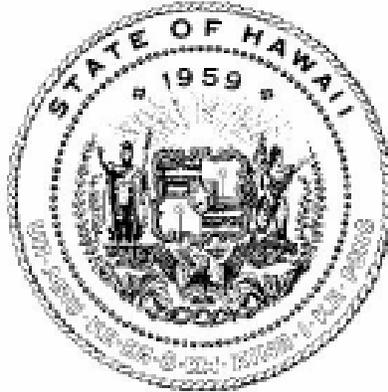


REPORT TO THE TWENTY-SEVENTH LEGISLATURE
2014 REGULAR SESSION
ON
THE HAWAII HISTORIC PRESERVATION SPECIAL FUND
FOR FISCAL YEAR 2012-2013



PREPARED BY:

STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
IN RESPONSE TO
SECTION 6E-3, HAWAII REVISED STATUTES

HONOLULU, HAWAII
NOVEMBER 2013

THE HAWAII HISTORIC PRESERVATION SPECIAL FUND
FOR FISCAL YEAR 2012-2013

BACKGROUND

The Hawaii Historic Preservation Special Fund (Fund) was established in Section 6E-16, Hawaii Revised Statutes (HRS), by way of Act 388, Session Laws of Hawaii 1989, to enhance and preserve elements of our past that should be integrated into our daily living.

Allowable deposits into the Fund include:

- (1) Appropriations by the Legislature to the special fund;
- (2) Gifts, donations, and grants from public agencies and private persons;
- (3) All proceeds collected by the Department of Land and Natural Resources (Department) derived from historic preserve user fees, historic preserve leases or concession fees, fees charged to carry out the purposes of Chapter 6E, HRS, or the sale of goods; and
- (4) Civil, criminal, and administrative penalties, fines, and other charges collected under Chapter 6E, HRS, or any rule adopted pursuant to Chapter 6E, HRS.

All interest earned or accrued on moneys deposited in the Fund shall become part of the Fund. The Fund shall be administered by the Department; provided that the Department may contract with a public or private agency to provide the day-to-day management of the Fund.

Subject to legislative authorization, the Department may expend moneys from the Fund:

- (1) For permanent and temporary staff positions;
- (2) To replenish goods;
- (3) To produce public information materials;
- (4) To provide financial assistance to public agencies and private agencies in accordance with Chapter 42F, HRS, involved in historic preservation activities other than those covered by Section 6E-9, HRS; and
- (5) To cover administrative and operational costs of the Department's Historic Preservation Program.

USE OF THE FUND

The majority of money in the Fund was originally targeted to pay the salaries of two positions, Historic Sites Preservation Specialist (103121) and Architectural Historian (112243). Since its inception the Fund was not able to generate enough money for the positions, resulting in the positions remaining vacant. Therefore, a change in the method of financing for the two positions from special funds to general funds, along with the conversion from temporary to permanent appointment was approved by 2013 Legislature for Fiscal Year 14 and Fiscal Year 15 to allow the Department to fund and fill these positions. It also approved funds for annual GIS license renewals, and the replacement and upgrade of computer equipment and software.

The majority of money in the Fund is now being used to pay for administrative and operational costs in support of the Department's Historic Preservation Program.

FUND BALANCE

Appropriation Account Number: S-321-C

Beginning Cash Balance	(7/01/12)	\$	0.00
Revenues			45,245.51
Cash Transfers			94,639.94
Expenditures			75,812.62
Ending Cash Balance	(6/30/13)	\$	64,072.83
Ending Encumbrances	(6/30/13)	\$	0.00
Net Cash Balance		\$	64,072.83

Revenues deposited into the Fund were derived from user fees, professional fees, donations, interest income, and fines. Moneys were expended to pay for Geographic Information System (GIS) licenses and computer equipment in response to the National Park Service’s mandated Corrective Action Plan (CAP) to provide GIS access to all review staff, and special fund assessments (central services fees and administrative expenses) under Chapter 36, HRS.

ACCOMPLISHMENTS

During 2012-2013, the Department’s State Historic Preservation Division (SHPD) continued to focus on meeting CAP, which was extended to May 2014.

SHPD has filled several vacant positions with qualified staff including a GIS Specialist (102288), IT-Business Manager (102283), Administrative Specialist (103085), Oahu Burial Specialist (43185), and Oahu Lead Archaeologist (100379). SHPD will continue to hire through the upcoming year.

The project review backlogs in the Architecture and Archaeology Branches have been significant reduced as SHPD has filled vacant positions, utilized 89-day temporary hires, and contracted services to meet this requirement.

FUTURE ACTIONS

SHPD is working to bringing its filing system up-to-date and putting a majority of its records on an electronic database as well as linking its resource files to the GIS system. In order to achieve this goal, SHPD has filled the Information Technology-Business Manager’s position and is currently working with stakeholders to develop an automated intake system.

SHPD continue to make forward progress to meet all CAP requirements by May 2014.