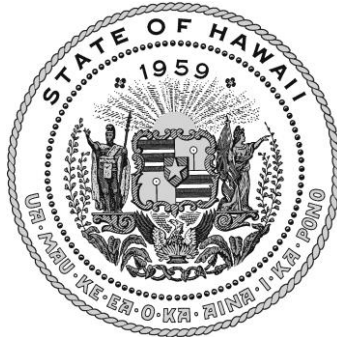


REPORT TO THE TWENTY-EIGHTH LEGISLATURE
STATE OF HAWAII
2016 REGULAR SESSION

REQUIRING ALL DEPARTMENTS AND AGENCIES TO IDENTIFY
THEIR GOALS, OBJECTIVES, AND POLICIES, TO PROVIDE A
BASIS FOR DETERMINING PRIORITIES AND ALLOCATING
LIMITED PUBLIC FUNDS AND HUMAN RESOURCES



Prepared by

Department of Land and Natural Resources
State of Hawaii

In response to Sections 6 and 7 of Act 100,
Session Laws of Hawaii 1999

November 2015

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PURPOSE

This annual report has been prepared in compliance with Sections 6 and 7 of Act 100, Session Laws of Hawaii (SLH) 1999. The purpose of this Act is to require all departments and agencies to identify their goals, objectives, and policies, to provide a basis for determining priorities and allocating limited public funds and human resources. Specifically, the Act calls for the submission of an annual report to the Legislature twenty days prior to the start of the Regular Session of 2000 and each Regular Session thereafter addressing the following:

A statement of goals, including what the department or agency hopes to accomplish both short and long term;

Objectives and policies, specifically setting forth how each goal can and will be accomplished;

An action plan with a timetable indicating how the established objectives and policies will be implemented in one, two, and five years; and

The process that the department or agency will use to measure the performance of its programs and services in meeting the stated goals, objectives, and policies.

This annual report addresses the reporting requirements of the Department of Land and Natural Resources (Department).

APPROACH

The approach taken by the Department in responding to the requirements of Act 100, SLH 1999, was to have the goals and objectives against which performance is to be measured over the next one (1), two (2), and five (5) years, established at the division and/or program level. This will produce a more effective tool for measuring performance and assist in helping set departmental priorities. This report serves as the strategic plan for the Department.

Department of Land and Natural Resources
Division of Aquatic Resources
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature

I. GOALS

- Protect and restore native aquatic species and their habitats for Hawaii's people and their visitors through active and effective restoration, conservation, and management
- Support and assist in the sustainable use of Hawaii's aquatic resources for Hawaii's fishing public, whether commercial or non-commercial in nature, by appropriate regulatory frameworks, licensing, management, outreach, collaboration, and research
- Effectively manage the aquatic resources of each county, recognizing that different moku are unique, and integrating the importance of community input and cultural knowledge into resource management

II. POLICIES, OBJECTIVES AND ESTIMATED TIME FRAME

Policy A: Protect and restore native aquatic species and their habitats for Hawaii's people and their visitors through active and effective restoration, conservation and management

Objectives and Estimated Time Frame:

- A.1. Statutory amendments and additions and administrative rule making (ongoing)
- A.2. Environmental review and impact evaluations, technical guidance (ongoing)
- A.3. Marine managed area and artificial reef development and surveys (ongoing)
- A.4. Investigate and respond to natural and human-caused events, such as fish kills, coral bleachings, climate change, or vessel groundings (ongoing)
- A.5. Stream and estuarine surveys (ongoing)
- A.6. Native species biological and habitat investigations (ongoing)
- A.7. Aquatic protected species monitoring and response (ongoing)
- A.8. Mitigate and reduce harmful interactions with aquatic protected species (ongoing)
- A.9. Protect or improve coral and estuarine ecosystems through mitigation of land-based pollution, user education, and habitat restoration (ongoing)
- A.10. Increase capacity for aquatic ecosystem research and management by developing partnerships with academic institutions, federal and State agencies, and non-governmental organizations (ongoing)
- A.11. Alien species identification and mitigation (ongoing)

Policy B: Support and assist in the sustainable use of Hawaii's aquatic resources for Hawaii's fishing public, whether commercial or non-commercial in nature, by appropriate regulatory frameworks, licensing, management, outreach, collaboration, and research

Objectives and Estimated Time Frame:

- B.1. Licenses and permits issued (ongoing)

- B.2. Collect and analyze fisheries and market data - catch and dealer reports received and processed (ongoing)
- B.3. Main Hawaiian Islands bottomfish vessel and laynet gear registrations (ongoing)
- B.4. Data dissemination - internal and external data requests (ongoing)
- B.5. Number of meetings and contacts with other management agencies and the public (ongoing)
- B.6. Aquatic areas managed (ongoing)
- B.7. Regulations and other measures to manage aquatic species, their habitats, and the trade in such species (ongoing)
- B.8. Fishing community surveys (ongoing)
- B.9. User surveys within fishing areas (ongoing)

Policy C: To effectively manage the aquatic resources of each county, recognizing that different moku are unique, and integrating the importance of community input and cultural knowledge into resource management.

Objectives and Estimated Time Frame:

- C.1. Statutory measures and administrative rule making (ongoing)
- C.2. Environmental review and impact evaluations, technical guidance (ongoing)
- C.3. Managed aquatic areas and artificial reef development and surveys (ongoing)
- C.4. Stream and estuarine surveys (ongoing)
- C.5. Native species biological and habitat investigations (ongoing)
- C.6. Protected species monitoring and assessments (ongoing)
- C.7. Collect and analyze data on regulatory effectiveness (ongoing)
- C.8. Data dissemination - internal and external data requests (ongoing)
- C.9. Conduct meetings and make contacts with other management agencies (ongoing)
- C.10. Conduct meetings and make contacts with community groups, members and organizations (ongoing)
- C.11. Outreach, campaigns, school visits, events (ongoing)
- C.12. Increase community participation in stewardship activities through collaborative research and planning, community-based subsistence fishing area designation, and Makai Watch program implementation (ongoing)

III. MEASURES OF EFFECTIVENESS

Policy A:

- Number of endangered species in on-going recovery project
- Aquatic managed areas and artificial reefs newly created or enlarged (acres)
- Net changes in aquatic managed areas & artificial reef biomass or biodiversity (thousands of pounds, number of species)
- New or amended internal policies that further manage marine, estuarine & stream species
- Technical guidance provided in permit or statutory-required reviews (number reviewed)
- Number of fishing tournaments and outreach events where barbless circle hooks were distributed and total number of barbless hooks distributed
- Provide coordinated response to monk seal pupping events, unusual haulouts, and injuries on Kauai

Policy B:

- Number of licenses and permits issued
- Fishing reports collected and processed as percentage of total reports due
- Online commercial marine fishing license issued/renew, adoption rate
- Online commercial fish report filing, adoption rate
- Fishing success (fish/trip)
- Number of fishery management areas
- Number of new/amended rules to sustain important species
- Number of fishermen interviewed (thousands)

Policy C:

- Number of communities consulted
- Aquatic managed areas and artificial reefs newly created, enlarged or under improved management (acres)
- Net changes in aquatic managed areas & artificial reef biomass or biodiversity (thousands of pounds, number of species)
- New or amended regulations that further manage marine, estuarine & stream species (number added)

**Department of Land and Natural Resources
Division of Boating and Ocean Recreation
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature**

I. GOALS:

- To enrich the lives of people of all ages, both residents and visitors alike, by providing opportunities and facilities for developing skills and participating in both organized and non-organized ocean-based activities such as boating of all types, surfing, sail-boarding, diving, ocean swimming, and other related activities.
- To effectively and expeditiously perform core functions of the State Boating Program as established by laws, regulations, and policy; and to be ever mindful of guidance provided in Section 1, Act 313, Session Laws of Hawaii, 1990, as it relates to commercial and non-commercial recreational opportunities of our State's waters, and expectations related to the public trust responsibilities.
- To develop sound management policies and a regulatory framework based on the best available information and with input from the general public.
- Establish and provide designated anchoring areas (day use moorings) that would protect and preserve the State's fragile underwater eco-system.

II. POLICIES, OBJECTIVES AND ESTIMATED TIME FRAME:

Policy A: Provide a sound financial plan based on the projected revenue stream to accomplish the program mission.

Objectives and Estimated Time Frame:

- A.1. Refine Financial Strategic Plan/Business Plan to meet financial goals over the next 5, 10, and 20 years. (ongoing)
- A.2. Develop and distribute financial reports to senior staff. (ongoing)
- A.3. Further improve fiscal integrity of the State Boating Program through training, technology application, audits, and sound financial management. (ongoing)
- A.4. Analyze and refine financial data to allow for meaningful analysis that facilitates management decision-making. (ongoing)
- A.5. Maximize use of federal fund support available from the Wallop-Breaux Trust Fund (Recreational Boating Safety Act), Aquatic Resources Trust Fund (both the Boat Safety Account and the Sportfish Restoration Account), the Clean Vessel Act, the Clean Water Act, programs of the United States Army Corps of Engineers, and other applicable federal grants that may become available. (ongoing)
- A.6. Pursue additional grants from traditional and non-traditional sources. (ongoing)
- A.7. Pursue Hawaii Administrative Rule (rule) changes and modify internal policies that would enhance revenue collection from commercial vendors, streamline operations and allow the division to adjust to changing uses of state resources. (ongoing)

Policy B: Increase electronic communication capability within the Department's Division of Boating and Ocean Recreation (DOBOR).

Objectives and Estimated Time Frame:

- B.1. DOBOR has transitioned to a new revenue system for tracking and billing over 2,500

- accounts and to provide aged receivable and other management reports. (completed in 2011 but still being refined)
- B.2. DOBOR will be relocating to new offices in late 2015 and transitioning to fiber optic system which will improve data transmission speed internally. Relocating will also include offering satellite office space to the Department's Division of Conservation and Resources Enforcement (DOCARE).
 - B.3. Integration of the on-line vessel registration system, new revenue system, and new harbor management system. (ongoing)
 - B.4. Continue transition of miscellaneous services that can be offered online (ongoing)
 - B.5. Update DOBOR computer software and hardware to maintain compatibility with partner agencies. (ongoing)
 - B.6. Streamline effort to share real-time, up-to-the-minute vessel registration data between the Department's Division of Aquatic Resources and other law enforcement agencies to enhance catch reports and regional/national security via DOBOR's online vessel registration database. (ongoing)
 - B.7. Streamline DOBOR's stolen vessel database and provide access for DOCARE and partner law enforcement agencies. (ongoing)

Policy C: Provide necessary funding (and strategies) to bring boating facilities up to established minimum standards to maximize efficient utilization of state boating facilities.

