chairperson and Members
Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

Land Board Members:

SUBJECT: REQUEST FOR AUTHORIZATION FOR THE CHAIRPERSON TO SOLICIT BIDS, EXECUTE, AMEND, AND EXTEND A CONTRACT(S) TO FURNISH HELICOPTER TRANSPORTATION SERVICES FOR DEPARTMENT OF LAND AND NATURAL RESOURCES, DIVISION OF FORESTRY AND WILDLIFE;

AND

REQUEST APPROVAL OF DECLARATION OF EXEMPTION TO CHAPTER 343, HRS, ENVIRONMENTAL COMPLIANCE REQUIREMENTS FOR THIS PROCUREMENT

This submittal requests a 36-month subject authorization for statewide helicopter transportation services, however solicitations for this procurement may be separated for each branch or on a per-island basis. Estimated usage is \$900,000 for four DOFAW Island Districts in a single Fiscal Year. In order to expedite the contract(s) for this procurement, DOFAW requests that the Board delegate authority to the Chairperson to solicit bids, award, execute, and extend contract(s) for goods and services and other terms and conditions as may be prescribed by the Chairperson to best serve the interest of the State. Contract(s) will be issued per-island basis for a 12-month period with possible extensions for 2 additional 12-month periods. The contract(s) will be in the form of requirements contracts, where funds will be encumbered by purchase order, at the contracted rate, as needed.

CHAPTER 343 – ENVIRONMENTAL ASSESSMENT

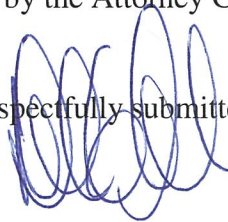
In accordance with the requirements of Chapter 343, HRS, and Chapter 11-200-8, Hawaii Administrative Rules (HAR), the subject procurement is exempt from the preparation of an environmental assessment pursuant to the following exemption class:

Exemption Class 10: Continuing administrative activities including, but not limited to, purchase of supplies and personnel-related actions.

RECOMMENDATIONS:

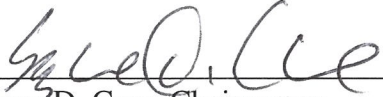
- 1) Declare that, after considering the potential effects of the proposed procurement as provided by Chapter 343, HRS, and Chapter 11-200, HAR, this procurement will likely have minimal or no significant effect on the environment and is therefore exempt from the preparation of an environmental assessment.
- 2) That the Board approves the expenditure of funds and authorize the Chairperson to solicit bids, execute, amend, and extend a Contract(s) for Goods and Services for the furnishing of helicopter services for DOFAW, subject to availability of funds and subject to approval as to form by the Attorney General's Office.

Respectfully submitted,



David G. Smith, Acting Administrator
Division of Forestry and Wildlife

APPROVED FOR SUBMITTAL:



Suzanne D. Case, Chairperson
Board of Land and Natural Resources