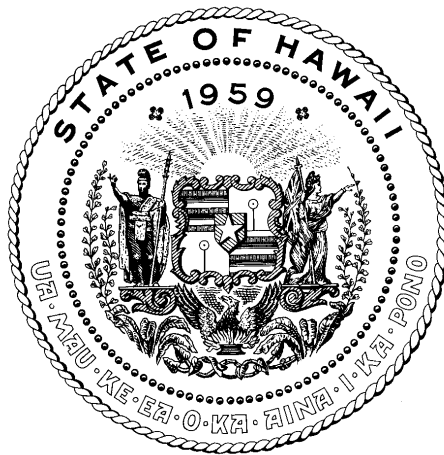


REPORT TO THE TWENTY-FOURTH LEGISLATURE
REGULAR SESSION OF 2008

RELATING TO THE ACTIVITIES BY ALL CONSERVATION AND RESOURCES
ENFORCEMENT OFFICERS THAT DENOTE GENERAL LOCATIONS, DATES,
AND OUTCOMES

AND

THE IMPROVEMENTS MADE DUE TO INCREASED FUNDING FOR EQUIPMENT
UPGRADES AND CLERICAL STAFF



PREPARED BY:
STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES

IN RESPONSE TO:
SECTION 30 OF ACT 213, SESSION LAWS OF HAWAII, 2007

NOVEMBER 2007

RELATING TO THE ACTIVITIES BY ALL CONSERVATION AND RESOURCES
ENFORCEMENT OFFICERS THAT DENOTE GENERAL LOCATIONS, DATES,
AND OUTCOMES
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PURPOSE

Section 30 of Act 213, Session Laws of Hawaii 2007, calls for the Department of Land and Natural Resources' Division of Conservation and Resources Enforcement to submit a report to the Legislature twenty days prior to the convening of the 2008 and 2009 Regular Sessions on activities by:

- 1) All conservation and resources enforcement officers that denote general locations, dates, and outcomes and;
- 2) The improvements made due to increased funding for equipment upgrades and clerical staff.

This report satisfies the reporting requirement to the Legislature for the 2008 Regular Session.

ACTIONS

I. REPORT RELATING TO THE ACTIVITIES BY ALL CONSERVATION AND RESOURCES ENFORCEMENT OFFICERS THAT DENOTE GENERAL LOCATIONS, DATES AND OUTCOMES

The Division of Conservation and Resources Enforcement (DOCARE) has compiled the requested information and has submitted the required reports as an attachment on diskette (due to the volume of paper involved) to this report. The report consists of the Daily Narrative Reports that are prepared by each Conservation and Resources Enforcement Officer and contains the following information:

- A. Enforcement categories;
- B. Position number of enforcement officer involved;
- C. Type of enforcement activities conducted;
- D. Date that enforcement activities were conducted;
- E. Location of activities;

- F. Number of hours spent for each enforcement activity; and
- G. A brief description of outcomes or status of enforcement activities.

A listing of DOCARE's BRANCH LEVEL – ACTIVITY CODES are attached. These Activity Codes are used for each activity engaged in. Enforcement activities that include time spent on waterborne patrols for example, are designated with the letter "B", after the appropriate activity code. Additionally, enforcement activities that include time spent with their assigned canine are designated with the letter "C" after the appropriate activity code.

II. IMPROVEMENTS MADE DUE TO INCREASED FUNDING FOR EQUIPMENT UPGRADES

- A. Additional funds in each year of the fiscal biennium to purchase boats and patrol vessels.

Specifications for the large patrol boats to be purchased during the fiscal biennium have been finalized and the procurement process has been started. One large patrol boat will be purchased for Kauai in the first year of the fiscal biennium and one large boat for Oahu will be purchased in the second year of the fiscal biennium. Both boats will be put into service immediately upon arrival.

Specifications for the purchase of smaller jet boats have been identified and the procurement processed has been started,

- B. Additional funds to purchase necessary patrol vehicles.

Vehicle specifications have been determined and the selection of new vehicles for deployment with new officer positions has been identified. Final procurement of the new vehicles is in progress and should be completed by the beginning of the Fourth Quarter of this fiscal year.

- C. Additional funds for the purchase and deployment of new rifles to be used by officers on field patrol.

DOCARE solicited and accepted a bid for the purchase of rifles that were approved for purchase this year. Procurement has been completed and the rifles have since been purchased. Internal policies that govern the necessary training, evaluation, and deployment of the rifles are already in place.

D. Additional funds to automate operations and field reporting.

DOCARE has selected a local vendor to assist with automating field operations and analyzing the current work flow of its officer reports and the use of various forms within the Division. The vendor has since begun work. Results from this analysis will be used as a basis for the design of a new automated reporting system. This new automated reporting system will replace the existing time intensive manual system. In addition, this analysis will provide DOCARE with a more narrowed focus while identifying and selecting the necessary hardware and software needed to run the new automated report writing and tracking system.

Preliminary analysis has resulted in the identification of a small light weight rugged hand held electronic data collection devise that has a large internal capacity with the ability to add Global Positioning System (GPS), Bluetooth, Geographic Information System and any new emerging technology. Funds from the 2007 the Legislative Session will be used to purchase individual and agency licenses, individual officer assigned data collection units, software and to make any additional purchases for equipment and/or services as required.

E. Additional funds in each year of the fiscal biennium for officer start-up costs, including training, computers, uniforms, GPS systems, and other equipment.

Procurement of all other equipment and necessary start-up items such as uniforms has begun statewide.

F. Additional funds in each year of the fiscal biennium to pay for additional clerk typist positions.

DOCARE has received all necessary approvals to recruit and fill each additional clerk typist positions. Interviews of potential candidates are pending or in progress. Branch/Office assignments for the five clerk typist positions are as follows:

1. Two clerk typist II positions are assigned to Maui Branch, to be located in the Kahului Branch Office,
2. Two clerk typist II positions are assigned to the Oahu Branch Office, to be located in Pearl City, and
3. One clerk typist II position is assigned to the Kauai Branch Office located in Lihue.