Objectives and Estimated Time Frame:

- C.1. After surveying boating facilities for compliance with requirements of the Americans with Disabilities Act (ADA), develop local implementation plans and participate in local ADA informational meetings for department facilities. (implementation started and ongoing)
- C.2. Survey boating facilities for compliance with applicable Best Management Practices (BMP) for marinas and recreational boating as recommended. (ongoing)
- C.3. Identify appropriate funding source for each required project or activity and link to fiscal projections of revenues and expenditures. (ongoing)
- C.4. Develop planned implementation schedule for each required project or activity according to appropriate level of action, i.e., routine maintenance, special maintenance, or capital improvement. (biennium/supplemental budget; ongoing)
- C.5. Request legislative appropriations through the budgetary process for identified capital improvement projects by appropriate method of financing. (biennium/supplemental budget; ongoing)
- C.6. Supplement the Boating Special Fund with new revenue sources from adjoining state lands. This will include requests for proposals for long-term development of public parking plans for small boat harbors and ramps. DOBOR has implemented such a plan at the Maalaea Small Boat Harbor, Maui. The parking plan for the Ala Wai Small Boat Harbor, Oahu that was implemented in 2010, was used as a model. (ongoing)
- C.7. DOBOR has received positions to that will develop underutilized fast lands to generate funds to address deferred maintenance at harbor and ramp facilities; new requirements on the ocean waters that have no funding source; and other operational or capital needs required by DOBOR. These positions will also establish priorities for leasing under-utilized areas of boating facilities for development and management by private entities. Positions will be filled in late 2015.
- C.8. Establish criteria for prioritizing needed compliance actions. (ongoing)

- C.9. As recommended in recent financial and legislative audits, increase fees per existing rules and each year thereafter to the fullest extent allowable. (ongoing)
- C.10. Commercialize functions where advantageous to the public. (ongoing)
- C.11. Expand facilities to encompass all state waters for purposes of management, commercial small business opportunity and issuance of commercial use permits. (ongoing)
- C.12. Pursue rule changes to reduce bureaucracy and streamline operations. (ongoing)

Policy D: Develop more resources for ocean recreation planning and oversight.

Objectives and Estimated Time Frame:

- D.1. Re-describe current class specifications to incorporate ocean recreation into job classifications. (ongoing)
- D.2. Support hiring of additional staff, as appropriate, through the budgetary process, to provide additional resources for ocean recreation oversight. (ongoing)
- D.3. Develop partnerships within the Department and with other state entities to utilize interns and other non-DOBOR personnel to address ocean recreation user conflicts and issues to facilitate ocean recreation planning. (ongoing)
- D.4. Develop financial resources to cover the cost of ocean recreation planning and oversight. This will be facilitated by new positions that will develop underutilized fast lands to provide the necessary financial resources. (ongoing)

Policy E: Provide equal opportunities for access, use and enjoyment of the waters of the State while minimizing user conflicts.

Objectives and Estimated Time Frame:

- E.1. Allocate staffing to focus on constructive use of Ocean Recreation Management Areas to minimize user conflicts. (ongoing)
- E.2. Develop partnerships within the Department and with other state entities to utilize interns and other non-DOBOR personnel to address ocean recreation user conflicts and issues to facilitate ocean recreation planning. DOBOR is currently partnering with Research Center of the University of Hawaii and has obtained the services of an attorney, planner, and engineer. (ongoing)
- E.3. Review and revise rules governing activities on the waters of the State for ease of access, clarity, and user friendly application by the general public. (ongoing)
- E.4. Invite public discussion of potential controversial uses through continued use of advisory groups selected from facility users and residents of the local area. (ongoing)
- E.5. Utilize alternative dispute resolution techniques in the development of alternatives to resolve perceived user conflicts. (as needed on case-by-case basis, ongoing)
- E.6. Pursue rule changes to reduce bureaucracy and streamline operations. (ongoing)
- E.7. Provide financial aid for the continuing development and improvement of classroom, on-line and home-study boating safety education courses designed to enhance on-the-water safety and enjoyment of our ocean resources. (ongoing)
- E.8. Pursue rule and policy changes to support development and refinement of classroom, online and home-study boating safety courses that are economical, accessible and satisfy state requirements. (ongoing)
- E.9. Implement mandatory boating safety education program for vessel operators. (current)

Policy F: Develop public support and awareness of DOBOR programs and capabilities.

Objectives and Estimated Time Frame:

- F.1. Utilize multi-media presentations for briefing members of the Legislature, community groups, user groups, and other interested parties. (ongoing)
- F.2. Update interactive web pages on the Internet for access by interested parties and to provide a conduit for public outreach on boating safety issues. (ongoing)
- F.3. Promote and improve boating education and safety courses to raise public awareness of available educational resources and improve quality of safety instruction. (ongoing)
- F.4. Develop plan to actively market what DOBOR does for users, the State, and the environment while conveying a vision of what ought to be. (ongoing)
- F.5. Establish and reinforce partnerships with national and local boating organizations to utilize existing resources and unify efforts in public education campaigns. (ongoing)
- F.6. Continue a public outreach campaign designed to inform Hawaii residents and visitors about mandatory boating education safety requirements for operation of motorized vessels in the State. (ongoing)
- F.7. Contract with a vendor to create a certified boat operator database to support enforcement and track ocean user base. (future)

III. MEASURES OF EFFECTIVENESS:

Policy A:

- Quarterly and Annual Financial Statements
- Market Value Appraiser's Report
- Number of audits of commercial accounts.
- Amount of funding received from federal funds
- Number of grants and the volume of funding received.

Policy B:

- Refinement of new accounts receivable database.
- Refinement of Harbor Management database
- Increase in the number of on-line transactions completed.
- Number of hits on DOBOR website.

Policy C:

- Increased number of berths/moorings available in state boating facilities and a reduction in the number of vacancies as compared to prior year.
- Reduced number of applications on file for recreational and/or commercial berths as compared to prior year.
- Increased number of facilities in compliance with ADA standards. Established BMP for marinas and recreational boating.
- Number of capital improvement program projects approved as percentage of those requested.
- Number of advisory groups and scheduled meetings as compared to previous year.
- Development of standards for facilities infrastructure.
- Establishment of schedules for periodic maintenance of facilities.
- Increase in funding received from user fees.

- Number of small boat harbor leases executed.
- Increase in revenues needed to offset growing expenditures.

Policy D:

- Number of staff available for ocean recreation duties that are not tied to harbors and ramp duties.

Policy E:

- Number of new boating safety courses that are approved for use in Hawaii through the National Association of Boating Law Administrators (NASBLA) and volume of materials developed for use in classrooms and for incorporation into online internet classes.
- Number of recreational and ocean safety outreach events attended, and planned/carried out.
- Attendance at NASBLA and Western States Boating Administrator conferences.
- Dollars spent in supporting boating safety partners and conducting outreach.
- Improved voluntary compliance with rules and regulations.
- Decrease in preventable boating accidents and fatalities.

Policy F:

- Number of requests for publications and referrals for boating courses.
- Total number of customers reached by media campaigns.
- Number of personal contacts and presentations made.
- Year-end report to the United States Coast Guard that provides the number of boaters completing a NASBLA/state-approved, Hawaii-specific basic boating safety course.
- Establishment of a database of certified, motorized vessel operators in Hawaii that incorporates records from all NASBLA/state-approved course providers offering a Hawaii-specific boating safety course.
- Improved voluntary compliance with rules and regulations.
- Decrease in preventable boating accidents and fatalities.
- Dollars spent in supporting boating safety partners and conducting outreach.
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- Establishment of a database of certified, motorized vessel operators in Hawaii that incorporates records from all NASBLA/state-approved course providers offering a Hawaii-specific boating safety course.
- Improved voluntary compliance with rules and regulations.
- Decrease in preventable boating accidents and fatalities.

Department of Land and Natural Resources
Bureau of Conveyances
Act 100, Session Laws of Hawaii 2009
Report to the 2016 Legislature

I. GOALS:

- To continue to improve current departmental information system to provide efficient on-line access to recorded data and documents through the internet.
- To enhance customer service both through public access to documents and timely recording and certification of documents.
- To continue to develop, and implement plans for electronic filings and electronic access to information through the State of Hawaii website portal.

II. POLICIES AND OBJECTIVES AND ESTIMATED TIMEFRAME:

Policy A: Improve and expand public access and utilization of the Department's Bureau of Conveyances' (Bureau) services.

Objectives and Timeframe:

- A.1. Enhance departmental website to provide clear access to information, forms and requirements of recording including the electronic delivery of documents. This enhancement is implemented for documents and information for years 1992 to 2014. Implementation for prior years began in Fiscal Year (FY) 2015 and will continue through FY 2017.

Policy B: Encourage and promote public service.

Objectives and Timeframe:

- B.1. Revise existing administrative rules to reflect statutory changes for electronic recording and to expedite the recording process under Chapter 502, Hawaii Revised Statutes (HRS) and work with Judiciary Land Court for consistency under Chapter 501, HRS. (in process)
- B.2. Work with industry representatives (Bar Association, Land Title Association, realtors and lenders) to improve and facilitate Judiciary Land Court and Bureau of Conveyances processes. (ongoing)
- B.3. Promote remote users' access to system images and indexed data with appropriate security and confidentiality. (ongoing)
- B.4. Continue training program for all staff to improve knowledge of HRS and Hawaii Administrative Rules pertinent to the Bureau. (ongoing)
- B.5. Maintain internal manuals for processes within the Bureau. (ongoing)

Policy C: Develop and implement a system for electronic filings.

Objective and Timeframe:

- C.1 Continue to implement the best system for electronic filings. (ongoing)
- C.2 Continue with staff training and customer exposure for acceptance of electronic filings. (ongoing)

- C.3 Work with industry representatives to define the capabilities and requirements for the benchmarks for the electronic filing system. (ongoing)

III. MEASURES OF EFFECTIVENESS:

Policy A:

- Maintain upgraded computer hardware and software to enhance on screen review of documents, faster access to data and images and improved reliability of system.
- Continue to upgrade website to be clear and understandable to the general public. Include current forms, links to supporting agencies, policies and direct access to documents through electronic delivery.
- Continue project of digitization of documents stored on microfilm to allow public access to documents through the internet.

Policy B:

- Continue to develop a methodology to monitor user feedback relating to Bureau activities.
- Continue to work toward eliminating the backlog of processing documents for certification by Land Court Assistant Registrars and related staff.
- Refine guidelines to maintain data confidentiality and system integrity for third party users.
- Continue to refine workplace efficiencies through reorganization of division to foster team building.
- Continue to assess feasibility of suggestions offered by various departmental and industry groups offering input for the operations of the Bureau.

Policy C:

- Continue implementation of electronic recording for all filings.
- Continue working with consultant team to refine system for electronic filings.
- Continue to add third party trusted eRecording submitters to improve and increase electronic filings.

**Department of Land and Natural Resources
Commission on Water Resource Management
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature**

I. GOALS:

- To protect Hawai'i's water resources and provide for maximum beneficial use of water for present and future generations.
- To develop sound management policies and a regulatory framework to facilitate decisions that are:
 - Proactive and timely,
 - Based on best available information and robust science,
 - Focused on long-term protection and reasonable and beneficial use of both ground and surface water resources, and
 - Protect water rights and public trust purposes.
- To develop and implement comprehensive long-range water resource plans; conduct extensive baseline studies and collect current data about ground and surface water; and ensure statewide compliance with the State Water Code.

II. POLICIES, OBJECTIVES, AND TIME FRAME:

Policy A: Develop the best available information on water resources, including: current and future water uses; surface water and ground water quality (i.e., chlorides) and quantity; stream flow, stream biota, instream needs, and the health of watersheds; hydrologic resource monitoring and data collection; water availability and occurrence; modeling, planning, and other activities to make informed decisions about reasonable and beneficial use and to protect the resource.

Objectives and Time Frame:

- A.1. Compile and consolidate water use and resource data collected by the Department's Commission on Water Resource Management (Commission), government agencies, community organizations, and private entities into an integrated database and online reporting system to plan for, regulate, and manage water resources (ongoing).
- A.2. Continue to coordinate, update, and integrate information in the Hawaii Water Plan, including the development and refinement of water demand forecasts and the identification of strategies to meet existing and future demands for state water projects, agricultural lands, municipal water systems, and other water uses within each county (ongoing).
- A.3. Conduct contested case hearing to determine Surface Water Use Permits for Na Wai Eha (Central) Maui (ongoing).
- A.4. Conduct contested case hearing to review and determine Interim Instream Flow Standards (IIFS) for East Maui (ongoing).
- A.5. Develop IIFS for West Maui streams (ongoing).
- A.6. Develop IIFS for Punaluu Stream (Oahu) (ongoing).
- A.7. Develop IIFS for Waimea River (Kauai) (ongoing).

- A.8. Conduct statewide field investigations to inventory and verify surface water uses and stream diversions; update existing surface water information (a pre-condition to establish IFS) (ongoing).
- A.9. Continue to make improvements to the Commission's Water Resource Information Management System (WRIMS), a comprehensive database to manage permits, regulatory processes, field investigations, complaints, gaging records, water use reports, and other water-related information in support of long-range planning, IFS, and ground water protection programs (ongoing).
- A.10. Identify priority areas for new ground and surface water monitoring. Submit funding requests as needed to support monitoring programs (e.g. deep monitor wells, water level observation wells, chloride analysis, spring flow measurements, rain gage data, fog drip analysis, stream gaging, stream surveys) (ongoing).
- A.11. Organize cooperative agreements and partnerships with other divisions, county water supply departments, and the United States Geological Survey (USGS) to increase collection of hydrologic data statewide (ongoing).
- A.12. Continue to review and update:
 - Geographic Information System (GIS) coverage for State:
 - Rainfall
 - Evapotranspiration
 - Recharge (including fog-drip)
 - Surface and Ground Hydrologic Units and related water availability;
 - Data standards for ground and surface water models;
 - Data standards for water user reporting requirements;
 - Benchmark ground water well network for water elevations; and
 - Deep monitor and water level well network (ongoing).
- A.13. Continue to study and refine hydrologic unit boundaries and estimates of ground water sustainable yields and surface water IFS (ongoing).
- A.14. Continue to increase compliance of well and stream diversion water use reporting across the State (ongoing).
- A.15. Investigate the link between changes in land uses and land cover, including watershed management, and ground and surface water resource availability (ongoing).
- A.16. Implement Supreme Court directive to designate windward Oahu surface water management related to Waiahole Ditch (ongoing).

Policy B: Provide the regulatory and internal framework, including best use of information technology, for efficient ground and surface water management.

Objectives and Time Frame:

- B.1. Continue to streamline the processing of permit applications and petitions, including Surface Water Use Permits, Stream Channel Alteration Permits, Stream Diversion Works Permits, Well Construction Permits, Pump Installation Permits, Ground Water Use Permits, Petitions To Amend IFS, and Petitions for Water Management Area Designation (ongoing).
- B.2. Continue to modernize internal processes for permits, including the development of electronic checklists, merge-files for form letters, permits, and GIS services (ongoing).
- B.3. Establish web-based permit applications (where appropriate) and water use reporting (2-4 years).

- Water use reporting for all well operators/owners (ongoing).
 - Water use reporting for all surface water diversion operators/owners (ongoing).
 - Permit application/processing (4 years).
 - Automated email notice for status of permit applications and water use reporting compliance (2-4 years).
- B.4. Update application fees (1 year).
- B.5. Update penalty and enforcement policies (1-2 years).

Policy C: Promote comprehensive and integrated water resource planning for the development, use, protection, conservation, and augmentation of water resources and protection of public trust uses and water rights through systematic and regular updating of the Hawaii Water Plan (HWP).

Objectives and Time Frame:

- C.1. Implement the “Statewide Framework for Updating the Hawaii Water Plan” (ongoing).
- C.2. Refine and update the Water Resource Protection Plan using a “living document” approach to establish policies for the protection and management of water resources and to coordinate critical studies and assessments (ongoing).
- C.3. Coordinate with the Office of Planning and county planning departments to integrate County Water Use and Development plans with their respective county general plans and island, development, and sustainable community plans (ongoing).
- C.4. Conduct inter-agency planning sessions (as necessary) in each county to provide direction and assist the development of the County Water Use Development Plans and integration with county land use planning. Coordinate meetings with the Departments of Health, Agriculture, and Land and Natural Resources (Engineering Division) to update the Water Quality Plan, Agriculture Water Use and Development Plan, and State Water Projects Plan, respectively (ongoing).
- C.5. Ensure proper consideration is given to the protection of public trust uses and water rights in the refinement and updating of the Hawaii Water Plan.
- C.6. Solicit public input and conduct educational outreach, including presentations on the status and importance of completing the various inter-agency components of the HWP and the value of long-range planning (ongoing).
- C.7. Implement the Hawaii Drought Program (pursuant to the Hawaii Drought Plan)
 - Update county-based drought mitigation strategies and coordinate existing programs from government, private industry, and drought impact sector stakeholders (ongoing).
 - Update the Hawaii Drought Plan (2 years).
 - Promote drought preparedness and mitigation, through the county drought committees and identification of drought assistance opportunities for the community (ongoing).
- C.8. Continue to implement priority measures identified in the 2013 Hawaii Water Conservation Plan, including agricultural irrigation metering outreach and education, municipal water loss auditing training, policy changes to improve water use efficiency via the State and county building code councils, and technical assistance and support. (ongoing).
- C.9. Research Hawaii’s water-energy nexus to determine how much water is needed in the generation of electricity, and how much energy is needed to produce drinking water

(pumping and treatment) and treat wastewater. Develop policies and programs to cost-effectively optimize water and wastewater systems. Identify both opportunities as well as barriers/constraints to co-implementation of water and energy efficiency programs (2 years).

- C.10. Develop water shortage plans for priority water management areas to ensure resources are protected during water shortage through a reasonable and equitable system of water use reductions (ongoing).
- C.11. Continue studies to augment resource and create options including, but not limited to wastewater and gray water reuse, storm water reclamation and reuse, aquifer storage and recovery, and desalination. Promote and implement recommendations in previous studies (ongoing).
- C.12. Study potential impacts of climate change on the hydrologic cycle and implications for ground and surface water resources. Develop adaptive policies and strategies to ensure resource protection and provide for future water needs (ongoing).

Policy D: Support community-based management of water resources; engage in collaborative partnerships and public outreach and education; encourage holistic and community-based management approach.

Objectives and Time Frame:

- D.1. Work with stakeholders and community groups to assist the Commission in resource stewardship; address water-related issues, develop outreach and educational programs and materials about water resource conservation, protection and management, and disseminate information (ongoing).
- D.2. Provide information and support stakeholders and community groups to manage water resources and resolve disputes. Develop and provide timely, accessible information to the public (ongoing).
- D.3. Provide technical support to the watershed partnerships and the Department's Division of Forestry and Wildlife's watershed management programs to enhance the quality and quantity of water resources (ongoing).

Policy E: Enhance and improve current stream protection and ground water protection programs for future generations.

Objectives and Time Frame:

- E.1. Apply for funding (private and public grants) to meet program objectives (ongoing).
- E.2. Implement benchmark/milestones to manage and monitor Pearl Harbor Aquifer Sector (Oahu) per March 2000 revision to Pearl Harbor ground water sustainable yields. Evaluate new deep monitor well and other ground water data; continue work of Pearl Harbor Ground Water Monitoring Group; finalize draft Ground Water Monitoring Phase I Plan (on hold).
- E.3. Work with federal, state, county agencies, and the private sector to promote reuse and safe and appropriate use of reclaimed water (ongoing).
- E.4. Develop procedures to seal abandoned wells on timely basis; adopt administrative rules to support this program (3-4 years).
- E.5. Develop and implement long-term ground water monitoring plan for Keauhou Aquifer System Area (Hawaii) to address Kaloko National Park Service concerns. (ongoing).
- E.6. Update the 2004 Hawaii Well Construction and Pump Installation Standards (on hold).

III. MEASURES OF EFFECTIVENESS:

- Complete scheduled projects, plans, and permit decision making on time.
- Acquire better information for resource decision-making.
- Increase educational/community participation in water forums.
- Amend rules to streamline permitting process and better protect the resource.
- Increase federal and state funding for water resource management (e.g., ground water monitoring, surface water studies, drought mitigation and developing new ground water recharge estimates using GIS models and geospatial technology).
- Improve statewide water use reporting compliance.
- Implement new Structured Query Language (SQL)-based water resource database.
- Leverage SQL-based water resource database to design an integrated resource information system for ground water, surface water, regulation, and planning.
- Ensure greater compliance with permit conditions to reduce need for enforcement actions.

Department of Land and Natural Resources
Office of Conservation and Coastal Lands
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature

I. GOALS:

- To protect and conserve Conservation District lands and beaches within the State of Hawaii for the benefit of present and future generations, pursuant to Article XI, Section 1, of the Hawaii State Constitution. These lands encompass the State's terrestrial and marine environments, with special emphasis on coastal areas and beaches.
- To balance the conservation of the State's unique and fragile natural resources with development of these resources for the good of the State. This will be accomplished through superior management of regulatory functions, efficient use of staff resources and technology, use of science, permit streamlining, development of agency networks (interagency coordination), administrative consistency, and innovative program financing.

II. POLICES, OBJECTIVES AND ESTIMATED TIME FRAME (not in order of priority):

Policy A: Reduce violations.

Objectives and Estimated Time Frame:

- A.1. Actively implement penalty schedule for Conservation District violations (ongoing) and aggressively apply penalty schedule to shoreline vegetation encroachments (Chapters 115/183C, Hawaii Revised Statutes (HRS)).
- A.2. Expedite processing of enforcement cases so that violations can be swiftly resolved. This will allow staff to process more cases, which should deter violators, resulting in a reduction in violations in the long run (ongoing).
- A.3. Improve coordination of intradepartmental enforcement efforts – e.g., Division of Conservation and Resources Enforcement, Division of Aquatic Resources, Land Division, etc., by promoting use of Civil Resource Violation (CRV) penalty system (ongoing).
- A.4. Conduct more outreach in order to educate all those parties who handle conservation lands (websites, brochures, videos, meetings, press) (ongoing).
- A.5. Provide for internal/external training needs for staff to enable them to expedite cases (ongoing year).
- A.6. Focus on prevention (ongoing).

Policy B: Improve regulation of all Conservation District lands by balancing resource conservation and use.

Objectives and Estimated Time Frame:

- B.1. Continue internal/external employee training efforts (ongoing).
- B.2. Continue to promote understanding of important natural resource issues and require site inspections where feasible on all major applications (ongoing).
- B.3. Promote public participation in regulatory process (ongoing).
- B.4. Continue to provide efficient/effective public service.
- B.5. Partner with other state, federal and county agencies to improve resource management and reduce redundancy (ongoing).

- B.6 Continue to integrate cultural and environmental considerations into the review of Conservation District Use (CDU) applications (CDUA).
- B.7 Complete Guidebook for Hawaiian fishpond restoration to streamline restoration and protection of Hawaiian Fishponds (1 year).
- B.8 Compete on-line access (via eHawaii.gov) to CDU Permit (CDUP) database (1 year).
- B.9 Review status of all approvals for temporary sandbag structures issued by the Department's Office of Conservation and Coastal Lands (OCCL) and determine proper disposition (2 years).

Policy C: Reduce beach loss and narrowing.

Objectives and Estimated Time Frame:

- C.1. Continue enforcement on illegal seawalls (ongoing).
- C.2. Develop State Sea Level Rise Vulnerability and Adaptation Plan (2 years).
- C.3. Develop inventory of existing efforts to protect beaches and avoid coastal hazards, and conduct an evaluation of the Coastal Lands Program (CLP) accomplishments and effectiveness (ongoing).
- C.4. Recommend actions to fill in resource gaps - e.g., additional erosion hazard data, sand budget analysis, staffing and funding, Regional Sediment Management, legislative initiatives and policies.
- C.5. Establish high risk/erosion prone areas and prioritize beach segments for active management (ongoing).
- C.6. Promote and where appropriate, fund beach restoration efforts (3 years).
- C.7. Develop and promote alternatives to shoreline hardening (e.g. beach restoration, beach management plans, relocation, engineered structures, such as breakwaters) (5 years).
- C.8. Streamline permitting process for beach restoration projects (2 years).
- C.9. Disseminate planning guidelines for appropriate coastal development, so that new structures are located with sufficient distance from the shoreline — e.g., Coastal Construction Guidebook (ongoing).
- C.10. Seek cooperation of county agencies to resolve existing erosion problems and establish mutually agreeable guidelines on enforcement, planning, and remedial erosion solutions (2 years).
- C.11. Develop and disseminate educational materials including a hazards guidebook, brochures, and press (ongoing).
- C.12. Continue to sponsor Regional Sediment Management with United States Army Corps of Engineers (ongoing).
- C.13. Continue shoreline locator functions.
- C.14. Pursue enforcement of unauthorized vegetation along beach corridors (ongoing).
- C.15. Continue to support sea level rise (SLR)/shoreline change research and beach vulnerability (ongoing).
- C.16. Administer Transient Accommodation Tax (TAT) funds to conduct beach protections projects at Waikiki/Oahu, Ka'anapali/Maui, and continue work on sand source investigations and SLR.

Policy D Provide for the re-nourishment of sand at Waikiki Beach, Ka'anapali Beach, and Poipu Beach/Kauai

Objectives and Estimated Time Frame:

- D.1 Monitor beach morphology and reef to determine appropriate sand nourishment reoccurrence at Waikiki (10 years).
- D.2. Insure that \$600,000/year in TAT funds is deposited in the Special Beach Restoration Fund.
- D.3. Improve all of Waikiki Beach (10 years).
- D.4. Complete draft environmental impact statement for the restoration of Ka'anapali Beach (1.5 years)
- D.5. Replace Royal Hawaiian Groin, Waikiki (2 years).
- D.6. Help the County of Kauai conduct sand restoration and Poipu Beach (1 year).
- D.7. Execute new capital improvement project for Waikiki Beach (1 year).

Policy E: Produce educational guidance materials for conservation and/or coastal landowners.

Objectives and Estimated Time Frame:

- E.1. Disseminate Hawaii Coastal Construction Guidebook (ongoing).
- E.2. Disseminate Conservation District Lands Guidance Manual (ongoing).
- E.3. Disseminate Hawaii Real Estate Handbook (ongoing).

Policy F: Complete subzone change from General to Protective Subzone at Papohaku, West Molokai.

Objectives and Estimated Time Frame:

- F.1. Present staff report to the Board of Land and Natural Resources (three months)
- F.2. Complete amendment (six months).

Policy G: Continue to work with coastal communities to deal with the impact of unauthorized and induced vegetation (Act 160, Session Laws of Hawaii (SLH) 2010, as amended by Act 120, SLH 2013)

Objectives and Estimated Time Frame:

- G.1. Document cases around the State. (ongoing)
- G.2. Enforce cases of obvious illegal actions (plantings, irrigation, and fertilization) (ongoing)

III. MEASURES OF EFFECTIVENESS:

Policy A:

- Reduce violations.
 - Document reductions in processing time for cases.
 - Document number of cases processed.
 - Make application process as painless as possible so people will not feel threatened. This should result in increase in applications submitted and reduction in violations as application process becomes less of a burden. Seek input of landowners regarding their level of education about Conservation District lands (i.e., Did you see a video, news article, or publication?) and the need to respect the process.
 - Monitor how well staff is responding to training and whether work is moving more seamlessly.

Policy B:

- Improve regulation of all Conservation District lands by balancing resource conservation and use.
 - Measure how well staff is responding to training and feedback on their case work utilizing the Performance Appraisal System.
 - Document number of site visits for CDUA or enforcement and query whether the experience facilitated the regulatory process.
 - Try to obtain feedback from the public and other interest groups on how they are finding out about public meetings on conservation cases. Query the public on how they feel decision-makers are using their input.
 - Consider if the public is satisfied with the level of public service provided by OCCL. A short questionnaire could be posted on website to obtain input.
 - Evaluate how well or to what extent partner agencies are willing to streamline or consolidate permit process.
 - For fishponds, establish benchmarks or milestone for completing the documents and processing the necessary state and federal approvals.
 - Number of CDUPs entered into eHawaii.gov system. Benchmarks towards release of the new data platform. Ease of use of the public.
 - How many temporary sandbag permits are terminated and removed.
 - Set time frame for rule amendment and use this as a measure of performance.
 - Fine tune contested case hearing process.

Policy C:

- Reduce beach loss and narrowing,
 - Stepped-up performance should result in a reduction in unauthorized seawalls. Monitor incidence of unauthorized shoreline improvements.
 - Document number of meetings, mapping benchmarks, and plan formulation status.
 - Plan and implement five beach restoration projects in Hawaii over the next five years to reduce the need for shoreline hardening.
 - Document implementation of other erosion management solutions to replace seawalls such as beach restoration, shoreline retreat, purchase, and softer erosion management methods.
 - Document increase in the number of privately funded beach restoration efforts due to streamlined permit process.
 - Siting decisions by county and state agencies should begin to reflect avoidance of coastal erosion rather than confrontation.
 - How many counties can the Department have agreements with to deal with erosion problems cooperatively?
 - Actions by individuals should be affected by outreach and education to result in overall improvement in erosion problems.
 - Continue to promote and fund shoreline erosion change research and data gathering.
 - Measure effectiveness of shoreline locator in identifying the legal shoreline.
 - Document number of Act 160 cases processed.
 - Document number of Interagency Climate Adaptation Committee (ICAC) meetings, attendance and progress towards resolving scientific needs, effectiveness of vulnerability analysis and adaptation measures. Monitor performance of University of Hawaii science team and consultant.

- Document how TAT funds are being utilized for their intended purpose to improve visitor amenities.

Policy D:

- Provide for the re-nourishment of sand at Waikiki Beach, Ka'anapali Beach, and Poipu Beach.
 - Effectiveness is straightforward. Quantify how much sand was pumped, how long it took, and what issues were raised. Measure sand quality as a function of the existing beach sand. Success will be measured based on quality of sand and how well it combines with existing beach sand.
 - Monitor beach morphology to determine future needs.
 - For longer-term improvements, monitor success or failure in the acquisition of state and federal funds.
 - How much private/TAT money can be obtained for beach improvements?

Policy E

- Produce educational/guidance materials for conservation and/or coastal landowners
 - Popularity of publications.
 - Total number of landowners reached with some form of education.
 - Number of public presentations given by staff.
 - Number of times a consultant refers to the Department's publication.
 - Number of times an applicant chooses to do something other than build a seawall due to departmental education.

Policy F:

- Complete subzone change from General to Protective Subzone at Papohaku, West Molokai
 - Measure how well benchmarks were accomplished.
 - Evaluate what processes were used to accomplish objectives.

Policy G:

- Continue to work with coastal communities to deal with the impact of unauthorized and induced vegetation.
 - How many cases can be documented?
 - How many coastal communities can we develop partnerships with?
 - What will be the measurable effect of the effort in terms of areas of induced vegetation cleared from public beaches?

Department of Land and Natural Resources
Division of Conservation and Resources Enforcement
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature

I. GOALS:

- To restructure the Department's Division of Conservation and Resources Enforcement (DOCARE) to reflect its priority for natural, cultural, and historic resources protection.
- To actively uphold the laws that serve to protect, conserve, and manage Hawaii's unique and limited natural, cultural, and historic resources.
- To promote the safe and responsible use of Hawaii's natural resources through public education, community outreach and the establishment of meaningful partnerships.

II. POLICIES, OBJECTIVES AND ESTIMATED TIME FRAME:

Policy A: To develop a comprehensive, well thought out, uniform set of written directives to further administrative and operational goals, and to provide clear direction to personnel in accordance with the standards set by the Commission on Accreditation for Law Enforcement Agencies (CALEA).

Objectives and Estimated Time Frame:

- A.1 Determine the applicability of CALEA standards based on DOCARE's mission and legally mandated responsibilities, as well as the demands of the communities that are served. (ongoing)
- A.2 Prepare for accreditation self-assessment by developing policies that comply with applicable CALEA standards and instituting proofs of compliance necessary for successfully completing a formal CALEA on-site assessment. (ongoing)
- A.3 Complete the self-assessment phase and schedule a formal CALEA on-site assessment to determine compliance with all applicable standards necessary for final determination of accreditation status. (2 years)

Policy B: To develop and implement a staffing structure to improve efficiency, effectiveness, accountability and officer safety.

Objectives and Estimated Time Frame:

- B.1 Identify immediate actions that need to be taken in order to begin the process. (ongoing)
- B.2 Develop a well-planned reorganization of DOCARE staffing. (1 year)
- B.3 Develop a blueprint for future improvements as resources become more readily available. (1 year)
- B.4 Create a formula to share with other divisions and offices within the Department so they can better determine how their decisions impact DOCARE. (2 years)
- B.5 Work with the Department of Human Resources Development to implement changes in staffing structure. (3 years)

Policy C: Identify, develop, and initiate a plan for operational infrastructure to improve efficiency, effectiveness, accountability, and officer safety.

Objectives and Estimated Time Frame:

- C.1 Identify immediate actions that need to be taken in order to begin the process. (ongoing)
- C.2 Review other models, locally and nationally, to determine how their operational infrastructure is organized and whether these models might meet DOCARE's needs. (ongoing)
- C.3 Assess needs at the local level and determine minimum operational standards for every branch, working within current and projected budgetary constraints. (1 year)
- C.4 Assess and expand interoperability of voice and data communications. (ongoing)
- C.5 Develop an implementation plan in order to reach identified minimum operational standards. (2 years)
- C.6 Secure the budgetary resources needed to implement the plan. (2 years)

Policy D: Identify, develop, and initiate a successful data collection model for use by the Department to improve administrative effectiveness and efficiency and more effective resource protection and management.

Objectives and Estimated Time Frame:

- D.1 Implement the Enforcement Management Information System (EMIS). (ongoing)
- D.2 Identify critical gaps in information or under-utilized information that could be added and/or deleted to aid in the development of an objective workload analysis that measures the demand for service. (1 year)
- D.3 Incorporate Geographic Information System (GIS) into EMIS to map and analyze data by geographical area. (2 years)
- D.4 Identify and manage workload priorities throughout the State to ensure that employee workload is consistent with needs, available work time and financial resources. (2 years)

Policy E: Improve recruitment and retention by creating incentive standards and providing standardized training and education for officers' professional development.

Objectives and Estimated Time Frame:

- E.1 Establish a new recruitment and standardized interview process across all Branches. (2 years)
- E.2 Provide a standardized ongoing education and training program that fosters professionalism, employee satisfaction, and personal growth. (ongoing)
- E.3 Encourage officers to develop areas of expertise and provide backup resources to allow them to develop these interests and put their special talents to work in areas that benefit DOCARE. (ongoing)
- E.4 Develop and implement a statewide employee recognition program. (ongoing)
- E.5 Garner department and legislative support to modify the current 30-year retirement to a 25-year retirement to help attract the interest of quality law enforcement officers from other agencies to work for DOCARE. (ongoing)

Policy F: Formally redefine relationships with all partners to rationalize DOCARE's responsibilities in these jurisdictions.

Objectives and Estimated Time Frame:

- F.1 Identify key partners, internal and external, and develop a game plan for engagement with each based on what role they play in DOCARE's mission. (ongoing)
- F.2 Exchange relevant information with internal partners to optimize the Department's approach to enforcement and management activities such as rule changes, decriminalization of rules, civil penalties, etc. (ongoing)
- F.3 Formalize agreements with external partners through memorandums of agreement or understanding to maximize the return on investment that these agreements provide. (ongoing)

Policy G: Engage, educate, and empower local communities to share in the responsibility, with DOCARE, of protecting Hawaii's natural, cultural and historic resources.

Objectives and Estimated Time Frame:

- G.1 Establish formal public relations training for all officers to develop basic effective presentation skills. Develop materials and curriculum specifically tailored to reach resource users as well as resource protectors. (ongoing)
- G.2 Through formal solicitation from conservation-based entities, private individuals, and corporate donors, obtain financial support for specific resource protection projects. (ongoing)
- G.3 Research and submit applications for federal grants that support the enforcement needs and goals of DOCARE in line with appropriate conservation and environmental objectives. (ongoing)

III. MEASURES OF EFFECTIVENESS:

Policy A:

- Number of CALEA best practices and standards that have been developed and implemented.

Policy B:

- The number of CALEA best practices and standards relating to staffing structure that have been developed and implemented. More in-depth measures of effectiveness will be established once restructuring is complete.

Policy C:

- The number of CALEA best practices and standards relating to operational infrastructure that have been developed and implemented. More in-depth measures of effectiveness will be established once the objectives have been met.

Policy D:

- Completion of both phases of the EMIS project by the projected go-live date. More in-depth measures of effectiveness will be established once the electronic system is fully operational and utilized.

Policy E:

- Number of education and training opportunities offered.
- Number of officers attending educational/training programs.

Policy F:

- Number of plans developed for key partners.
- Number of formal agreements (memorandums of agreement or memorandums of understand) successfully executed.
- Number of coordinated joint operations conducted with key partners.

Policy G:

- Number of information and educational presentations provided to target audiences.
- Number of funding sources identified.
- Number of grant sources identified and applications submitted.

Department of Land and Natural Resources
Engineering Division
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature

I. GOALS:

- Provide engineering services to other divisions of the Department and other state agencies to execute Capital Improvements Program (CIP) and/or operating, maintenance and repair projects.
- Protect people, property, and natural resources from natural hazards through planning, management, mitigative efforts, and regulatory programs.
- Effective management of geothermal resources and development to protect the health and safety, and to ensure continued viability of the resource for the future.
- Promote economic development and enhance public welfare by developing water supplies and state lands. Provide support to the programs which are designed to achieve the State's economic, agricultural, environmental, and social goals, with priority given to state-sponsored projects. Investigate and develop traditional and alternative water sources to augment and conserve existing supplies while meeting the increasing demands of state-sponsored projects.

II. POLICIES, OBJECTIVES AND ESTIMATED TIME FRAME:

Policy A: Administer contracts for planning, design or construct of departmental projects; provide engineering services provided to other agencies or departmental divisions.

Objectives and Estimated Time Frame:

A.1 Increase efficiency of project execution through project management tracking and clearly defined results to be provided by user divisions or agencies (ongoing).

Policy B: Retain consultants or contractors to assess conditions and/or implement projects to address rockfall hazards and/or flood damage located on or due to departmental lands.

Objectives and Estimated Time Frame:

B.1 Provide engineering services to the Department in addressing post rockfall/landslide incidences. Provide services for known potential rockfall hazards sites that have funds appropriated to address and mitigate those hazards (ongoing).

B.2 Provide engineering services to the Department in addressing drainage and flooding issues (ongoing).

B.3 Provide engineering services through partnerships and task forces to implement projects that address various watershed restoration or flooding issues (ongoing).

B.4 Participate in partnerships with the United States Army Corps of Engineers or other applicable federal agencies and the local counties to implement watershed flood studies and flood control projects (ongoing).

Policy C: Perform dam inspections; review and/or issue dam permits; develop or implement dam safety projects; prepare dam-related reports or maps; provide dam-related technical assistance; enter dam-related cooperative agreements.

Objectives and Estimated Time Frame:

- C.1 Enforce revised administrative rules effectuated February 20, 2012 (ongoing).
- C.2 Maintain an inventory of dams in the State for compilation into the National Inventory of Dams (ongoing).
- C.3 Develop and oversee a dam inspection program for regulatory dams in the State to insure compliance with the State's Dam and Reservoir Safety Program regulations (ongoing).
- C.4 Oversee the issuance of permits for the construction, alteration, and removal of regulatory dams in the State. Develop a program to incorporate the dam permit review into the existing various county permit approval processes (ongoing).
- C.5 Develop a dams and reservoirs Geographic Information System (GIS) database for use in managing and regulating dams and reservoirs in the State (ongoing).
- C.6 Assist dam owners in developing and maintaining emergency action response plans for their dams (ongoing).
- C.7 Develop and/or adopt dam guidelines for use in assisting dam owners and professionals establish minimum guidelines for the proper design, construction and inspection of dams (ongoing).
- C.8 Provide technical assistance to dam owners and the public on dam safety issues and concerns (ongoing).
- C.9 Oversee and monitor dam owners' compliance to current dam safety regulations and ongoing maintenance and operations of dam facilities (ongoing).
- C.10 Provide technical and remedial assistance to the appropriate civil defense agency when a threat or potential threat to a dam(s) is detected (as needed).

Policy D: Review flood control and prevention plans; implement flood control projects; coordinate flood-related cooperative agreements; provide flood-related technical assistance; perform flood control research; studies or investigations.

Objectives and Estimated Time Frame:

- D.1 Develop an executive order for floodplain management to enable state departments to comply with requirements of the National Flood Insurance Program (NFIP) to ensure availability of flood insurance in the State (ongoing).
- D.2 Administration of NFIP in Hawaii will be accomplished through the Community Assistance Program - State Support Services Element (CAP-SSSE). Under an annual cooperative agreement with the Federal Emergency Management Agency (FEMA), the State will perform specific tasks as outlined in the CAP-SSSE grant agreement, including but not limited to:
 - Conducting two community assistance visits and/or contact with two of the four participating communities.
 - Providing technical assistance to the communities as it relates to NFIP.
 - Increasing public awareness and outreach by publishing a quarterly newsletter and conducting informal workshop and seminar.
 - Developing and maintaining a website dedicated to floodplain management.
 - Reviewing each community's local floodplain ordinance for compliance with

NFIP regulations.

- Encouraging communities to participate in the Community Rating System (CRS). The objectives set forth in the CAP-SSSE. Objectives set forth in the CAP-SSSE grant agreement are required to be accomplished within one federal fiscal year (October 1-Sept. 30). Funding is renewed each year contingent upon meeting the requirements of the grant agreement (continuous).

Policy E: Review and/or issue geothermal permits; monitor geothermal development activities; engage in resource monitoring; provide regulatory oversight to geothermal operations.

Objectives and Estimated Time Frame:

E.1 Perform geothermal resource management functions pursuant to Chapters 183, Hawaii Administrative Rules (ongoing).

Policy F: Implement and/or coordinate projects to develop ground or surface water sources in support of state projects.

Objectives and Estimated Time Frame:

F.1 Maintain close coordination with various county water departments to ensure that state agencies needs can be met and, if needed, identify problematic areas for further attention (ongoing).

F.2 Water projects requested for funding must be reviewed for applicability and priority (ongoing).

F.3 State agencies' water needs must be continually assessed as focus changes due to fiscal constraints, public demands and/or court orders (ongoing).

F.4 Seek water and land development project funding as early as practical, as evidenced by projected demands of state projects (ongoing).

III. MEASURES OF EFFECTIVENESS:

Policy A:

- Performance is measured by the completion of authorized funded projects, including non-water projects implemented for other divisions of the Department and other agencies, and adherence to original project completion schedules.

Policy B:

- Performance is measured by the number projects assisted on and passage of an executive order for floodplain management.

Policy C:

- Performance is measured by the number of permit applications, inspections, and dam safety related inquires processed, and the development of a GIS database, an updated inventory of dams database, and related dam safety guidelines.

Policy D:

- Performance is measured by completing the tasks outlined in the annual cooperative agreement, which include: community assistance visits, Hawaii Floodplain

Management newsletters, and providing technical assistance as it relates to NFIP.

Completion of the required tasks, benefit the State by:

- Continued funding of the CAP-SSSE grant agreement;
- Availability of low cost flood insurance in Hawaii; and
- Community eligibility to participate in CRS, by which flood insurance premiums are reduced for each participating community's policy holders.

Policy E

- Performance is measured by the continued viability of geothermal resources for the future and protection of public health and safety.

Policy F:

- Performance is measured by the identification, coordination, and completion of jointly funded projects involving public and/or private entities.
- Performance is measured by the ongoing prioritization and update of water development requirements for the provision of water to state agencies to meet agencies' development schedules.
- Performance is measured by the ongoing prioritization and update of water development requirements for the provision of water to state agencies to meet agencies' development schedules.
- Performance is measured by program's ability to provide water credits to various state agencies when requested, normally at the building permit stage.

Department of Land and Natural Resources
Division of Forestry and Wildlife
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature

I. GOALS:

- Responsibly manage and protect watersheds, native ecosystems, and cultural resources, and provide outdoor recreation and sustainable forest products opportunities, while facilitating partnerships, community involvement, and education. (Malama i ka aina).
- Promote healthy diverse forest ecosystems throughout Hawaii that provide clean air and water, habitat to support healthy populations of native plants and animals, recreational opportunities, and sustainable forest products.
- Use aggressive, but careful management to minimize adverse effects on Hawaii's forests from insects, disease, invasive species, storm events, and wildfire.
- Continue to grow the Federal Landowner Assistance Programs, including the Forest Stewardship Program (FSP), Forest Legacy Program, Conservation Reserve Enhancement Program (CREP), and Urban and Community Forestry Program. These federally funded programs allow the State to engage private landowners, who promote sustainable forest management, smart urban forest planning, and opportunities to acquire fee simple titles and conservation easements on important forest lands statewide.
- Promote the use of incentives, the collection and sharing of information, cultural sensitivity, and appropriate regulations to foster a climate for responsible forest stewardship.

II. POLICIES, OBJECTIVES, AND ESTIMATED TIME FRAME:

Policy A: To protect, restore, and enhance Hawaii's natural areas, forested watersheds, native ecosystems, unique native plant and animal species, and cultural and geological features for their inherent cultural, scientific, educational, and economic values for the enrichment of present and future generations.

Objectives and Estimated Time Frame:

- A.1. Promote, encourage, and advocate for incentives to encourage the maintenance and enhancement of key watersheds on public and private lands and expand participation in public and private watershed partnerships on each island. Provide \$2.1 million in Fiscal Year (FY) 2016 under the competitive Watershed Partnerships Program grant to statewide watershed partnership initiatives to leverage additional funding support from non-state sources. (1 year)
- A.2. Expand funding and logistical support for the network of 10 watershed partnerships, of which the largest member is state Forest Reserve System (FRS) land that includes every major watershed and mountain top in the State. (2 years) Vigorously seek additional state, federal, and county funds to support a major water sustainability and watershed restoration initiative to replenish Hawaii's source of water and implement management activities to begin watershed restoration work. (2 years)
- A.3. Control livestock and non-native animal populations in state forest and natural area reserves, sanctuaries, and priority watersheds at levels non-damaging for unique native species and ecosystems. Control wild cattle, goats, sheep, pigs, and deer on all state forest and natural area reserve lands. (ongoing)

- A.4. Support invasive species control efforts throughout the State, including control of coqui frog, little fire ant, miconia, as well as mongoose on Kauai. Support county agencies, communities, and island invasive species committees on Kauai, Oahu, Molokai, Maui, and Hawaii Island. Continue supporting biocontrol efforts for invasive species and seek new agents to control priority weeds and pests. (ongoing)
- A.5. Survey, monitor, and control noxious plants, forest insects, and diseases that can damage watershed integrity and native ecosystems. (5 years)
- A.6. Continue a forest restoration project on Palila mitigation lands on Mauna Kea (Hawaii Island) to reforest 200 acres of land degraded by prior pasture use and restore fire damaged ecosystems in Palila critical habitat on the leeward side of Mauna Kea. (2 years) In FY 2014, outplanted over 13,000 plants in these areas, and plan to increase this number to 20,000 in FY 2015 and FY 2016. Finish construction of entire boundary fence on Mauna Kea by 2018. (2 years)
- A.7. Provide guidance, as requested, to the Office of Hawaiian Affairs (OHA) on management of Wao Kele O Puna OHA Forest Reserve on Hawaii Island. (5 years)
- A.8. Develop forest management plans for Maui and Oahu to promote effective long term land management objectives, including watershed and biodiversity protection and sustainable forest product development. (2 years)
- A.9. Develop or update management plans for two natural area reserves, one watershed partnership, and 10 state forest reserves to maintain and restore watersheds and protect and enhance native species habitats. (5 years)
- A.10. Administer the Natural Area Partnership Program (NAPP) and FSP, and provide sufficient funds to continue NAPP and FSP contracts, respectively. Monitor NAPP agreements and coordinate management initiatives within existing watershed partnership areas. (ongoing)
- A.11. Implement grant solicitation and award process for \$4.5 million in land acquisitions under the FY 2016 Legacy Land Conservation Program (LLCP). Manage completion of previously approved land acquisition projects. Coordinate within the Department and with partner agencies to identify and acquire important conservation lands. (1 year)
- A.12. Continue administering research projects and permitting in the Laupahoehoe and Puu Waawaa Units of the Hawaii Experimental Tropical Forest on Hawaii Island. (ongoing)
- A.13. Develop and implement appropriate management for coastal area recreational activities, including the newly established South Kona Wilderness Area – Manuka Natural Area Reserve (NAR) (Hawaii Island), Ahihi-Kinau NAR (Maui), and Kaena Point NAR (Oahu), and for protection of natural and cultural resources and water quality. (2 years)
- A.14. Prioritize and nominate areas to be designated as NARs to preserve representative samples of Hawaiian unique biological ecosystems and geological formations for Hawaii’s future generations. (ongoing)
- A.15. Effectively implement conservation and management of invertebrate species in the State with particular emphasis on federally endangered species. (ongoing)

Policy B: Manage habitats to protect, maintain, and enhance the biological integrity of native ecosystems. Reduce the impacts of wildfires on native ecosystems and watersheds. Reduce the impacts of invasive species on native resources. Protect, maintain, and enhance native species populations, and recover threatened and endangered species. Promote outreach and foster partnerships

to improve public understanding, responsibility, and participation. Conduct monitoring and evaluation to guide the development of recovery and management plans, and ensure cost effective adaptive management of implementation actions and tasks.

Objectives and Estimated Time Frame:

- B.1. Ensure viable populations of native species and increase populations of endangered species by protecting and managing their natural habitats via a system of state-owned and managed sanctuaries, forest reserves, and natural area reserves, and cooperative managed areas. Expand habitat restoration efforts and predator and invasive species removal at Hamakua Marsh (Oahu), Kawainui Marsh (Oahu), and Pouhala Marsh (Oahu). (1 year)
- B.2. Ensure maintenance and habitat enhancements at the Kawainui Habitat Restoration Project in accordance with the Division of Forestry and Wildlife's partnership agreement with the United States Army Corps of Engineers. (2 years)
- B.3. Prevent and suppress wildfires on key watersheds, including forest reserves, public hunting areas, and natural area reserves. Cooperate with other fire agencies for the protection of other wildlands not within departmental protection areas to the extent needed to provide for public benefits and environmental protection. (Ongoing)
- B.4. Seek federal funding to help communities with wildland urban interface planning and wildfire prevention. Continue to harvest burned wood and sell to the local biomass plant on Kauai to reimburse costs for fire damage mitigation. (1 year)
- B.5. Provide administrative support to implement the directions of the Hawaii Invasive Species Council (HISC). (1 year)
- B.6. Maintain support for a coordinated approach for invasive species management and control through an integrated program of prevention, response, control, and public outreach. Continue support for island invasive species committees that coordinate, plan, and staff county-wide efforts to eradicate or control invasive species populations at non-damaging levels to native species and ecosystems, agriculture, and the economy, and continue research and applied technology projects. (1 year)
- B.7. Conduct an aggressive propagation and re-introduction program for threatened and endangered (T&E) species at the Maui Bird Conservation Center (Olinda, Maui), Keauhou Bird Conservation Center (Volcano, Hawaii Island), and at mid-elevation plant nurseries throughout the State. (5 years)
- B.8. Implement the Hawaii Plant Extinction Prevention Program to prevent the disappearance of Hawaii's rarest plant species, now estimated at 238 species that are in danger of extinction within five years, through management actions to monitor plant health/fruit production, collect seeds/cuttings/air layers, cross pollinate between isolated populations, contain insect outbreaks, establish small ungulate exclosures, control rats and slugs, eliminate alien weeds, and outplant additional individual at-risk plants. (5 years)
- B.9. Develop conservation incentives, such as safe harbor agreements and habitat conservation plans to provide regulatory protections to private landowners that re-introduce endangered species or improve habitats for endangered species on their lands. Develop an island-wide habitat conservation plan for endangered seabirds and light attraction on Kauai, an island-wide habitat conservation plan for Nene-human interaction on Kauai, a habitat conservation plan for game management at Puu Waawaa and Puu Anahulu in North Kona, and a habitat conservation plan for

- endangered bird and bat collisions with wind generating facilities on Maui, Oahu, and Hawaii Island. (ongoing)
- B.10. Continue to support rapid response efforts for brown tree snake and other alien species control, such as mongoose on Kauai, by expanding the network of volunteers working on invasive species programs and updating training and equipment for effective rapid response capacity. (2 years)
 - B.11. Manage the State Seabird Sanctuary System and other seabird nesting colonies by controlling predators, enhancing nesting habitat, salvaging and rehabilitating grounded seabirds, and enforcing wildlife sanctuary rules. (1 year)
 - B.12. Maintain predator proof fence at Kaena Point NAR to protect nesting seabird and plant populations and implement a monitoring project to document the recovery of the flora and fauna. (ongoing)
 - B.13. Develop a new series of ponds at the wildlife sanctuary and wetland habitat complex at Mana Plains (Kauai). (5 years)
 - B.14. Develop projects to implement the State Wildlife Action Plan, which was revised in 2015, to preserve, protect, and restore native and endangered wildlife, plants, and their habitats. (5 years)
 - B.15. Design, implement, and maintain conservation fencing at NARs statewide, Alakai Wilderness Preserve (Kauai), Koolau Forest Reserve (Maui), Kahikinui Forest Reserve (Maui), Hilo Forest Reserve (Hawaii Island), and Molokai Forest Reserve for the protection of the full range of Hawaii's biodiversity, including forest birds, native invertebrates, and rare plants. (ongoing)
 - B.16. Implement an axis deer control project on Hawaii Island to detect and eradicate any axis deer that have been illicitly introduced onto the Island. Collaborate with partners, including the Big Island Invasive Species Committee on capacity for rapid response. (1 year)
 - B.17. Establish and maintain release sites for Nene on major islands. (ongoing)

Policy C: To provide managed opportunities and facilities for the public to engage in multiple-use outdoor recreation activities, such as hiking, biking, equestrian riding, off-highway vehicle (OHV) use, hunting, and camping, while also providing access for resource management. To maintain and enhance a public hunting program to provide a source of food and outdoor recreation for the public and as a means to control introduced game animals in watershed areas. To inventory, document ownership, and restore specific historic trails and non-vehicular old government roads for public use where it is feasible and culturally appropriate.

Objectives and Estimated Time Frame:

- C.1. Maintain and construct roads and trails to allow managed public use of recreational areas. Work with OHV clubs to develop and manage new OHV recreational areas statewide. Maintain the Upper Waiakea Forest Reserve and Mauna Kea Access Roads (Hawaii Island) and Sand Island State Park and Kahuku Motocross Park (Oahu) as OHV recreational riding areas. Develop a plan for a new OHV park on Maui. (2 years)
- C.2. Protect ancient and historic trails and accesses. Expand historic trails to link adjoining ahupuaa to the Kealakekua Bay State Historical Park (Hawaii Island). Work with United States National Park Service staff to develop a plan to restore the Ala Kahakai National Historic Trail (Hawaii Island). (ongoing)

- C.3. Conduct public hunting seasons, inventory, and surveys of game birds and mammals, evaluate hunter harvest for setting seasons and rules, and manage public hunts. (1 year)
- C.4. Operate and maintain forest and wildlife recreational facilities, such as trail shelters, arboreta, picnic grounds, viewpoints, signs, bridges, and campgrounds. Maintain camping fees in forest reserves and for backcountry camping along Na Ala Hele (NAH) trails. (1 year)
- C.5. Improve game wildlife populations and habitat by planting food crops, controlling noxious vegetation, conducting predator control, and restocking game birds where appropriate. (2 years)
- C.6. Construct and maintain hunter checking stations, wildlife water units, game feeding sites, and hunter informational boundary and safety zone signs. (1 year)
- C.7. Investigate and take appropriate action to control wildlife causing a nuisance, risk to human health, or damage to agricultural crops. Update community based plans to control wild pigs under control permits adjacent to urban areas statewide. (2 years)
- C.8. Continue to provide hiking safety information and resources to the public, including an online incident reporting system, hiking with dog brochure, and signs. Respond to trail hazard reports received via social media. (ongoing)
- C.9. Provide additional hunting opportunities by developing new public hunting areas and creating incentive programs to encourage more hunting on private lands. Continue the coordination of a public access program to plan and complete environmental permits to obtain new public access opportunities. Complete a cooperative game management agreement with the Agricultural Development Corporation (ADC) for lands at Kekaha, Kauai and secure agreements and develop a game management area in Kanaio, Maui. Monitor and enforce the permit system at Poamoho Access Trail (Oahu) to maintain the cooperative agreement with the private landowner. (2 years)
- C.10. Work with the hunting and shooting clubs and the Department's Hunter Education Program to develop and open recreational public shooting ranges at Puu Anahulu (Hawaii Island) and Hanahanapuni Crater, Lihue-Koloa Forest Reserve (Kauai) for hunter safety training and recreation. Contract consultant services to survey both sites, and conduct planning, design, and environmental compliance for the Puu Anahulu site and the Hanahanapuni site. (5 years)
- C.11. Create statewide and island shooting range working groups to assist in the equitable allocation of available federal funds and other monies to existing public ranges, those in various stages of development, and proposed public range sites. Complete curatorship agreement with non-profits and develop new agreements with the working groups and others as appropriate. (ongoing)
- C.12. Develop responsible mechanisms to manage commercial uses, such as encouraging ecotourism in ways that sustain the natural resources and provide benefits to the local community. Establish commercial use fees similar to NAH Program in forest reserves and wildlife sanctuaries where authorized by rule. (1 year)
- C.13. Develop new statewide and island hunting guide working groups to assist in the creation of plans to promote non-resident hunting in Hawaii; to assist in setting of non-resident hunting license fees, stamps, tags, permits, and other revenue; to guide opportunities within and across districts; to create brochures, web pages, informational packages, articles, and other materials for access by non-residents to hunting opportunities across the State and means for attracting hunters to the State, particularly Hawaii Island for turkey hunting (spring and fall) and to Lanai for axis deer and

mouflon sheep, and especially for goat and pig control in selected areas throughout the State. (ongoing)

- C.14. Develop new statewide and island youth hunting initiatives to provide opportunities and experience for young people in outdoor recreation; safe firearms attitude, approach, handling, and use; hunting skills, ethics, knowledge, and practices; the butchering, care, processing, curing, storing, use, and cooking of wild game animals and meat; survival under difficult or extreme conditions in the wild; CPR, first aid, defensive off-road driving; and other skills and experiences important and necessary to become well-balanced hunters, outdoors persons, conservationists, and contributors to the best management practices of all of Hawaii's natural resources, but especially introduced game animals. (ongoing)
- C.15. Develop new partnerships and support mechanisms to improve operations, maintenance, access, public safety, and user experience and enjoyment at high-use visitor facilities on each island. (1 year)
- C.16. Complete the location and installation of warning signs on departmental trails and recreational areas that present hazard to the public to mitigate and reduce the risk to the public and provide the Department with immunity from unavoidable hazards where appropriate. (2 years)
- C.17. Develop, operate, and maintain new nature trails along the Saddle Road (Hawaii Island) at Kipuka 21 (Hawaii Island), Kaena Point (Oahu), Moanalua Valley Forest Reserve (Oahu), and Kawainui (Oahu), and maintain signs on all trails statewide. (5 years)
- C.18. Develop new or improve camping facilities at wilderness camp grounds and cabins on Hawaii Island and Oahu. (5 years)
- C.19. Develop or improve vehicle access and parking at recreational facilities on Kauai, Oahu, and Hawaii Island. (5 years)

Policy D: Strengthen the State's economy through forest resource management and promote the sustainable production of forest products and services from forest reserves and other public and private lands. Promote resource restoration and conservation through outreach and education.

Objectives and Estimated Time Frame:

- D.1. Encourage private investment for commercial forest development. (ongoing)
- D.2. Plan and administer commercial forest management activities on state land, which includes resource inventory, forest product sales, and reforestation of commercial forest resources. Solicit bids for issuance of new permits and licenses. Continue to monitor the one company under licensee. (1 year-2 years)
- D.3. Plan and administer commercial forest activities to address other management needs and reduce costs for activities, such as salvage and clearing of hazardous materials, protection of fences, and maintenance of utility and road right-of-ways and public-use facilities. (ongoing)
- D.4. Provide private landowners and processors of forest products with technical forestry assistance. (ongoing)
- D.5. Administer state and federal cost sharing programs, such as the Urban and Community Forestry, Forest Legacy, and Forest Stewardship Programs. (ongoing)
- D.6. Operate the Central Tree Nursery in Kamuela (Hawaii Island) and branch nurseries on each island for distribution of high quality tree seedlings for reforestation, special use

- plantings, such as windbreaks, and propagation of native plants for out planting. (1 year-2 years)
- D.7. Coordinate the Hawaii CREP with the United States Department of Agriculture (USDA) Farm Services Agency and implement new private landowner projects. (ongoing)
 - D.8. Cooperate and coordinate with the Forest Inventory and Analysis (FIA) Program of the United States Forest Service as they establish a permanent network of FIA field plots on all forested lands in Hawaii. (5 years)
 - D.9. Coordinate a Pacific Islands Forestry Committee regional meeting to address Pacific-wide issues. (ongoing)
 - D.10. Work with the local Hawaii Forest Industry Association and the United States Forest Service to support the development of a biomass/biofuel industry in Hawaii, while seeking opportunities to market Hawaiian grown hardwoods in local, mainland, or foreign markets. (ongoing)

Policy E: Develop volunteer and information programs for natural resource management that allow meaningful and productive community involvement in the stewardship of natural resources on public lands.

Objectives and Estimated Time Frame:

- E.1. Maintain and improve the Department's Division of Forestry and Wildlife's web page to provide the public easy access to information about ongoing projects and conservation information. (ongoing)
- E.2. Encourage private citizens to work on natural resource management projects by supporting community volunteer programs. (1 year)
- E.3. Work with the Hawaiian community to develop appropriate protocols for sustainable traditional and cultural gathering. (2 years)
- E.4. Develop information and educational materials on the Division of Forestry and Wildlife's programs, such as maps, reports, brochures, teacher's packets, videos, and posters. (1 year)
- E.5. Support young adult natural resource stewardship training programs, such as the Youth Conservation Corps (YCC) and AmeriCorps, and provide internships. (2 years)
- E.6. Work with local schools and community members to identify and care for the next generation of young koa trees at the Kapapala Koa Canoe Management Area (Hawaii Island). (ongoing)
- E.7. Construct educational pavilions at key sanctuaries (Kawainui, Oahu and Mana Plains, Kauai) and natural area reserves to facilitate and promote experiential learning opportunities for youth. (2 years)

III. MEASURES OF EFFECTIVENESS:

Policy A:

- Number of acres in the Natural Area Reserves System (NARS) and FRS and watersheds actively controlled for non-native plants.
- Number of acres in NARS, FRS, and watersheds protected from feral ungulates.
- Number of acres in NARS, FRS, and watersheds monitored for weeds and ungulates.
- Number of acres protected by NAPP contracts and Forest Legacy Program conservation easements.

- Number of acres enrolled in watershed partnerships.
- Number of T&E species with active management programs.
- Number of research and special use permits issued by NARS Commission.

Policy B:

- Number of acres fenced, protected from ungulates, and in active restoration projects.
- Number of miles of firebreak constructed and maintained.
- Percentage of fires responded to.
- Number of acres of invasive species controlled.
- Number of invasive species controlled.
- Number of T&E animal species with active recovery implementation programs.
- Number of rare or T&E plant species managed.
- Number of native animal species effectively managed or monitored.
- Number of landowners involved in partner programs.

Policy C:

- Percentage of trails and access roads maintained annually compared to total mileage.
- Percentage of recreational facilities maintained annually compared to total.
- Number of signs installed and maintained annually.
- Number of game animals harvested annually.
- Number of special hunting tags, permits, and applications issued annually.
- Number of new public hunting areas developed annually.
- Number of commercial trail tour patrons guided annually.
- Number of ancient and historic trail abstracts performed annually.

Policy D:

- Percentage of seedlings distributed or sold compared to goal.
- Percentage of acres of tree planting or reforestation compared to goal.
- Percentage board feet of timber harvested compared to goal.
- Percentage of landowners, organizations, or communities assisted compared to goal.
- Percentage of funds leveraged compared to goal.
- Percentage of acres acquired or secured for forest reserve or other conservation purposes compared to goal.
- Percentage of departmental lands under commercial timber management compared to goal.
- Number of FIA field plots measured.

Policy E:

- Number of YCC students and interns enrolled.
- Number of volunteer service hours in resource management projects.
- Number of educational programs presented or disseminated.
- Number of education materials produced and distributed to target audiences.
- Number of volunteers who assist with trail stewardship.
- Number of hits on web page.
- Dollar value of volunteer labor.

**Department of Land and Natural Resources
State Historic Preservation Division
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature**

I. GOALS:

- Increase protection and management of Hawaii's historic and cultural resources
- Promote effective land use planning that incorporates historic preservation
- Promote community and economic revitalization through historic preservation
- Increase public knowledge of Hawaii's historic properties and the benefits of historic preservation
- Protect Hawaiian burials

II. POLICIES, OBJECTIVES AND ESTIMATED TIME FRAME:

Policy A: Provide timely and effective historic preservation reviews conducted in compliance with state and federal laws.

Objectives and Estimated Time Frame:

- A.1. Increase qualified professional and clerical staffing to address workload resulting from development growth in the State. (2 years)
- A.2. Increase qualified professional and clerical staff to address workload resulting from increased federal undertakings. (2 years)
- A.3. Improve facility infrastructure at all satellite offices to support staff and operations. (ongoing)
- A.4. Computerize and update the statewide inventory of historic places. The updated inventory will include traditional cultural places, archaeological sites, architectural sites, and burial sites. The process includes integrating existing databases, upgrading network, and linking all databases to Geographic Information System layers. (ongoing)
- A.5. Update standards concerning assignment of site numbers and Global Positioning System recording and reporting. (2 years)
- A.6. Digitize all paper records and preservation reports. (3 years)

Policy B: Support the perpetuation and preservation of sites associated with the Native Hawaiian culture.

Objectives and Estimated Time Frame:

- B.1. Identify all historic properties under the Department's State Historic Preservation Division's (SHPD) management and develop written management plans for these properties. (3 year)
- B.2. Encourage the acquisition, development, and maintenance of historic preserves on public and private lands. (ongoing)
- B.3. Collaborate with and train community and private organizations on the care and management of historic sites. (ongoing)
- B.4. Work with the Island Burial Councils and other native Hawaiian groups on updating rules and laws regarding the protection of burial sites (5 years)
- B.5. Develop educational plans and programs to encourage native Hawaiians to participate in burial councils and review boards (5 years).

Policy C: Expand SHPD's funding base.

Objectives and Estimate Time Frame:

- C.1. Apply for appropriate grants and other outside sources of revenues. (ongoing)
- C.2. Better manage and spend all federal funds. (ongoing)
- C.3. Pursue violations of Chapter 6E, Hawaii Revised Statutes (HRS), and deposit fines in the Hawaii Historic Preservation Special Fund to defray costs of oversight and investigations. (ongoing)
- C.4. Draft and submit for approval a new fee schedule for review work to support program requirements by way of legislative authorization. (2 years)
- C.5. Develop databases and pools of data that can be accessed by private consultant firms on a fee basis. (ongoing)

Policy D: Promote the State's overall economic development through historic preservation.

Objectives and Estimated Time Frame:

- D.1. Collaborate with the Office of Hawaiian Affairs, Department of Business, Economic Development, and Tourism, Hawaii Tourism Authority, State Foundation on Culture and the Arts, and county preservation commissions to develop a plan that will promote and sustain tourism through historic preservation. (5 years)
- D.2. Collaborate with the Department of Human Services, and the Hawaii Community Development Authority to identify historic sites that may be restored to provide affordable housing to low income residents in Hawaii. Develop and implement pilot restoration project to meet this purpose. (5 years)
- D.3. Develop and disseminate materials to inform visitors of historic properties in Hawaii in coordination with other department divisions, the State Tourism Office and county agencies. (ongoing)
- D.4. Provide information on historic properties open to the public on SHPD's website. (ongoing)
- D.5. Promote ongoing rehabilitation of historic properties through agreements and tax credits to preserve the few remaining plantation settlements (3 years)

Policy E: Encourage local government participation in historic preservation activities.

Objectives and Estimated Time Frame:

- E.1. Work with the City and County of Honolulu to encourage their participation in the Certified Local Government (CLG) Program. (2 year)
- E.2. Encourage local governments to develop inventory of historic properties from the recent past. (ongoing)
- E.3. Encourage local area groups to develop inventories of historic properties in their area (i.e. Kailua, 3 years)

Policy F: Support the Island Burial Councils and the Hawaii Historic Places Review Board to ensure the protection of historic sites.

Objectives and Estimated Time Frame:

- F.1. Provide basic training and orientation to all new Island Burial Council and Hawaii Historic Places Review Board members that includes their duties/responsibilities as outlined in Chapter 6E, HRS, as well as requirements set forth in the Sunshine and

- Ethics Laws. (ongoing)
- F.2. Ensure staff support of both the Island Burial Councils and the Hawaii Historic Places Review Board. Include providing report summaries and recommendations.
- F.3. Collaborate with native Hawaiian organizations and other ethnic groups to identify and prepare cultural nominations for the State and National Registers. (ongoing)

Policy G: Respond to the discovery of burial sites in a timely and sensitive manner that takes into consideration cultural concerns, and promotes timely reburial.

Objectives and Estimated Time Frame:

- G.1. Provide sufficient staffing to respond to inadvertent burial discoveries within required timeframes. (ongoing, dependent on funding)
- G.2. Promote public education to inform the public on the sensitivity of burials and the need to notify the Department when human skeletal remains are discovered. (ongoing)
- G.3. Identify landowners willing to establish burial preserves and collaborate with these individuals to reinter skeletal remains currently in the SHPD's custody. (ongoing)
- G.4. Record burial sites as encumbrances on land with the Department's Bureau of Conveyances. (ongoing)

Policy H: Increase and improve the enforcement of Chapter 6E, HRS, to encourage compliance with historic preservation laws and ensure the protection of historic properties and burial sites.

Objectives and Estimated Time Frame:

- H.1. Provide training sessions for those responsible for enforcing historic preservation laws. Training to include modules for division staff, the Department's Division of Conservation and Resources Enforcement, and county police departments. (ongoing)
- H.2. Educate construction community of legal responsibilities under Chapter 6E, HRS. (ongoing)
- H.3. Improve signage at historic sites to raise public awareness of penalties resulting from violations of Chapter 6E, HRS. (ongoing)

III. MEASURES OF EFFECTIVENESS:

Policy A:

- All established positions will be filled.
- Eliminate the backlog of archaeological reviews.
- Respond to 95% of reviews within required timeframes to avoid triggering the automatic approval provision for administrative rules.
- At least 75% of all known historic sites in the State will be listed on the State's inventory database.

Policy B:

- Historic sites managed by SHPD will be appropriately maintained.
- Increase the number of programmatic and covenant agreements.
- Participants in restoration projects will sustain the Hawaiian culture and be capable of ongoing management of project sites.

Policy C:

- Increased SHPD funding level.
- Increased number of outside grants received.
- Increased revenues for the Hawaii Historic Preservation Special Fund.

Policy D:

- Living historic districts will increase by 5%.
- Economically deprived areas will be rejuvenated.
- The State will experience an increase in visitors seeking a cultural experience.

Policy E:

- Island historic property inventories will be updated.

Policy F:

- 100% of all Island Burial Council and Hawaii Historic Places Review Board staff will be provided with training.
- At least five cultural sites will be nominated for the State and National Registers each year.

Policy G:

- Cultural program staff will respond to 95% of all inadvertent burials within required timeframes.
- 95% of all burials currently in the SHPD's custody will be reinterred.

Policy H:

- The number of historic preservation violations will decrease over time in response to greater enforcement presence.

Department of Land and Natural Resources
Land Division
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature

I. GOALS:

- Improve records management (operational)
- Establish and implement policies and procedures (processes/operational)
- Increase staff accountability and skill levels (people)
- Streamline operations and improve internal controls utilizing current technology (technology)
- Continued self-sufficiency (operational)

II. POLICIES, AND OBJECTIVES AND ESTIMATED TIME FRAME:

Policy A: Improve records management

Objectives and Estimated Timeframe:

- A.1. Audit all public records, and if necessary redact public records to comply with personal information laws. (Done weekly by Central Processing staff)
- A.2. Scan executed land documents. (Done weekly by Central Processing staff)

Policy B: Establish and implement policies and procedures

Objectives and Estimated Timeframe:

- B.1. Establish policies in order to ensure fair and consistent treatment (ongoing)

Policy C: Increase accountability and skill levels

Objectives and Estimated Timeframe:

- C.1. Implement Performance Appraisal System (ongoing)
- C.2. Require reporting on status of assignments (ongoing)
- C.3. Conduct training and education (ongoing)

Policy D: Streamline operations and improve internal controls through current technology

Objectives and Estimated Timeframe:

- D.1. Add project and correspondence tracking functions to ongoing project to upgrade the State Land Information Management System (SLIMS).

Policy E: Self-sufficiency

Background:

All operational expenses (including, but not limited to payroll and benefits) and land maintenance costs are funded solely by the Department's Special Land and Development Fund. The Special Land and Development Fund also pays for other operational costs of the Department. The Department's Land Division does not receive any general funds,

except for capital improvement projects for rockfall mitigation projects or dam maintenance program for 10 dams (statewide) owned by the Department.

Objectives and Estimated Timeframe:

- E.1. Continue to work on increasing revenues for the Special Land and Development Fund (ongoing)
- E.2. Continue to look out for opportunities for the development and leasing of public lands, for income generating purposes (ongoing)

III. MEASURES OF EFFECTIVENESS:

- Ongoing monitoring of specific projects to accomplish the objectives will be conducted, including self-reporting requirements and establishment of performance measures, with incorporation into the performance appraisal system where appropriate.
- Conduct more public auctions or other public processes to issue new long term leases.

Department of Land and Natural Resources
Division of State Parks
Act 100, Session Laws of Hawaii 1999
Report to the 2016 Legislature

I. GOALS:

- Preserve, protect and prudently develop the natural, cultural, and scenic resources in the Hawai'i State Park System for current and future park users.
- Provide a safe, sanitary, well-managed, maintained and enjoyable infrastructure and park environment for all visitors.
- Provide interpretive services for parks using a variety of methods to enhance visitor experience, develop public awareness of Hawai'i's cultural and natural heritage, and promote resource protection and safety by park users.
- Maximize efficient park operations to insure the best use of limited staffing and to off-set the detrimental effects resulting from years of funding reductions.
- Expand sources of new and additional revenue to support basic park operations, current and additional staff, programs and special park needs.
- Continue to develop a distinct and improved "identity" for Hawai'i's state parks via the installation of quality entrance signage and other interpretive amenities.
- Develop realistic partnerships/agreements with both private sector and non-profit organizations, volunteer curator groups, and community groups to provide both educational opportunities and augment fundamental maintenance needs at various and appropriate state park sites.
- Improve monitoring and management of natural and cultural resources in the Hawai'i State Park System.
- Expand the Hawai'i State Park System as warranted, if public need is commensurate with potential land acquisition opportunities, and if additional operating funds are allocated and increased staffing is obtained.

II. POLICIES, OBJECTIVES AND ESTIMATED TIME FRAME:

Policy A: Construct and maintain park facilities, including recreational structures, comfort stations, parking areas, landscaping, and other park improvements through reconstruction and replacement of deteriorated facilities and infrastructure. Retrofit existing facilities for energy and water use efficiency.

Objectives and Estimated Time Frame:

- A.1. Determine how to devise a management system to assess condition of park facilities, establish reconstruction and maintenance priorities, and implement preventive and replacement programs. (3 years)
- A.2. Comply with current environmental and safety requirements and needs. (ongoing)
- A.3. Update reconstruction plans and periodic maintenance schedule and related budget requirements. (5 years)

Policy B: Continue to generate new funding through the implementation of new park user fees, and study other revenue options in order to establish reliable park funding that augments limited general funding and other new sources of income. Identify specific park venues to expand opportunities for

concessionaires to provide services, value and quality to the park user's experience. Implement concession, development and/or management agreements through a public process and competitive bidding.

Objectives and Estimated Time Frame:

- B.1. Implement appropriate parking or entry fees at specific parks per Chapter 13-146 Hawaii Administrative Rules, (ongoing)
- B.2. Renew management agreements at Wailua River State Park, Kaua'i; monitor the 25-year management lease at He'eia State Park, O'ahu; manage the new recreational concession lease at Malaekahana State Recreation Area (SRA), O'ahu. Monitor and revise as warranted the repurposing of the historic Nutridge House and grounds at Ualaka'a State Wayside, Oahu; monitor for the next 2 years the performance and visitor interaction with the new merchandising and interpretive kiosk in Diamond Head State Monument, O'ahu. Prepare to position Makena State Park, Maui, for parking fee collection, research the possibility of establishing a new out sourced management agreement for recreational development and opportunities at Hapuna Beach SRA, Hawai'i; maintain current management agreement at Koke'e State Park, Kaua'i. (3 years)

Policy C: Continue to develop and implement interpretive programs and safety signage in selected parks and promote visitor awareness, respect and understanding of Hawai'i's unique natural resources and cultural heritage.

Objectives and Estimated Time Frame:

- C.1. Install new park name signs and park feature signs at selected high visitation parks statewide in compliance with sign design standards. (ongoing)
- C.2. Install wayside exhibits signs at 'Aiea Loop Trail, O'ahu; Koke'e and Waimea Canyon State Parks, Hanakapi'ai, Kaua'i.
- C.3. Continue to evaluate public exposure to hazards as warranted at select State Parks and where necessary post appropriate warning signage.

Policy D: Develop and implement resource management programs within the Hawai'i State Parks System.

Objectives and Estimated Time Frame:

- D.1. Develop a monitoring schedule for sensitive cultural and natural resources. (ongoing)
- D.2. Collaborate with the Department's Division of Forestry and Wildlife to implement resource management plans for critical forest resources at Koke'e and Waimea Canyon State Parks, Kaua'i. (ongoing)
- D.3. Develop database of resources and interpretive themes within the Hawai'i State Parks System. (ongoing)
- D.4. Manage and upgraded computerized permit and parks information system to issue permits, interface with the Department's fiscal program, and provide information to management, planners, and enforcement personnel. (ongoing)

Policy E: Maintain current and enter into new agreements with private non-profit organizations to further educational and management opportunities at specific state parks as warranted by the resource and interpretive needs.

Objectives and Estimated Time Frame:

- E.1. Continue to enter into agreements with private non-profit organizations to further

educational and stewardship opportunities across the State. (1 year)

Policy F: Continue with and complete master planning and environmental impact statements (EIS) for specific parks and park reserves to determine sustainable current and future uses based on public needs that are compatible with natural and cultural resource values and that allow for a robust State Parks system.

Objectives and Estimated Time Frame:

F.1. Continue working on current, ongoing planning efforts. Upon completion, may require additional funds and staffing to implement recommendations and plans for quality management.

Current Planning Projects:

- Ha'ena State Park, Na Pali Coast State Wilderness Park, Kauai;
- Sacred Falls (Kaluanui) State Park, Ahupua'a 'O Kahana State Park, and Ka'ena Point State Park, O'ahu;
- Makena State Park, Maui
- Kealahou Bay State Historical Park, Hawai'i

III. MEASURES OF EFFECTIVENESS:

Policy A:

- Performance in addressing condition of facilities to be measured through number of parks/facilities inventoried, evaluated, managed, and improved.

Policy B:

- Increase in sustainable revenue realized through expanded concession services, leases, and user fees.

Policy C:

- Number of warning signs installed and maintained and park features interpreted, as percentage of interpretive places. A total of 60 interpretive locations have been identified within the Hawai'i State Park System. At present, 60% of these places have some form of interpretation available, such as interpretive signs and interpretive facilities.

Policy D:

- Completion of database of resources and implementation of monitoring program of park resources and infrastructure.

Policy E:

- Number of agreements completed with non-profit and community organizations.

Policy F:

- Number of completed management plans, master plans/EIS documents prepared and completed annually.